

Supervisor's Report August 2020

Attended Ulster County Meeting of Supervisors via ZOOM

Met with Joe DeSole and his son, Joey, to discuss an Eagle Scout Project

Met with Brendon O'Reilly to meet the new director of the Soccer League, Deanna Menser

Had a meeting with Robert Pollock & consultants, Ulster County IDA and Lisa Berger from Ulster County Economic Development, via ZOOM

Met with Ulster County Executive Pat Ryan, Ulster County Economic Development Lisa Berger and Robert Pollock & consultants, via ZOOM

Set up ZOOM meeting for proposed Dollar General Project in Milton, with Ulster County Planning for a Gateway discussion

Spent several days coordinating and working on the building of the Community Playground at Schantz Park

Several conference calls to discuss Milton Landing South Pier progression

Working on payment information, with Cathy Wilklow (Highway Department Secretary), for the Milton Train Station Park

Respectfully submitted,
Al Lanzetta

THOMAS CORCORAN - BUILDING INSPECTOR
MONTHLY REPORT - BUILDING DEPARTMENT
MONTH OF: JULY 2020

CERTIFICATE OF OCCUPANCY	3	STOP WORK ORDER	0
REQUEST FOR INFORMATION	26	ZBA APPLICATION	0
TRAILER PARK RENEWALS	0	ORDER TO REMEDY	10
BUILDING EXTENSIONS	6	COMPLAINTS	26
FIRE INSPECTIONS	0	BURN PERMITS ISSUED	11
FIRE CALLS	2	CLOTHING BIN RENEWALS	0
 TOTAL MILEAGE	 953	 TOTAL GAS USAGE	 68 Gals.

BUILDING PERMITS

ADDITION / RENOVATION	2	POOL / HOT TUB	4
BARN	0	ROOF	4
BURNING	11	SHED	4
CARPORT / GARAGE	1	SIGNS	0
DECK/STAIRS	4	SINGLE FAMILY	2
DEMOLITION	1	SOLAR PANELS	4
ELECTRICAL / HVAC	6	TANK INSTALL / REMOVAL	4
FURNACE / BOILER	1	WIRELESS COMMUNICATION	0
GENERATOR		WOOD / PELLET STOVE	0
 TOTAL PERMITS	 48	 EST. COST OF BUILDINGS	 \$847,776.00

MONTHLY REVENUE

CERTIFICATE OF OCCUPANCY	\$450.00
PERMIT EXTENSIONS	\$1,198.50
BUILDING PERMITS	\$4,635.86
REQUEST FOR INFORMATION	\$2,400.00
TOTAL BUILDING FEES	\$8,684.36
 FIRE INSPECTIONS	 \$0.00
TRAILER PARK RENEWALS	\$0.00
TOTAL FIRE FEES	\$0.00
 BURNING FEES	 \$65.00
 ZBA APPLICATIONS	 \$0.00
ZBA ESCROW	\$0.00
TOTAL FEES	\$8,749.36

Police Department
Town of Marlborough

MEMORANDUM

To: Town Board of the Town of Marlborough

From: Chief Cocozza

Date: August 10, 2020

Subject: Activity Summary for the Month of July 2020



Following is a summary of the activity of the Police Department for the month of July 2020

<u>MOTOR VEHICLE ACCIDENT</u>	July 20	Yr. Date 20	July 19	Yr. Date 19
Personal injury	2	27	4	42
Fatal	0	0	0	0
Property Damage	18	97	18	29
Report Not Required	-	-	0	37
Total	20	124	Total 22	108

<u>SUMMONSES ISSUED</u>				
Vehicle and Traffic	13	534	211	667
Parking	3	77	2	42

<u>COMPLAINT ACTIVITY</u>				
Total Blotter Entries	1142	8153	400	2301
Total Arrests	8	88	16	118

<u>TOTAL TELEPHONE CALLS</u>				
	1789	12851	1689	12107

POLICE DEPARTMENT OVERTIME HOURS payroll 15 & 16

Full Time Officer Overtime	(see attached)	(see attached)
Full Time Officer Grant O/T	(see attached)	(see attached)
Part Time Officer Overtime	(see attached)	(see attached)
Part Time Officer Gant O/T	(see attached)	(see attached)
Full Time Dispatchers Overtime	0 (\$ 33	8 (\$345) 35
Part Time Dispatchers Overtime	24 (\$816) 136	4 (\$89) 76
<u>Police Mileage</u>	10596	94687
		9707
		79487

Police Department
Town of Marlborough



MEMORANDUM

Activity Summary for the month of July 2020

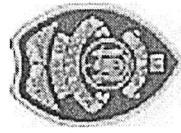
Page 2.

Police Department Payroll 15 & 16 Regular Hours

	July 20	Yr. Date	July 19	Yr. Date
Full Time Police Officer	1145	9026.5	960	7918
Part Time Police Officer	675	5631.25	784.25	7430
Full Time Dispatcher	320	2240	320	2400
Part Time Dispatcher	400	2939	477	3287.25
Traffic Officer	0	193	21	478

Police Department Fuel Consumption

Police	1104.330	5579.102	1297.995	7493.061
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Incident Breakdown By Month Report

Print Date/Time: 08/06/2020 12:08
 Login ID: jvanamburgh.marpd
 Year: 2020



Marlborough Town Police Department
 ORI Number: NY0555800
 Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly
	#	%	#	%	#	%	#	%	#	%	#	%	#
7 Digit Call	3	7.7	3	7.7	6	15.4	7	17.9	8	20.5	5	12.8	1
911 Abandoned	2	12.5	2	12.5	4	25.0	1	6.3	4	25.0	0	0.0	1
911 Misdirl	4	44.4	1	11.1	2	22.2	1	11.1	1	0.0	0	0.0	1
911 No Voice Call	2	13.3	1	6.7	2	13.3	3	20.0	2	13.3	2	13.3	1
911 Prank Call	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Abandoned	4	66.7	0	0.0	2	33.3	0	0.0	0	0.0	0	0.0	0
Accident Personal	4	15.4	4	15.4	2	7.7	3	11.5	4	15.4	6	23.1	2
Accident Property	26	22.6	10	8.7	17	14.8	11	9.6	14	12.2	15	13.0	18
Alarm Burglary	32	18.9	25	14.8	19	11.2	21	12.4	14	8.3	29	17.2	23
Alarm Panic	2	22.2	1	11.1	2	22.2	0	0.0	2	22.2	1	11.1	1
Animal	16	14.8	18	16.7	17	15.7	11	10.2	18	16.7	20	18.5	6
Assault	0	0.0	1	33.3	1	33.3	0	0.0	1	33.3	0	0.0	0
Assist EMS	44	12.0	47	12.8	63	17.1	45	12.2	45	12.2	51	13.9	64
Assist Fire	7	7.5	16	17.2	12	12.9	11	11.8	12	12.9	6	6.5	11
Assist Other	7	36.8	6	31.6	0	0.0	0	0.0	1	5.3	0	0.0	3
ATV Complaint	0	0.0	0	0.0	1	3.6	6	21.4	11	39.3	8	28.6	2
BOLO	0	0.0	0	0.0	2	28.6	2	28.6	1	14.3	1	14.3	0
Burglary	2	25.0	0	0.0	2	25.0	2	25.0	1	12.5	0	0.0	1
Civil Matter	0	0.0	2	25.0	1	12.5	0	0.0	2	25.0	1	12.5	0
COPP	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Criminal Mischief	4	25.0	2	12.5	3	18.8	3	18.8	1	6.3	0	0.0	1
Custody Dispute	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	1	50.0	0
Death	0	0.0	1	50.0	0	0.0	0	0.0	1	50.0	0	0.0	1
Disabled Vehicle	3	16.7	2	11.1	2	11.1	0	0.0	2	11.1	3	16.7	5
Disorderly	1	5.9	4	23.5	2	11.8	2	11.8	3	17.6	0	0.0	0
Dispute	9	15.5	8	13.8	9	15.5	6	10.3	9	15.5	10	17.2	5



Incident Breakdown By Month Report

Print Date/Time: 08/06/2020 12:08
 Login ID: jyanamburgh.marpd
 Year: 2020

Marlborough Town Police Department
 ORI Number: NY0555800
 Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly
	#	%	#	%	#	%	#	%	#	%	#	%	Total
Domestic Dispute	11	13.9	12	15.2	6	7.6	9	11.4	10	12.7	21	26.6	0
Drug Offense	0	0.0	0	0.0	0	0.0	0	0.0	2	100.0	0	0.0	0
Erratic Vehicle	12	17.6	12	17.6	12	4.4	7	10.3	9	13.2	11	16.2	2
Error	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0
Fight	1	16.7	0	0.0	0	0.0	3	50.0	1	16.7	1	16.7	0
Fireworks	0	0.0	0	0.0	1	16.7	0	0.0	2	33.3	3	50.0	0
Foot Patrol	2	5.6	4	11.1	3	8.3	10	27.8	14	38.9	0	0.0	3
Fraud	1	8.3	1	8.3	1	8.3	2	16.7	0	0.0	3	8.3	0
Harassment	3	15.0	2	10.0	4	20.0	2	10.0	3	15.0	3	15.0	2
Information	20	23.5	15	17.6	14	16.5	3	3.5	14	16.5	11	12.9	8
Juvenile	0	0.0	0	0.0	0	0.0	1	33.3	1	33.3	0	0.0	0
Larceny	2	12.5	2	12.5	1	6.3	5	31.3	2	12.5	2	12.5	0
Local Law	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Lock Out	10	17.5	10	17.5	5	8.8	6	10.5	9	15.8	7	12.3	10
Lost or Missing	0	0.0	0	0.0	0	0.0	2	66.7	0	0.0	1	33.3	0
Mental Health Law	2	50.0	1	25.0	0	0.0	0	0.0	1	25.0	0	0.0	0
New Call	10	13.7	5	6.8	7	9.6	13	17.8	7	9.6	5	6.8	17
Noise Complaint	0	0.0	0	0.0	3	14.3	2	9.5	4	19.0	3	14.3	7
NYS Pause	0	0.0	0	0.0	0	0.0	3	30.0	2	20.0	0	0.0	0
Open Door	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	1	50.0	0
Police Public	5	17.9	2	7.1	7	25.0	3	10.7	2	7.1	1	3.6	6
Police Station	1	14.3	1	14.3	2	28.6	0	0.0	0	0.0	1	14.3	1
Property Check	507	10.2	601	12.1	744	15.0	890	18.0	748	15.1	626	12.6	708
Property Found	3	21.4	1	7.1	2	14.3	1	7.1	3	21.4	1	7.1	2
Property Lost	2	15.4	1	7.7	3	23.1	1	7.7	2	15.4	3	23.1	1
Property Retrieval	1	12.5	2	25.0	0	0.0	1	12.5	2	25.0	1	12.5	0



Incident Breakdown By Month Report

Print Date/Time: 08/06/2020 12:08
 Login ID: jvanamburgh.marpd
 Year: 2020

Marlborough Town Police Department
 ORI Number: NY0555800
 Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly
	#	%	#	%	#	%	#	%	#	%	#	%	#
Psychiatric	2	16.7	2	16.7	1	8.3	3	25.0	1	8.3	0	0.0	0
Public Safety	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Reckless	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Road Hazard	0	0.0	0	0.0	1	50.0	0	0.0	1	50.0	0	0.0	1
School Check	77	11.6	61	9.2	96	14.4	126	18.9	103	15.5	91	13.7	9
School Incident	0	0.0	5	71.4	2	28.6	0	0.0	0	0.0	0	0.0	0
Serve Papers	4	26.7	1	6.7	2	13.3	0	0.0	1	6.7	5	33.3	0
Sex Offense	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	1
Shots Fired	1	14.3	1	14.3	0	0.0	0	0.0	1	14.3	1	14.3	2
Special Detail	26	33.3	17	21.8	11	14.1	1	1.3	17	21.8	4	5.1	2
Suicide or	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0
Suspicious	16	12.2	20	15.3	13	9.9	8	6.1	24	18.3	20	15.3	23
Suspicious Mail or	0	0.0	0	0.0	1	33.3	0	0.0	1	33.3	0	0.0	0
Traffic Complaint/	44	44.4	13	13.1	6	6.1	4	4.0	15	15.2	6	6.1	11
Traffic Stop	130	25.2	155	30.0	149	28.9	14	2.7	40	7.8	15	2.9	10
Training	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Transport	0	0.0	4	66.7	1	16.7	0	0.0	1	16.7	0	0.0	0
Trespass	2	28.6	0	0.0	0	0.0	1	14.3	2	28.6	0	0.0	0
Unknown Police	2	33.3	0	0.0	1	16.7	2	33.3	0	0.0	1	16.7	0
Unwanted Subject	1	11.1	1	11.1	1	11.1	2	22.2	0	0.0	1	11.1	0
Vehicle and Traffic	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	1	50.0	0
Vehicle	1	14.3	3	42.9	1	14.3	1	14.3	0	0.0	1	14.3	0
Warrant Execution	1	14.3	2	28.6	2	28.6	0	0.0	0	0.0	1	14.3	0
Weapons Seizure	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0
Welfare Check	12	11.2	15	14.0	14	13.1	12	11.2	16	15.0	14	13.1	20
Wire	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0



Incident Breakdown By Month Report



Print Date/Time: 08/06/2020 12:08
Login ID: jyanarburgh.marlpol
Year: 2020

Marlborough Town Police Department
ORI Number: NY0555800
Incident Type: All

Total:	1085	12.9	1131	13.5	1285	15.3	1264	15.1	1208	14.4	1038	12.4	1142	13.6	232	2.8	0	0.0	0	0.0	0	0.0	8385
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Police Officer Overtime (these figures are not exact and are intended for budget use and tracking)
 Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Admin	\$177	\$4,000	\$3,823	4%
DARE	\$569	\$3,930	\$3,361	14%
F/T Court	\$45	\$4,385	\$4,340	1%
F/T Holiday *	\$1,142	\$40,475	\$39,333	3%
F/T Investigations	\$692	\$8,712	\$8,020	8%
F/T Shift Cover	\$839	\$18,000	\$17,161	5%
F/T Training	\$52	\$6,218	\$6,166	1%
P/T Court	\$22	\$6,216	\$6,194	0%
P/T Holiday *	\$1,945	\$816	(\$1,129)	238%
P/T Investigations	\$1,543	\$7,650	\$6,107	20%
P/T Shift Cover	\$562	\$27,519	\$26,957	2%
P/T Training	\$0	\$8,070	\$8,070	0%
F/T Firearms training	\$0	\$3,345	\$3,345	0%
P/T Firearms training	\$0	\$4,192	\$4,192	0%
FT Special detail	\$338	\$4,310	\$3,972	8%
PT Special Detail	\$570	\$3,264	\$2,694	17%
Total	\$8,496	\$151,102	\$142,606	6%
*Holiday	\$3,087	\$41,291	\$38,204	7%

Police Officer Grant Overtime (these figures are not exact and are intended for budget tracking only)
Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Grant Funds				
BUNY (buckle up NY)	\$0	\$1,920	\$1,920	0%
DWI (driving while intoxicated)	\$463	\$4,000	\$3,537	12%
PTS (police traffic services)	\$93	\$3,840	\$3,747	2%

SUPERINTENDENT OF HIGHWAYS

*Town of Marlborough
1650 Route 9W, P.O. Box 305
Milton, New York 12547*



John Alonge
Highway Superintendent

Phone: 845-795-2272 x 6
Fax: 845-795-6037
Cell: 845-849-5549

Supervisor Lanzetta
Town Clerk Colleen Corcoran
Town Board Members

Monthly Report for July 2020

ROADS: We continued to prepare Chestnut Lane, Hampton Road and Prospect Street for paving which included litter patrol. On 7/6 through 7/14 we milled or reclaimed and then paved these roads. We were also able to add Rue De Vin to the paving project. We then finished up by fixing driveways and drainage ditches that were affected by the paving. We put millings from this project on all the shoulders along the roads in Town. We spent a few days screening these millings for future use. Also we repaired a black top swale on Ridge Road.

DRAINAGE: We under took the Town owned easement project at 284 Ridge Road. We replaced 340' x 12" pvc pipe. We ditched Old Post Road and replaced all rip rap.

BRUSH/WEEDS: We continued mowing throughout the Town. We flail mowed all guide rails in both Hamlets and weed wacked around all street signs.

LANDFILL: We mowed the Landfill and also sent truck loads of the millings to place on the road way leading to the building on site.

FUEL USEAGE: Gas: 335.791 gallons Diesel: 1385.714 gallons

Respectfully submitted,

A handwritten signature in black ink that reads "John Alonge".

John Alonge
Highway Superintendent

JA/cw

**WATER SUPERINTENDENT
TOWN OF MARLBOROUGH
1650 ROUTE 9W, PO BOX 305
MILTON, NY 12547**

**CHARLES MUGGEO
WATER SUPERINTENDENT**

**FAX (845) 795-2031
PHONE (845) 795-5100**

DATE: 8/10/2020

**TO: SUPERVISOR AL LANZETTA
TOWN BOARD MEMBERS
TOWN CLERK**

RE: MONTHLY REPORT FOR JULY

Water consumption totaled 18.018 million gallons, which is a daily usage of 581,000. Compared to last month 17.130 million gallons, which is a daily usage of 571,000. Compared to a year ago water consumption was 16.7 million gallons for the month, which is a daily usage of 539,000.

SUMMARY FOR THE MONTH

HYDRANTS: We weed wacked around hydrants.

VALVE BOXES: We repaired valve boxes on Watson Ave. and Milton Turnpike.

CURB BOXES: Had to replace a curb box and stem on Dock Rd. in Milton.

TOWN PARK: We disinfected and turned on water at both buildings at the park. We rebuilt and maintained sewer pumps and chlorine pumps.

SEWER: We had to repair manholes on Dock Rd. in Milton and had to adjust risers on sewer manholes for paving on Prospect St. and Dock Rd.

SERVICE LINE INSPECTIONS: Inspected 4-inch service line for the Middle School Project.

RERSERVIOR: Had to cut up a couple of trees that fell.

CLOSINGS: 7

MARKOUTS: 50

Gallons of Gas: 240

Gallons of Diesel: 15

Mileage for the month: 1,750

Account Description	Fee Description	Account#	Qty	Local Share
building Dept/ Burn permits	Burn Permits	00-2110	1	100.00
			Sub-Total:	\$100.00
Conservation	Conservation	A1255	1	1.38
			Sub-Total:	\$1.38
Dog Licensing	Female, Spayed	A2544	18	90.00
Dog Licensing	Male, Neutered	A2544	10	50.00
Dog Licensing	Male, Unneutered	A2544	4	40.00
			Sub-Total:	\$180.00
General Fund	Water Service	2144SW	1	225.00
			Sub-Total:	\$225.00
LANDFILL FEES	T/s Permits	00-2130	7	225.00
LANDFILL FEES	T/s Punch Cards	00-2130	44	2,545.00
			Sub-Total:	\$2,770.00
Marriage Lic.	MARRIAGE LICENSE FEE	00-1255	1	17.50
			Sub-Total:	\$17.50
Misc Fees	Building Fees\Building Dept	00-2110	1	19,795.12
Misc Fees	Fire Fees/Building Dept	00-2110	1	350.00
			Sub-Total:	\$20,145.12
MISC. FEES	Accident Reports	00-1255	13	65.00
MISC. FEES	Burgular Permits	00-2590	1	20.00
MISC. FEES	Certified Copies	00-1255	4	130.00
			Sub-Total:	\$215.00
			Total Local Shares Remitted:	\$23,654.00
Amount paid to: NYS Ag. & Markets for spay/neuter program				40.00
Amount paid to: NYS Environmental Conservation				23.62
Amount paid to: State Health Dept. For Marriage Licenses				22.50
Total State, County & Local Revenues:	\$23,740.12		Total Non-Local Revenues:	\$86.12

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor_____
Date_____
Town Clerk_____
Date

Water Quality Management, Inc.
P.O. Box 733
Marlboro, NY 12542

August 6, 2020

For the month of July 2020, both the Marlboro and Milton Wastewater Treatment Plants complied with all SPDES requirements. The following are monthly statistics for both plants;

Marlboro WWTP

- Average Daily Flow = **79,000** gallons per day.
 - (About 45% of design capacity.)
- Average BOD removal = **95%**
- Average Suspended Solids removal = **85%**

Milton WWTP

- Average Daily flow = **27,000** gallons per day.
 - (About 49% of design capacity)
- Average BOD removal = **99%**
- Average Suspended Solids removal = **95%**

Both the Marlboro and Milton plants operated normally during the month of July. There were no significant events or changes that took place this month but we are constantly making small improvements. Zimmermann Instruments visited both locations and performed the yearly flow meter calibration. Please feel free to contact us at any time for more information or concerns. Stay safe and be healthy.

Thank you,
Julian Falco
Water Quality Management, Inc.

21 Milton Turnpike
Marlborough, New York, 12547

Town of Marlborough Dog Control

Andrew McKee-Dog Control Officer

Monday, August 3, 2020

July Monthly Report

Monthly Report - 7/1/2020 through 7/31/2020

Overview:

We received a total of 15 calls this month including 5 calls to service from Marlborough PD, State Police and Ulster County Sheriff

Responded to 2 active complaints and/or cases which are now closed or resolved

We currently have 2 open cases that have been addressed but are ongoing or un-resolved.

0 appearance tickets were issued this month

We Impounded 0 dogs this month.

There were 0 Dog Bites Reported this month.

We currently have 0 dog in the kennel

We have 0 case in the Marlborough Justice Court at this time

End of report.

Memo

To: Town Board
From: Cindy Hilbert
CC: Colleen Corcoran
Date: August 10, 2020
Re: **August** Report

We prepared 10 property tax estimates.

We worked on the school Pro-rated and Omitted tax relevies

We processed 46 real property transfers. We are working with several law offices to process the Trusts which were filed.

We have several pending Small Claims Hearings (SCARs) which will be assigned to hearing officers and scheduled for later this month.

We are starting to process our building permits for the upcoming assessment roll (2021)

Town of Marlborough

Planning Board Review

July 2020

Meeting: July 6, 2020 / 7:30 PM / Meeting Held via Zoom Video Conference

Approval of Stenographic Minutes for 6/15/2020

Approval for the above minutes was granted unanimously.

ATTENDEES

Chris Brand, Manny Cauchi, Steve Clarke, Cindy Lanzetta, Joe Lofaro, James Garofalo

AGENDA

Eric Affuso Subdivision, 46 Reservoir Road, Marlboro: Sketch, Subdivision

- The applicant reappeared and provided an updated EAF and revised survey. The Town of Marlborough Highway Superintendent provided a letter approving the proposed driveway. However, some members of the board questions the language contained therein and requested clarification for the Highway Superintendent. Questions regarding future development concerns and the buffer and/or berm required for subdivisions in AG District were discussed. A Public Hearing was scheduled for the project on August 3, 2020.

***** Discussion without Lawyer, Engineer, and/or Stenographer*****

Stephanie Popper, 35 Hudson Terrace, Marlboro, Bed and Breakfast

Justin McCarthy, 12 3rd Street, Milton, Bed and Breakfast

- Both applicants sought guidance with short term rentals at the above addresses. Town Supervisor Lanzetta stated the Town was currently in the

process of reviewing short term rental legislation. Both applicants were advised to put a hold on their plans until new legislation was approved.

NEXT Deadline

Friday, July 10, 2020

NEXT Scheduled Meeting

Monday, July 20, 2020

Meeting: July 20, 2020 / 7:30 PM / Meeting Held via Zoom Video

Conference

Approval of Stenographic Minutes for 7/6/2020

Approval for the above minutes was granted unanimously, with a correction made to on page 15 properly identifying a town resident who spoke at the above meeting.

ATTENDEES

Chris Brand, Manny Cauchi, Cindy Lanzetta, Joe Lofaro, James Garofalo

AGENDA

Santini Lawn Care Corp, 229 Mt. Zion Road, Marlboro: Sketch, Site Plan

- The applicant appeared with a proposal for Commercial Use at the above address. The application was deficient in several areas and the proposed use does not seem allowable as presently proposed. The applicant was strongly advised to seek the assistance of a licensed professional to help navigate the approval process.

*** Discussion without Lawyer, Engineer, and/or Stenographer***

Short Term Rentals

- The Board discussed Short Term Rentals in the Town of Marlborough in situations other than approved B&Bs. Board members were encouraged to read legislation from surrounding municipalities and provide the Town Board feedback ASAP.

Planning Board Application Checklist

- The Board discussed the current application checklist provided by the Town. The Board discussed creating separate applications for Subdivisions, Site Plans, and Lot Line Revisions. The updated checklist should provide future applicants with a simplified process and include relevant portions of existing Town Code, DEC Information, and design guidelines. The Board will continue to work on this.

NEXT Deadline

Friday, July 24, 2020

NEXT Scheduled Meeting

Monday, August 3, 2020 via Zoom

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board