

## **Supervisor's Report May 2020**

The Town of Marlborough has been experiencing a unique experience, navigating through a historic pandemic. There have been a series of Executive Directives from the Governor's Office that have prescribed Town and Civic behaviors. In order to comply, the Supervisor has been conducting much of the Town business from home. This would not be possible, if it wasn't for the supportive efforts of Town Hall staff, which are doing a remarkable job, under difficult circumstances. Special thanks to Tina Rosa (Secretary to the Supervisor) and Christine Wilklow (Budget Director) for all their help.

Besides conducting Town Board Meetings (via ZOOM) and attending to Town fiscal responsibilities, I have done the following Town business:

Coordinated with Town attorneys to oversee introduction and proposed adoption of new Town Code Laws – The Harbor Management Law and LWRP Consistency Law – and the adoption of the Local Waterfront Revitalization Plan

In contact with lawyers to develop resolution for Timber Harvest of Town properties

Consulting with lawyers for agreement with NEXAMP for Solar Location at landfill

Handling emergency with sewer line with consultants and property owner consultants

ZOOM meeting with Councilman Baker, John Behan, John DeMarco and Seth McKee (Scenic Hudson) to discuss waterfront development

Handling situations with concerns about the 9W repaving project

Working with Ulster County representatives and Town volunteer, Matt Pidel, coordinating response to Project Resilience

Teleconference with Ulster County Deputy Executive Marc Rider several times each week, to stay up to date with COVID situation in Ulster County and region

Interacting with other Town Supervisor's to develop strategies for the reopening of Town business

Coordinating with Senior Citizen President, Anna Rhodes, to keep apprised of Senior needs

Respectfully, Al Lanzetta, Supervisor

**THOMAS CORCORAN - BUILDING INSPECTOR**  
**MONTHLY REPORT - BUILDING DEPARTMENT**  
**MONTH OF: APRIL 2020**

CERTIFICATE OF OCCUPANCY	5	STOP WORK ORDER	0
REQUEST FOR INFORMATION	17	ZBA APPLICATION	0
TRAILER PARK RENEWALS	4	ORDER TO REMEDY	2
BUILDING EXTENSIONS	0	COMPLAINTS	44
FIRE INSPECTIONS	4	BURN PERMITS ISSUED	1
FIRE CALLS	1	CLOTHING BIN RENEWALS	0
TOTAL MILEAGE	648	TOTAL GAS USAGE	48 GALS

**BUILDING PERMITS**

ADDITION / RENOVATION	2	POOL / HOT TUB	1
BARN	0	ROOF	4
BURN	1	SHED	4
CARPORT / GARAGE	1	SIGNS	0
DECK/STAIRS	0	SINGLE FAMILY	0
DEMOLITION	2	SOLAR PANELS	1
ELECTRICAL / HVAC	1	TANK INSTALL / REMOVAL	0
FURNACE / BOILER	1	WIRELESS COMMUNICATION	0
GENERATOR	1	WOOD / PELLET STOVE	2
<b>TOTAL PERMITS</b>	<b>21</b>	<b>EST. COST OF BUILDINGS</b>	<b>\$196,811.00</b>

**MONTHLY REVENUE**

CERTIFICATE OF OCCUPANCY	\$750.00
PERMIT EXTENSIONS	\$0.00
BUILDING PERMITS	\$1,898.90
REQUEST FOR INFORMATION	\$1,700.00
<b>TOTAL BUILDING FEES</b>	<b>\$4,348.90</b>
FIRE INSPECTIONS	\$0.00
TRAILER PARK RENEWALS	\$1,825.00
<b>TOTAL FIRE FEES</b>	<b>\$1,825.00</b>
<b>BURNING FEES</b>	<b>\$0.00</b>
ZBA APPLICATIONS	\$0.00
ZBA ESCROW	\$0.00
<b>TOTAL FEES</b>	<b>\$6,173.90</b>

Police Department  
Town of Marlborough

**MEMORANDUM**

To: Town Board of the Town of Marlborough

From: Chief Cocozza

Date: May 11, 2020

Subject: Activity Summary for the Month of April 2020



Following is a summary of the activity of the Police Department for the month of April 2020

<u>MOTOR VEHICLE ACCIDENT</u>	April 20	Yr. Date 20	April 19	Yr. Date 19
Personal injury	3	15	4	21
Fatal	0	0	0	0
Property Damage	11	50	10	66
Report Not Required	-	-	7	20
Total	14	65	Total	21
				107

<u>SUMMONSES ISSUED</u>				
Vehicle and Traffic	9	479	52	217
Parking	0	71	5	32

<u>COMPLAINT ACTIVITY</u>				
Total Blotter Entries	1264	4765	282	1150
Total Arrests	4	63	20	55

<u>TOTAL TELEPHONE CALLS</u>				
	1901	7324	1718	7029

POLICE DEPARTMENT OVERTIME HOURS payroll 8 & 9

Full Time Officer Overtime	(see attached)	(see attached)
Full Time Officer Grant O/T	(see attached)	(see attached)
Part Time Officer Overtime	(see attached)	(see attached)
Part Time Officer Gant O/T	(see attached)	(see attached)
Full Time Dispatchers Overtime	8 (\$323) 29	11 (\$475) 27
Part Time Dispatchers Overtime	24 (\$612) 112	48 (\$1067) 48

<u>Police Mileage</u>	12170	60420	11298	47613
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Police Department  
Town of Marlborough



**MEMORANDUM**

Activity Summary for the month of April 2020

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**Police Department Payroll 8 & 9 Regular Hours**

	<b>April 20</b>	<b>Yr. Date</b>	<b>April 19</b>	<b>Yr. Date</b>
Full Time Police Officer	1157	4521.5	980	5038
Part Time Police Officer	649	3630.25	1097.5	4283.25
Full Time Dispatcher	320	1280	320	1440
Part Time Dispatcher	464.5	1678	439	1903.5
Traffic Officer	0	193	78	306

**Police Department Fuel Consumption**

Police	1049.250	3391.456	983.454	4160.137
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**Police Officer Overtime** ( these figures are not exact and are intended for budget use and tracking)  
 Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Admin	\$151	\$4,000	\$3,849	4%
DARE	\$569	\$3,930	\$3,361	14%
F/T Court	\$45	\$4,385	\$4,340	1%
F/T Holiday *	\$784	\$40,475	\$39,691	2%
F/T Investigations	\$335	\$8,712	\$8,377	4%
F/T Shift Cover	\$429	\$18,000	\$17,571	2%
F/T Training	\$0	\$6,218	\$6,218	0%
P/T Court	\$22	\$6,216	\$6,194	0%
P/T Holiday *	\$1,416	\$816	(\$600)	174%
P/T Investigations	\$1,266	\$7,650	\$6,384	17%
P/T Shift Cover	\$353	\$27,519	\$27,166	1%
P/T Training	\$0	\$8,070	\$8,070	0%
F/T Firearms training	\$0	\$3,345	\$3,345	0%
P/T Firearms training	\$0	\$4,192	\$4,192	0%
FT Special detail	\$0	\$4,310	\$4,310	0%
PT Special Detail	\$0	\$3,264	\$3,264	0%
<b>Total</b>	<b>\$5,370</b>	<b>\$151,102</b>	<b>\$145,732</b>	<b>4%</b>
<b>*Holiday</b>	<b>\$2,200</b>	<b>\$41,291</b>	<b>\$39,091</b>	<b>5%</b>

**Police Officer Grant Overtime** ( these figures are not exact and are intended for budget tracking only)  
Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
<b>Grant Funds</b>				
BUNY (buckle up NY)	\$0	\$1,920	\$1,920	0%
DWI (driving while intoxicated)	\$463	\$4,000	\$3,537	12%
PTS (police traffic services)	\$93	\$3,840	\$3,747	2%

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# Incident Breakdown By Month Report



Print Date/Time: 05/08/2020 09:43  
 Login ID: jvanamburgh.marpd  
 Year: 2020

Marlborough Town Police Department  
 ORI Number: NY0555800  
 Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#
7 Digit Call	3	15.0	3	15.0	6	30.0	2	10.0	0	0.0	0	0.0	0
911 Abandoned	2	20.0	2	20.0	4	40.0	1	10.0	0	0.0	0	0.0	0
911 Misdialed	4	50.0	1	12.5	2	25.0	1	12.5	0	0.0	0	0.0	0
911 No Voice Call	2	22.2	1	11.1	2	22.2	3	33.3	1	11.1	0	0.0	0
911 Prank Call	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Abandoned	4	66.7	0	0.0	2	33.3	0	0.0	0	0.0	0	0.0	0
Accident Personal	4	28.6	4	28.6	2	14.3	3	21.4	1	7.1	0	0.0	0
Accident Property	26	37.1	10	14.3	17	24.3	11	15.7	6	8.6	0	0.0	0
Alarm Burglary	32	31.4	25	24.5	19	18.6	21	20.6	5	4.9	0	0.0	0
Alarm Panic	2	40.0	1	20.0	2	40.0	0	0.0	0	0.0	0	0.0	0
Animal	16	23.5	18	26.5	17	25.0	11	16.2	6	8.8	0	0.0	0
Assault	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0
Assist EMS	44	21.1	47	22.5	63	30.1	45	21.5	10	4.8	0	0.0	0
Assist Fire	7	14.3	16	32.7	12	24.5	11	22.4	3	6.1	0	0.0	0
Assist Other	7	53.8	6	46.2	0	0.0	0	0.0	0	0.0	0	0.0	0
ATV Complaint	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0
BOLO	0	0.0	0	0.0	2	50.0	2	50.0	0	0.0	0	0.0	0
Burglary	2	40.0	0	0.0	2	40.0	1	20.0	0	0.0	0	0.0	0
Civil Matter	0	0.0	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0
COFP	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Criminal Mischief	4	30.8	2	15.4	3	23.1	4	30.8	0	0.0	0	0.0	0
Death	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Disabled Vehicle	3	42.9	2	28.6	2	28.6	0	0.0	0	0.0	0	0.0	1
Disorderly	1	11.1	4	44.4	2	22.2	2	22.2	0	0.0	0	0.0	7
Dispute	9	25.7	8	22.9	9	25.7	6	17.1	3	8.6	0	0.0	9
Domestic Dispute	11	27.5	12	30.0	6	15.0	9	22.5	2	5.0	0	0.0	35
													40



# Incident Breakdown By Month Report

Print Date/Time: 05/08/2020 09:43  
 Login ID: jvanamburgh.marlpd  
 Year: 2020

Marlborough Town Police Department  
 ORI Number: NY0555800  
 Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly
	#	%	#	%	#	%	#	%	#	%	#	%	#
Erratic Vehicle	12	28.6	12	28.6	12	28.6	3	7.1	3	7.1	0	0.0	0
Error	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0
Fight	1	33.3	0	0.0	0	0.0	0	0.0	2	66.7	0	0.0	0
Fireworks	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0
Foot Patrol	2	8.7	4	17.4	3	13.0	10	43.5	4	17.4	0	0.0	0
Fraud	1	20.0	1	20.0	1	20.0	2	40.0	0	0.0	0	0.0	0
Harassment	3	27.3	2	18.2	4	36.4	2	18.2	0	0.0	0	0.0	5
Information	20	37.0	15	27.8	14	25.9	3	5.6	2	3.7	0	0.0	11
Juvenile	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0
Larceny	2	18.2	2	18.2	1	9.1	4	36.4	2	18.2	0	0.0	1
Local Law	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Lock Out	10	31.3	10	31.3	5	15.6	6	18.8	1	3.1	0	0.0	32
Lost or Missing	0	0.0	0	0.0	0	0.0	2	100.0	0	0.0	0	0.0	0
Mental Health Law	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	2
New Call	10	27.8	5	13.9	7	19.4	13	36.1	1	2.8	0	0.0	3
Noise Complaint	0	0.0	0	0.0	3	42.9	2	28.6	2	28.6	0	0.0	17
NYS Pause	0	0.0	0	0.0	0	0.0	3	75.0	1	25.0	0	0.0	4
Police Public	5	29.4	2	11.8	7	41.2	3	17.6	0	0.0	0	0.0	2941
Police Station	1	25.0	1	25.0	2	50.0	0	0.0	0	0.0	0	0.0	9
Property Check	507	17.2	601	20.4	744	25.3	890	30.3	199	6.8	0	0.0	7
Property Found	3	33.3	1	11.1	2	22.2	1	11.1	2	22.2	0	0.0	5
Property Lost	2	28.6	1	14.3	3	42.9	1	14.3	0	0.0	0	0.0	8
Property Retrieval	1	20.0	2	40.0	0	0.0	1	20.0	0	0.0	0	0.0	1
Psychiatric	2	25.0	2	25.0	1	12.5	3	37.5	0	0.0	0	0.0	1
Reckless	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Road Hazard	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	1



# Incident Breakdown By Month Report

Print Date/Time: 05/08/2020 09:43  
 Login ID: jvanamburgh.manjid  
 Year: 2020

Marlborough Town Police Department  
 ORI Number: NY0555800  
 Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#
School Check	77	20.0	61	15.8	96	24.9	126	32.7	25	6.5	0	0.0	0
School Incident	0	0.0	5	71.4	2	28.6	0	0.0	0	0.0	0	0.0	0
Serve Papers	4	57.1	1	14.3	2	28.6	0	0.0	0	0.0	0	0.0	0
Shots Fired	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0
Special Detail	26	44.8	17	29.3	11	19.0	1	1.7	3	5.2	0	0.0	0
Suspicious	16	25.0	20	31.3	13	20.3	8	12.5	7	10.9	0	0.0	0
Suspicious Mail or	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0
Traffic Complaint/	44	60.3	13	17.8	6	8.2	4	5.5	6	8.2	0	0.0	0
Traffic Stop	130	28.6	155	34.1	149	32.7	14	3.1	7	1.5	0	0.0	0
Training	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Transport	0	0.0	4	80.0	1	20.0	0	0.0	0	0.0	0	0.0	0
Trespass	2	50.0	0	0.0	0	0.0	1	25.0	1	25.0	0	0.0	0
Unknown Police	2	40.0	0	0.0	1	20.0	2	40.0	0	0.0	0	0.0	0
Unwanted Subject	1	20.0	1	20.0	1	20.0	2	40.0	0	0.0	0	0.0	0
Vehicle and Traffic	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0
Vehicle	1	16.7	3	50.0	1	16.7	1	16.7	0	0.0	0	0.0	0
Warrant Execution	1	20.0	2	40.0	2	40.0	0	0.0	0	0.0	0	0.0	0
Welfare Check	12	22.2	15	27.8	14	25.9	12	22.2	1	1.9	0	0.0	0
Wire	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0
<b>Total:</b>	<b>1085</b>	<b>21.4</b>	<b>1131</b>	<b>22.3</b>	<b>1285</b>	<b>25.3</b>	<b>1264</b>	<b>24.9</b>	<b>311</b>	<b>6.1</b>	<b>0</b>	<b>0.0</b>	<b>0</b>

## **SUPERINTENDENT OF HIGHWAYS**

*Town of Marlborough  
1650 Route 9W, P.O. Box 305  
Milton, New York 12547*



**John Alonge**  
Highway Superintendent

**Phone:** 845-795-2272 x 6  
**Fax:** 845-795-6037  
**Cell:** 845-849-5549

Supervisor Lanzetta  
Town Clerk Colleen Corcoran  
Town Board Members

### **Monthly Report for April 2020**

**COVID-19:** In addressing the pandemic, we are still working in rotating shifts, with the same hours of 7 am to 3 pm. We continue taking precautions to keep our workforce safe and healthy.

**ROADS:** We continued road patrols throughout the Town, cold patching, cleaning catch basins and pipe ends. We repaired a pot hole at the intersection of Robyn and Blossom. On 4/8 we started the road clean up after the winter season. We continued street sweeping throughout the month in both hamlets. On 4/20 and 4/21 we did ditching on Hampton Road in preparation for our upcoming paving project. On 4/29, 2 men responded to an oil spill due to an accident on 9W, in front of the Highway Department.

**SNOW/ICE:** On 4/2 we started cleaning and preparing, for storage, all the equipment used during the winter season.

**DRAINAGE:** On 4/1 we ditched Willow Tree Road. On 4/8 we started sweeping out the swales and ditch cleaning in Marlboro and on 4/23 we started in Milton.

**BRUSH/WEEDS:** On 4/8 we sent a crew out to pick up brush left by a contractor used by Central Hudson. On 4/13 and 4/14, after a wind storm, we were out cleaning up and chipping trees and branches.

**FUEL USAGE:** Gas: Not available      Diesel: Not available

Respectfully Submitted,

John Alonge  
Highway Superintendent

**WATER SUPERINTENDENT  
TOWN OF MARLBOROUGH  
1650 ROUTE 9W, PO BOX 305  
MILTON, NY 12547**

**CHARLES MUGGEO  
WATER SUPERINTENDENT**

**FAX (845) 795-2031  
PHONE (845) 795-5100**

**DATE: 5/11/2020**

**TO: SUPERVISOR AL LANZETTA  
TOWN BOARD MEMBERS  
TOWN CLERK**

**RE: MONTHLY REPORT FOR APRIL**

Water consumption totaled 13.602 million gallons, which is a daily usage of 453.400  
Compared to last month 13.648 million gallons, which is a daily usage of 440,200.  
Compared to a year ago water consumption was 15.3 million gallons for the month,  
which is a daily usage of 510,000.

**SUMMARY FOR THE MONTH**

**HYDRANTS:** We started flushing hydrants. If you notice cloudy or discolored water for a long period of time, please feel free to give us a call. This flushing will continue on through May.

**SERVICE LINES:** We had to repair a service line on Lattintown Road.

**CURB BOXES:** We had to repair a curb box on Plattekill Road and also on Lattintown Road.

**SERVICE LINE INSPECTIONS: 0**

**CLOSINGS: 4**

**MARKOUTS: 30**

**Gallons of Gas: 150**

**Gallons of Diesel: 0**

**Mileage for the month: 1,200**

Account Description	Fee Description	Account#	Qty	Local Share
building Dept/ Burn permits	Burn Permits	00-2110	1	20.00
			<b>Sub-Total:</b>	<b>\$20.00</b>
Dog Licensing	Female, Spayed	A2544	7	35.00
Dog Licensing	Male, Neutered	A2544	12	60.00
Dog Licensing	Male, Unneutered	A2544	2	20.00
			<b>Sub-Total:</b>	<b>\$115.00</b>
LANDFILL FEES	T/s Permits	00-2130	2	90.00
LANDFILL FEES	T/s Punch Cards	00-2130	5	440.00
			<b>Sub-Total:</b>	<b>\$530.00</b>
Misc Fees	Building Fees\Building Dept	00-2110	1	6,209.40
Misc Fees	Fire Fees/Building Dept	00-2110	1	1,580.00
			<b>Sub-Total:</b>	<b>\$7,789.40</b>
MISC. FEES	Accident Reports	00-1255	2	10.00
MISC. FEES	Certified Copies	00-1255	4	180.00
MISC. FEES	Junkyard Licenses	00-2590	4	1,000.00
			<b>Sub-Total:</b>	<b>\$1,190.00</b>
				<b>Total Local Shares Remitted:</b> <b>\$9,644.40</b>
Amount paid to: NYS Ag. & Markets for spay/neuter program				25.00
<b>Total State, County &amp; Local Revenues:</b>	<b>\$9,669.40</b>			<b>Total Non-Local Revenues:</b> <b>\$25.00</b>

## To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

\_\_\_\_\_  
Supervisor\_\_\_\_\_  
Date\_\_\_\_\_  
Town Clerk\_\_\_\_\_  
Date

Water Quality Management, Inc.  
P.O. Box 733  
Marlboro, NY 12542

May 4, 2020

For the month of April 2020, both the Marlboro and Milton Wastewater Treatment Plants complied with all SPDES requirements. The following are monthly statistics for both plants;

### **Marlboro WWTP**

- Average Daily Flow = **120,500** gallons per day.
  - (About 70% of design capacity.)
- Average BOD removal = **98%**
- Average Suspended Solids removal = **97%**

### **Milton WWTP**

- Average Daily flow = **27,000** gallons per day.
  - (About 50% of design capacity)
- Average BOD removal = **98%**
- Average Suspended Solids removal = **91%**

Both Marlboro and Milton plants operated normally during the month of April. Rapid Pump and Meter visited the Marlboro plant several times throughout the month and were able to repair a few pieces of equipment. They replaced the lower grease seals on both screw pumps and installed a new contact for our greenhouse hoist. We also realized that the shut off valves for our oxidation splitter box have corroded out and will need to be completely rebuilt in the near future. At the Milton plant the bottom stone portion of the building has been repainted and we will be putting the final coat on the roof once we have consistent sunny days.

Please feel free to contact us at any time. Stay safe and be healthy.

Thank you,  
Julian Falco  
Water Quality Management, Inc.

21 Milton Turnpike  
Marlborough, New York, 12547

# Town of Marlborough Dog Control

**Andrew McKee-Dog Control Officer**

Monday, May 4, 2020

## April Monthly Report

### Monthly Report - 4/1/2020 through 4/31/2020

#### Overview:

We received a total of 19 calls this month including 8 calls to service from Marlborough PD, State Police or Ulster County Sheriff.

Responded to 4 active complaints and/or cases which are now closed or resolved

We currently have 2 open case that has been addressed but is ongoing or un-resolved.

We Impounded 0 stray dog this month

We issued 0 appearance tickets

We currently have no dogs in the kennel

We had 0 Dog Bites reported this month.

We have no Dangerous Dog Complaints under investigation at this time.

End of Report.

# Memo

**To:** Town Board  
**From:** Cindy Hilbert  
**CC:** Colleen Corcoran  
**Date:** April 13, 2020  
**Re:** **April** Report

We prepared 2 property tax estimates.

We processed 19 real property transfers.

We finished up the majority of our fieldwork, prior to the changes, but have a few more properties to do visual inspections on.

Change of Assessment notices will be going out on or around May 1, 2020.

Grievance will still be held on Tuesday, May 26, 2020, the times and format of the hearings have yet to be determined.

Town of Marlborough

# Planning Board Review

## April 2020

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**Meeting: April 6, 2020 / 7:30 PM / Town Hall**

**\*\*\*Meeting Cancelled due to COVID19 Restrictions\*\*\***

### **NEXT Deadline**

Friday, April 6, 2020

### **NEXT Scheduled Meeting**

Monday, April 20, 2020

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**Meeting: April 20, 2020 / 7:30 PM / Meeting Held via Zoom Video**

**Conference**

**Approval of Stenographic Minutes for 2/18/2020 & 3/2/2020**

Approval for the above minutes was granted unanimously.

### **ATTENDEES**

Chris Brand, Manny Cauchi, Steve Clarke, Cindy Lanzetta, Joe Lofaro, Ben Trapani, James Garofalo

## AGENDA

### **Young, David & Susan, 50 Mill House Road, Marlboro: Sketch, Subdivision**

- The Town of Marlborough Planning Board voted unanimously to declare itself as Lead Agency for this project. The applicant's representative will clear up technical issues and submit completed NYSDEC and OPRHP documentation. A Public Hearing will be held May 18, 2020, with the assumption this documentation will be complete.

### **Boneh Zion Realty, 21 Truncali Road, Marlboro: Sketch, Site Plan**

- The applicant is proposing a timber harvest on approximately 21.4 acres of a combined parcel size of 37.5 acres. The project involves the removal of 644 total trees, the majority of the trees being identified as being Red Oak and Eastern Hemlock. The Board raised several concerns regarding the covenant language used in the original Subdivision Site Plan Approval. The Board agreed to defer the matter to legal counsel to provide clarification of these issues.

### **Marlboro Flats, 8-10 Watson Ave, Milton: Sketch, Subdivision**

- The project proposes a three lot subdivision with each lot to contain a duplex residence. The applicant will clarify several technical issues on their proposal and return.

### **Nason Subdivision, 89 Peach Lane, Marlboro: Sketch, Subdivision**

- The proposed four lot subdivision includes areas of NYDEC identified wetlands. The applicant was advised to clearly identify these areas and indicate their validated locations on the proposed maps. The proposed driveways and their locations were discussed and the applicant was advised to consider using shared driveways to minimize disturbances.

### **Bayside Mixed Use, 18 Birdsall Ave, Marlboro: Extension, Site Plan**

- The project is requesting an additional extension of the site plan approval which was issued in May of 2018. The first extension was granted in May 2019. One additional discretionary extension is available for the project, Town Code section 155-31 Site Plan Approval (K), Expiration of Approval states: "Site plan review and approval shall be void if construction is not started within one year and completed within

two years of the final approval. Each of these respective periods of expiration may be extended in the Planning Board's discretion for up to two additional periods of one year each." The Board voted 5-2 to approve. The Board also approved payment of 156,000 in Recreation Fees for the Site Plan Unanimously. The applicant also requested clarification of all required fees and their payment schedule, including those previously agreed upon by the applicant and the Town Board. The Planning Board attorney and engineer will work in collaboration to provide the applicant this information.

## **NEXT Deadline**

Friday, April 24, 2020

## **NEXT Scheduled Meeting**

Monday, May 4, 2020

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board