

**THOMAS CORCORAN - BUILDING INSPECTOR**  
**MONTHLY REPORT - BUILDING DEPARTMENT**  
**MONTH OF: SEPTEMBER**

|                          |           |                       |             |
|--------------------------|-----------|-----------------------|-------------|
| CERTIFICATE OF OCCUPANCY | 5         | STOP WORK ORDER       | 1           |
| REQUEST FOR INFORMATION  | 23        | ZBA APPLICATION       | 0           |
| TRAILER PARK RENEWALS    | 0         | ORDER TO REMEDY       | 10          |
| BUILDING EXTENSIONS      | 6         | COMPLAINTS            | 32          |
| FIRE INSPECTIONS         | 23        | BURN PERMITS ISSUED   | 10          |
| FIRE CALLS               | 2         | CLOTHING BIN RENEWALS | 0           |
| <br>TOTAL MILEAGE        | <br>1,266 | <br>TOTAL GAS USAGE   | <br>88 Gal. |

**BUILDING PERMITS**

|                       |        |                            |                    |
|-----------------------|--------|----------------------------|--------------------|
| ADDITION / RENOVATION | 4      | POOL / HOT TUB             | 8                  |
| BARN                  | 0      | ROOF                       | 4                  |
| BURNING               | 10     | SHED                       | 8                  |
| CARPORT / GARAGE      | 1      | SIGNS                      | 0                  |
| DECK/STAIRS           | 3      | SINGLE FAMILY              | 3                  |
| DEMOLITION            | 1      | SOLAR PANELS               | 4                  |
| ELECTRICAL / HVAC     | 1      | TANK INSTALL / REMOVAL     | 2                  |
| FURNACE / BOILER      | 1      | WIRELESS COMMUNICATION     | 0                  |
| GENERATOR             | 1      | WOOD / PELLET STOVE        | 1                  |
| <br>TOTAL PERMITS     | <br>52 | <br>EST. COST OF BUILDINGS | <br>\$1,035,742.00 |

**MONTHLY REVENUE**

|                            |                    |
|----------------------------|--------------------|
| CERTIFICATE OF OCCUPANCY   | \$750.00           |
| PERMIT EXTENSIONS          | \$1,536.50         |
| BUILDING PERMITS           | \$8,940.93         |
| REQUEST FOR INFORMATION    | \$2,300.00         |
| <b>TOTAL BUILDING FEES</b> | <b>\$13,527.43</b> |
| <br>FIRE INSPECTIONS       | <br>\$1,635.00     |
| TRAILER PARK RENEWALS      | \$0.00             |
| <b>TOTAL FIRE FEES</b>     | <b>\$1,635.00</b>  |
| <br>BURNING FEES           | <br>\$45.00        |
| <br>ZBA APPLICATIONS       | <br>\$0.00         |
| ZBA ESCROW                 | \$0.00             |
| <b>TOTAL FEES</b>          | <b>\$15,207.43</b> |

Police Department  
Town of Marlborough

**MEMORANDUM**

To: Town Board of the Town of Marlborough

From: Chief Cocozza

Date: October 12, 2020

Subject: Activity Summary for the Month of September 2020



Following is a summary of the activity of the Police Department for the month of September 2020

| <u>MOTOR VEHICLE ACCIDENT</u> | September 20 | Yr. Date 20 | September 19 | Yr. Date 19 |
|-------------------------------|--------------|-------------|--------------|-------------|
| Personal injury               | 7            | 41          | 9            | 55          |
| Fatal                         | 0            | 0           | 0            | 1           |
| Property Damage               | 11           | 131         | 15           | 56          |
| Report Not Required           | -            | -           | 3            | 48          |
| Total                         | 18           | 172         | Total 28     | 160         |

| <u>SUMMONSES ISSUED</u> |    |     |     |     |
|-------------------------|----|-----|-----|-----|
| Vehicle and Traffic     | 84 | 665 | 155 | 993 |
| Parking                 | 6  | 84  | 0   | 42  |

| <u>COMPLAINT ACTIVITY</u> |      |       |     |      |
|---------------------------|------|-------|-----|------|
| Total Blotter Entries     | 1386 | 10869 | 294 | 2964 |
| Total Arrests             | 13   | 117   | 14  | 151  |

| <u>TOTAL TELEPHONE CALLS</u> |      |       |      |       |
|------------------------------|------|-------|------|-------|
|                              | 1806 | 14657 | 1668 | 15481 |

POLICE DEPARTMENT OVERTIME HOURS payroll 19 & 20

|                                |                |                    |
|--------------------------------|----------------|--------------------|
| Full Time Officer Overtime     | (see attached) | (see attached)     |
| Full Time Officer Grant O/T    | (see attached) | (see attached)     |
| Part Time Officer Overtime     | (see attached) | (see attached)     |
| Part Time Officer Gant O/T     | (see attached) | (see attached)     |
| Full Time Dispatchers Overtime | 0 (\$33        | 26.5 (\$1142) 71.5 |
| Part Time Dispatchers Overtime | 16 (\$544) 152 | 26 (\$578) 110     |

|                       |      |        |       |        |
|-----------------------|------|--------|-------|--------|
| <u>Police Mileage</u> | 8759 | 113791 | 12415 | 104881 |
|-----------------------|------|--------|-------|--------|

Police Department  
Town of Marlborough



**MEMORANDUM**

**Activity Summary for the month of September 2020**

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**Police Department Payroll 19 & 20 Regular Hours**

|                          | <b>September 20</b> | <b>Yr. Date</b> | <b>September 19</b> | <b>Yr. Date</b> |
|--------------------------|---------------------|-----------------|---------------------|-----------------|
| Full Time Police Officer | 1120                | 11266.5         | 1215                | 10173           |
| Part Time Police Officer | 860                 | 7255.5          | 1179.75             | 9348.25         |
| Full Time Dispatcher     | 320                 | 2880            | 320                 | 3040            |
| Part Time Dispatcher     | 464                 | 3838            | 331.5               | 4047.75         |
| Traffic Officer          | 0                   | 193             | 72                  | 570             |

**Police Department Fuel Consumption**

|        |          |          |          |         |
|--------|----------|----------|----------|---------|
| Police | 1032.975 | 7672.422 | 1433.403 | 9977.71 |
|--------|----------|----------|----------|---------|

**Police Officer Overtime** ( these figures are not exact and are intended for budget use and tracking)  
 Figures are up to date of last payroll

| Line Item             | Yr. to Date     | Budgeted         | remaining        | % utilized |
|-----------------------|-----------------|------------------|------------------|------------|
| Admin                 | \$229           | \$4,000          | \$3,771          | 6%         |
| DARE                  | \$569           | \$3,930          | \$3,361          | 14%        |
| F/T Court             | \$45            | \$4,385          | \$4,340          | 1%         |
| F/T Holiday *         | \$1,309         | \$40,475         | \$39,166         | 3%         |
| F/T Investigations    | \$748           | \$8,712          | \$7,964          | 9%         |
| F/T Shift Cover       | \$1,175         | \$18,000         | \$16,825         | 7%         |
| F/T Training          | \$52            | \$6,218          | \$6,166          | 1%         |
| P/T Court             | \$22            | \$6,216          | \$6,194          | 0%         |
| P/T Holiday *         | \$2,045         | \$816            | (\$1,229)        | 251%       |
| P/T Investigations    | \$2,052         | \$7,650          | \$5,598          | 27%        |
| P/T Shift Cover       | \$576           | \$27,519         | \$26,943         | 2%         |
| P/T Training          | \$208           | \$8,070          | \$7,862          | 3%         |
| F/T Firearms training | \$0             | \$3,345          | \$3,345          | 0%         |
| P/T Firearms training | \$0             | \$4,192          | \$4,192          | 0%         |
| FT Special detail     | \$416           | \$4,310          | \$3,894          | 10%        |
| PT Special Detail     | \$570           | \$3,264          | \$2,694          | 17%        |
| <b>Total</b>          | <b>\$10,016</b> | <b>\$151,102</b> | <b>\$141,086</b> | <b>7%</b>  |
| <b>*Holiday</b>       | <b>\$3,354</b>  | <b>\$41,291</b>  | <b>\$37,937</b>  | <b>8%</b>  |

**Police Officer Grant Overtime** ( these figures are not exact and are intended for budget tracking only)  
Figures are up to date of last payroll

| Line Item                          | Yr. to Date | Budgeted | remaining | % utilized |
|------------------------------------|-------------|----------|-----------|------------|
| Grant Funds                        |             |          |           |            |
| BUNY<br>(buckle up NY)             | \$0         | \$1,920  | \$1,920   | 0%         |
| DWI<br>(driving while intoxicated) | \$463       | \$2,000  | \$1,537   | 23%        |
| PTS<br>(police traffic services)   | \$233       | \$3,840  | \$3,607   | 6%         |



## Incident Breakdown By Month Report



Print Date/Time: 10/07/2020 11:18  
 Login ID: jvanamburgh.marlpd  
 Year: 2020

Marlborough Town Police Department  
 ORI Number: NY0555800  
 Incident Type: All

| Incident Type     | January # | January % | February # | February % | March # | March % | April # | April % | May # | May % | June # | June % | July # | July % | August # | August % | September # | September % | October # | October % | November # | November % | December # | December % | Yearly Totals |
|-------------------|-----------|-----------|------------|------------|---------|---------|---------|---------|-------|-------|--------|--------|--------|--------|----------|----------|-------------|-------------|-----------|-----------|------------|------------|------------|------------|---------------|
| 7 Digit Call      | 3         | 5.9       | 3          | 5.9        | 6       | 11.8    | 6       | 11.8    | 7     | 13.7  | 8      | 15.7   | 5      | 9.8    | 5        | 9.8      | 6           | 11.8        | 2         | 3.9       | 0          | 0.0        | 0          | 0.0        | 51            |
| 911 Abandoned     | 2         | 12.5      | 2          | 12.5       | 4       | 25.0    | 1       | 6.3     | 4     | 25.0  | 0      | 0.0    | 2      | 12.5   | 1        | 6.3      | 0           | 0.0         | 0         | 0.0       | 0          | 0.0        | 0          | 0.0        | 16            |
| 911 Misdia        | 4         | 28.6      | 1          | 7.1        | 2       | 14.3    | 1       | 7.1     | 1     | 7.1   | 0      | 0.0    | 0      | 0.0    | 2        | 14.3     | 3           | 21.4        | 0         | 0.0       | 0          | 0.0        | 0          | 0.0        | 14            |
| 911 No Voice Call | 2         | 10.5      | 1          | 5.3        | 2       | 10.5    | 3       | 15.8    | 2     | 10.5  | 2      | 10.5   | 3      | 15.8   | 2        | 10.5     | 0           | 0.0         | 0         | 0.0       | 0          | 0.0        | 0          | 0.0        | 19            |
| 911 Prank Call    | 1         | 100.0     | 0          | 0.0        | 0       | 0.0     | 0       | 0.0     | 0     | 0.0   | 0      | 0.0    | 0      | 0.0    | 0        | 0.0      | 0           | 0.0         | 0         | 0.0       | 0          | 0.0        | 0          | 0.0        | 1             |
| Abandoned         | 4         | 57.1      | 0          | 0.0        | 2       | 28.6    | 0       | 0.0     | 0     | 0.0   | 0      | 0.0    | 0      | 0.0    | 0        | 0.0      | 1           | 14.3        | 0         | 0.0       | 0          | 0.0        | 0          | 0.0        | 7             |
| Accident Personal | 4         | 9.5       | 4          | 9.5        | 2       | 4.8     | 3       | 7.1     | 4     | 9.5   | 6      | 14.3   | 2      | 4.8    | 7        | 16.7     | 7           | 16.7        | 3         | 7.1       | 0          | 0.0        | 0          | 0.0        | 42            |
| Accident Property | 26        | 17.2      | 10         | 6.6        | 17      | 11.3    | 11      | 7.3     | 14    | 9.3   | 15     | 9.9    | 18     | 11.9   | 23       | 15.2     | 11          | 7.3         | 6         | 4.0       | 0          | 0.0        | 0          | 0.0        | 151           |
| Address           | 0         | 0.0       | 0          | 0.0        | 0       | 0.0     | 0       | 0.0     | 0     | 0.0   | 0      | 0.0    | 0      | 0.0    | 1        | 100.0    | 0           | 0.0         | 0         | 0.0       | 0          | 0.0        | 0          | 0.0        | 1             |
| Alarm Burglary    | 32        | 15.5      | 25         | 12.1       | 19      | 9.2     | 21      | 10.2    | 14    | 6.8   | 29     | 14.1   | 23     | 11.2   | 26       | 12.6     | 13          | 6.3         | 4         | 1.9       | 0          | 0.0        | 0          | 0.0        | 206           |
| Alarm Panic       | 2         | 20.0      | 1          | 10.0       | 2       | 20.0    | 0       | 0.0     | 2     | 20.0  | 1      | 10.0   | 1      | 10.0   | 0        | 0.0      | 0           | 0.0         | 1         | 10.0      | 0          | 0.0        | 0          | 0.0        | 10            |
| Animal            | 16        | 12.8      | 18         | 14.4       | 17      | 13.6    | 11      | 8.8     | 18    | 14.4  | 20     | 16.0   | 6      | 4.8    | 11       | 8.8      | 8           | 6.4         | 0         | 0.0       | 0          | 0.0        | 0          | 0.0        | 125           |
| Assault           | 0         | 0.0       | 1          | 33.3       | 1       | 33.3    | 0       | 0.0     | 1     | 33.3  | 0      | 0.0    | 0      | 0.0    | 0        | 0.0      | 0           | 0.0         | 0         | 0.0       | 0          | 0.0        | 0          | 0.0        | 3             |
| Assist EMS        | 44        | 9.1       | 47         | 9.7        | 63      | 13.0    | 45      | 9.3     | 45    | 9.3   | 51     | 10.5   | 64     | 13.2   | 62       | 12.8     | 51          | 10.5        | 12        | 2.5       | 0          | 0.0        | 0          | 0.0        | 484           |
| Assist Fire       | 7         | 5.9       | 16         | 13.4       | 12      | 10.1    | 11      | 9.2     | 12    | 10.1  | 6      | 5.0    | 11     | 9.2    | 26       | 21.8     | 15          | 12.6        | 3         | 2.5       | 0          | 0.0        | 0          | 0.0        | 119           |
| Assist Other      | 7         | 23.3      | 6          | 20.0       | 0       | 0.0     | 0       | 0.0     | 1     | 3.3   | 0      | 0.0    | 3      | 10.0   | 9        | 30.0     | 4           | 13.3        | 0         | 0.0       | 0          | 0.0        | 0          | 0.0        | 30            |
| ATV Complaint     | 0         | 0.0       | 0          | 0.0        | 0       | 0.0     | 0       | 0.0     | 1     | 2.1   | 6      | 12.8   | 11     | 23.4   | 8        | 17.0     | 8           | 17.0        | 12        | 25.5      | 1          | 2.1        | 0          | 0.0        | 47            |
| BOLO              | 0         | 0.0       | 0          | 0.0        | 2       | 28.6    | 2       | 28.6    | 1     | 14.3  | 1      | 14.3   | 0      | 0.0    | 0        | 0.0      | 0           | 0.0         | 0         | 0.0       | 0          | 0.0        | 0          | 0.0        | 7             |
| Burglary          | 2         | 14.3      | 0          | 0.0        | 0       | 0.0     | 2       | 14.3    | 2     | 14.3  | 1      | 7.1    | 0      | 0.0    | 3        | 21.4     | 4           | 28.6        | 0         | 0.0       | 0          | 0.0        | 0          | 0.0        | 14            |
| Civil Matter      | 0         | 0.0       | 2          | 22.2       | 1       | 11.1    | 0       | 0.0     | 2     | 22.2  | 2      | 22.2   | 1      | 11.1   | 1        | 11.1     | 0           | 0.0         | 0         | 0.0       | 0          | 0.0        | 0          | 0.0        | 9             |
| COPP              | 0         | 0.0       | 2          | 100.0      | 0       | 0.0     | 0       | 0.0     | 0     | 0.0   | 0      | 0.0    | 0      | 0.0    | 0        | 0.0      | 0           | 0.0         | 0         | 0.0       | 0          | 0.0        | 0          | 0.0        | 2             |
| Criminal Mischief | 4         | 21.1      | 2          | 10.5       | 3       | 15.8    | 3       | 15.8    | 1     | 5.3   | 0      | 0.0    | 2      | 10.5   | 1        | 5.3      | 3           | 15.8        | 0         | 0.0       | 0          | 0.0        | 0          | 0.0        | 19            |
| Custody Dispute   | 0         | 0.0       | 0          | 0.0        | 0       | 0.0     | 0       | 0.0     | 0     | 0.0   | 0      | 0.0    | 1      | 25.0   | 1        | 25.0     | 0           | 0.0         | 1         | 25.0      | 0          | 0.0        | 0          | 0.0        | 4             |
| Death             | 0         | 0.0       | 1          | 33.3       | 0       | 0.0     | 0       | 0.0     | 1     | 33.3  | 0      | 0.0    | 0      | 0.0    | 0        | 0.0      | 1           | 33.3        | 0         | 0.0       | 0          | 0.0        | 0          | 0.0        | 3             |
| Disabled Vehicle  | 3         | 11.1      | 2          | 7.4        | 2       | 7.4     | 0       | 0.0     | 2     | 7.4   | 3      | 11.1   | 5      | 18.5   | 6        | 22.2     | 4           | 14.8        | 0         | 0.0       | 0          | 0.0        | 0          | 0.0        | 27            |
| Disorderly        | 1         | 5.3       | 4          | 21.1       | 2       | 10.5    | 2       | 10.5    | 3     | 15.8  | 2      | 10.5   | 0      | 0.0    | 0        | 0.0      | 0           | 0.0         | 0         | 0.0       | 0          | 0.0        | 0          | 0.0        | 19            |

# Incident Breakdown By Month Report



Print Date/Time: 10/07/2020 11:18

Login ID: jvanamburgh.marpd

Year: 2020

Marlborough Town Police Department

ORI Number: NY0555800

Incident Type: All



| Incident Type     | January<br># | January<br>% | February<br># | February<br>% | March<br># | March<br>% | April<br># | April<br>% | May<br># | May<br>% | June<br># | June<br>% | July<br># | July<br>% | August<br># | August<br>% | September<br># | September<br>% | October<br># | October<br>% | November<br># | November<br>% | December<br># | December<br>% | Yearly<br>Totals |
|-------------------|--------------|--------------|---------------|---------------|------------|------------|------------|------------|----------|----------|-----------|-----------|-----------|-----------|-------------|-------------|----------------|----------------|--------------|--------------|---------------|---------------|---------------|---------------|------------------|
| Dispute           | 9            | 11.7         | 8             | 10.4          | 9          | 11.7       | 6          | 7.8        | 9        | 11.7     | 10        | 13.0      | 5         | 6.5       | 6           | 7.8         | 10             | 13.0           | 5            | 6.5          | 0             | 0.0           | 0             | 0.0           | 77               |
| Domestic Dispute  | 11           | 13.3         | 12            | 12.4          | 6          | 6.2        | 9          | 9.3        | 10       | 10.3     | 10        | 10.3      | 21        | 21.6      | 13          | 13.4        | 5              | 5.2            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 97               |
| Drug Offense      | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 0          | 0.0        | 0        | 0.0      | 0         | 0.0       | 2         | 66.7      | 0           | 0.0         | 1              | 33.3           | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 3                |
| Encon Violation   | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 0          | 0.0        | 0        | 0.0      | 0         | 0.0       | 0         | 0.0       | 0           | 0.0         | 1              | 100.0          | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 1                |
| Erratic Vehicle   | 12           | 13.2         | 12            | 13.2          | 3          | 3.3        | 7          | 7.7        | 9        | 9.9      | 11        | 12.1      | 10        | 11.0      | 13          | 14.3        | 2              | 2.2            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 91               |
| Error             | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 1          | 100.0      | 0        | 0.0      | 0         | 0.0       | 0         | 0.0       | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 1                |
| Fight             | 1            | 14.3         | 0             | 0.0           | 0          | 0.0        | 0          | 0.0        | 3        | 42.9     | 1         | 14.3      | 1         | 14.3      | 0           | 0.0         | 1              | 14.3           | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 7                |
| Fireworks         | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 1          | 16.7       | 0        | 0.0      | 2         | 33.3      | 3         | 50.0      | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 6                |
| Foot Patrol       | 2            | 5.1          | 4             | 10.3          | 3          | 7.7        | 10         | 25.6       | 14       | 35.9     | 0         | 0.0       | 3         | 7.7       | 3           | 7.7         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 39               |
| Fraud             | 1            | 5.3          | 1             | 5.3           | 1          | 5.3        | 2          | 10.5       | 0        | 0.0      | 3         | 15.8      | 4         | 21.1      | 3           | 15.8        | 4              | 21.1           | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 19               |
| Harassment        | 3            | 9.1          | 2             | 6.1           | 4          | 12.1       | 2          | 6.1        | 3        | 9.1      | 3         | 9.1       | 2         | 6.1       | 9           | 27.3        | 5              | 15.2           | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 33               |
| Information       | 20           | 20.6         | 15            | 15.5          | 14         | 14.4       | 3          | 3.1        | 14       | 14.4     | 11        | 11.3      | 8         | 8.2       | 4           | 4.1         | 5              | 5.2            | 3            | 3.1          | 0             | 0.0           | 0             | 0.0           | 97               |
| Juvenile          | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 1          | 33.3       | 1        | 33.3     | 1         | 33.3      | 0         | 0.0       | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 3                |
| Larceny           | 2            | 8.3          | 2             | 8.3           | 1          | 4.2        | 5          | 20.8       | 2        | 8.3      | 2         | 8.3       | 2         | 8.3       | 3           | 12.5        | 3              | 12.5           | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 24               |
| Local Law         | 0            | 0.0          | 1             | 50.0          | 0          | 0.0        | 0          | 0.0        | 0        | 0.0      | 0         | 0.0       | 0         | 0.0       | 0           | 0.0         | 1              | 50.0           | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 2                |
| Lock Out          | 10           | 14.3         | 10            | 14.3          | 5          | 7.1        | 6          | 8.6        | 9        | 12.9     | 7         | 10.0      | 10        | 14.3      | 2           | 2.9         | 10             | 14.3           | 1            | 1.4          | 0             | 0.0           | 0             | 0.0           | 70               |
| Lost or Missing   | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 2          | 50.0       | 0        | 0.0      | 0         | 0.0       | 1         | 25.0      | 1           | 25.0        | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 4                |
| Mental Health Law | 2            | 50.0         | 1             | 25.0          | 0          | 0.0        | 0          | 0.0        | 1        | 25.0     | 0         | 0.0       | 0         | 0.0       | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 4                |
| New Call          | 10           | 11.6         | 5             | 5.8           | 7          | 8.1        | 13         | 15.1       | 7        | 8.1      | 5         | 5.8       | 17        | 19.8      | 17          | 19.8        | 5              | 5.8            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 86               |
| Noise Complaint   | 0            | 0.0          | 0             | 0.0           | 3          | 9.4        | 2          | 6.3        | 4        | 12.5     | 3         | 9.4       | 7         | 21.9      | 4           | 12.5        | 8              | 25.0           | 1            | 3.1          | 0             | 0.0           | 0             | 0.0           | 32               |
| NYS Pause         | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 3          | 16.7       | 2        | 11.1     | 0         | 0.0       | 3         | 16.7      | 3           | 16.7        | 5              | 27.8           | 2            | 11.1         | 0             | 0.0           | 0             | 0.0           | 18               |
| Open Door         | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 0          | 0.0        | 1        | 25.0     | 0         | 0.0       | 1         | 25.0      | 1           | 25.0        | 0              | 0.0            | 1            | 25.0         | 0             | 0.0           | 0             | 0.0           | 4                |
| Police Public     | 5            | 12.8         | 2             | 5.1           | 7          | 17.9       | 3          | 7.7        | 2        | 5.1      | 1         | 2.6       | 6         | 15.4      | 6           | 15.4        | 3              | 7.7            | 4            | 10.3         | 0             | 0.0           | 0             | 0.0           | 39               |
| Police Station    | 1            | 11.1         | 1             | 11.1          | 2          | 22.2       | 0          | 0.0        | 0        | 0.0      | 1         | 11.1      | 1         | 11.1      | 1           | 11.1        | 1              | 11.1           | 1            | 11.1         | 0             | 0.0           | 0             | 0.0           | 9                |
| Property Check    | 507          | 7.3          | 601           | 8.7           | 744        | 10.8       | 890        | 12.9       | 748      | 10.8     | 626       | 9.1       | 708       | 10.2      | 873         | 12.6        | 942            | 13.6           | 271          | 3.9          | 0.0           | 0.0           | 0.0           | 0.0           | 6910             |
| Property Found    | 3            | 14.3         | 1             | 4.8           | 2          | 9.5        | 1          | 4.8        | 3        | 14.3     | 1         | 4.8       | 2         | 9.5       | 1           | 4.8         | 7              | 33.3           | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 21               |

# Incident Breakdown By Month Report



Print Date/Time: 10/07/2020 11:18  
 Login ID: jvanamburgh.mail.pd  
 Year: 2020

Manhborough Town Police Department  
 ORI Number: NY0555800  
 Incident Type: All

| Incident Type       | January<br># | February<br>% | March<br># | March<br>% | April<br># | April<br>% | May<br># | May<br>% | June<br># | June<br>% | July<br># | July<br>% | August<br># | August<br>% | September<br># | September<br>% | October<br># | October<br>% | November<br># | November<br>% | December<br># | December<br>% | Yearly<br>Totals |     |
|---------------------|--------------|---------------|------------|------------|------------|------------|----------|----------|-----------|-----------|-----------|-----------|-------------|-------------|----------------|----------------|--------------|--------------|---------------|---------------|---------------|---------------|------------------|-----|
| Property Lost       | 2            | 10.5          | 1          | 5.3        | 3          | 15.8       | 1        | 5.3      | 2         | 10.5      | 3         | 15.8      | 1           | 5.3         | 3              | 15.8           | 2            | 10.5         | 1             | 5.3           | 0             | 0.0           | 0                | 19  |
| Property Retrieval  | 1            | 9.1           | 2          | 18.2       | 0          | 0.0        | 1        | 9.1      | 2         | 18.2      | 1         | 9.1       | 1           | 9.1         | 3              | 27.3           | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 11               |     |
| Psychiatric         | 2            | 13.3          | 2          | 13.3       | 1          | 6.7        | 3        | 20.0     | 3         | 20.0      | 1         | 6.7       | 0           | 0.0         | 0              | 0.0            | 2            | 13.3         | 1             | 6.7           | 0             | 0.0           | 0                | 15  |
| Public Safety       | 0            | 0.0           | 0          | 0.0        | 0          | 0.0        | 0        | 0.0      | 0         | 0.0       | 0         | 0.0       | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 2                |     |
| Reckless            | 0            | 0.0           | 1          | 100.0      | 0          | 0.0        | 0        | 0.0      | 0         | 0.0       | 0         | 0.0       | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 1                |     |
| Road Hazard         | 0            | 0.0           | 0          | 0.0        | 1          | 16.7       | 0        | 0.0      | 0         | 0.0       | 1         | 16.7      | 0           | 0.0         | 0              | 0.0            | 3            | 50.0         | 1             | 16.7          | 0             | 0.0           | 0                | 6   |
| School Check        | 77           | 9.7           | 61         | 7.7        | 96         | 12.1       | 126      | 15.9     | 103       | 13.0      | 103       | 13.0      | 91          | 11.5        | 72             | 9.1            | 45           | 5.7          | 18            | 2.3           | 0             | 0.0           | 0                | 792 |
| School Incident     | 0            | 0.0           | 5          | 71.4       | 2          | 28.6       | 0        | 0.0      | 0         | 0.0       | 0         | 0.0       | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 0                | 7   |
| Serve Papers        | 4            | 16.7          | 1          | 4.2        | 2          | 8.3        | 0        | 0.0      | 1         | 4.2       | 5         | 20.8      | 0           | 0.0         | 4              | 16.7           | 5            | 20.8         | 2             | 8.3           | 0             | 0.0           | 0                | 24  |
| Sex Offense         | 0            | 0.0           | 0          | 0.0        | 0          | 0.0        | 0        | 0.0      | 1         | 50.0      | 1         | 50.0      | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 2                |     |
| Shots Fired         | 1            | 11.1          | 1          | 11.1       | 1          | 11.1       | 0        | 0.0      | 0         | 0.0       | 1         | 11.1      | 1           | 11.1        | 2              | 22.2           | 1            | 11.1         | 1             | 11.1          | 0             | 0.0           | 0                | 9   |
| Special Detail      | 26           | 28.6          | 17         | 18.7       | 11         | 12.1       | 1        | 1.1      | 17        | 18.7      | 4         | 4.4       | 2           | 2.2         | 6              | 6.6            | 3            | 3.3          | 4             | 4.4           | 0             | 0.0           | 0                | 91  |
| Suicide or          | 0            | 0.0           | 0          | 0.0        | 0          | 0.0        | 0        | 0.0      | 0         | 0.0       | 1         | 50.0      | 0           | 0.0         | 0              | 0.0            | 1            | 50.0         | 0             | 0.0           | 0             | 0.0           | 0                | 2   |
| Suspicious          | 16           | 9.1           | 20         | 11.4       | 13         | 7.4        | 8        | 4.6      | 24        | 13.7      | 20        | 11.4      | 23          | 13.1        | 24             | 13.7           | 22           | 12.6         | 5             | 2.9           | 0             | 0.0           | 0                | 175 |
| Suspicious Mail or  | 0            | 0.0           | 0          | 0.0        | 0          | 0.0        | 1        | 33.3     | 0         | 0.0       | 0         | 0.0       | 1           | 33.3        | 1              | 33.3           | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 0                | 3   |
| Traffic Complaint/  | 44           | 36.4          | 13         | 10.7       | 6          | 5.0        | 4        | 3.3      | 15        | 12.4      | 6         | 5.0       | 11          | 9.1         | 5              | 4.1            | 16           | 13.2         | 1             | 0.8           | 0             | 0.0           | 0                | 121 |
| Traffic Stop        | 130          | 19.8          | 155        | 23.6       | 149        | 22.7       | 14       | 2.1      | 40        | 6.1       | 15        | 2.3       | 10          | 1.5         | 27             | 4.1            | 91           | 13.9         | 25            | 3.8           | 0             | 0.0           | 0                | 656 |
| Training            | 0            | 0.0           | 1          | 100.0      | 0          | 0.0        | 0        | 0.0      | 0         | 0.0       | 0         | 0.0       | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 1                |     |
| Transport           | 0            | 0.0           | 4          | 66.7       | 1          | 16.7       | 0        | 0.0      | 0         | 0.0       | 1         | 16.7      | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 6                |     |
| Trespass            | 2            | 18.2          | 0          | 0.0        | 0          | 0.0        | 1        | 9.1      | 2         | 18.2      | 0         | 0.0       | 2           | 18.2        | 1              | 9.1            | 3            | 27.3         | 0             | 0.0           | 0             | 0.0           | 11               |     |
| Unknown Police      | 2            | 33.3          | 0          | 0.0        | 1          | 16.7       | 2        | 33.3     | 0         | 0.0       | 1         | 16.7      | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 6                |     |
| Unwanted Subject    | 1            | 7.7           | 1          | 7.7        | 1          | 7.7        | 2        | 15.4     | 0         | 0.0       | 1         | 7.7       | 2           | 15.4        | 2              | 15.4           | 1            | 7.7          | 0             | 0.0           | 0             | 0.0           | 13               |     |
| Vehicle and Traffic | 0            | 0.0           | 0          | 0.0        | 1          | 50.0       | 0        | 0.0      | 0         | 0.0       | 0         | 0.0       | 1           | 50.0        | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 2                |     |
| Vehicle             | 1            | 11.1          | 3          | 33.3       | 1          | 11.1       | 1        | 11.1     | 0         | 0.0       | 0         | 0.0       | 1           | 11.1        | 1              | 11.1           | 1            | 11.1         | 0             | 0.0           | 0             | 0.0           | 9                |     |
| Warrant Execution   | 1            | 12.5          | 2          | 25.0       | 2          | 25.0       | 0        | 0.0      | 0         | 0.0       | 0         | 0.0       | 1           | 12.5        | 2              | 25.0           | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 8                |     |
| Weapons Seizure     | 0            | 0.0           | 0          | 0.0        | 0          | 0.0        | 0        | 0.0      | 1         | 100.0     | 0         | 0.0       | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 1                |     |

# Incident Breakdown By Month Report



**Print Date/Time:** 10/07/2020 11:18  
**Login ID:** jvanamburgh.marlpd  
**Year:** 2020

Marlborough Town Police Department  
 ORI Number: NY0555800  
**Incident Type:** All

| Incident Type | January     |            | February    |             | March       |             | April       |             | May         |             | June        |            | July        |             | August      |             | September   |             | October    |            | November |            | December |            | Yearly Totals |
|---------------|-------------|------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|------------|-------------|-------------|-------------|-------------|-------------|-------------|------------|------------|----------|------------|----------|------------|---------------|
|               | #           | %          | #           | %           | #           | %           | #           | %           | #           | %           | #           | %          | #           | %           | #           | %           | #           | %           | #          | %          | #        | %          | #        | %          |               |
| Welfare Check | 12          | 8.6        | 15          | 10.8        | 14          | 10.1        | 12          | 8.6         | 16          | 11.5        | 14          | 10.1       | 20          | 14.4        | 18          | 12.9        | 14          | 10.1        | 4          | 2.9        | 0        | 0.0        | 0        | 0.0        | 139           |
| Wire          | 0           | 0.0        | 0           | 0.0         | 0           | 0.0         | 1           | 100.0       | 0           | 0.0         | 0           | 0.0        | 0           | 0.0         | 0           | 0.0         | 0           | 0.0         | 0          | 0.0        | 0        | 0.0        | 0        | 0.0        | 1             |
| <b>Total:</b> | <b>1085</b> | <b>9.6</b> | <b>1131</b> | <b>10.0</b> | <b>1285</b> | <b>11.4</b> | <b>1264</b> | <b>11.2</b> | <b>1208</b> | <b>10.7</b> | <b>1038</b> | <b>9.2</b> | <b>1142</b> | <b>10.1</b> | <b>1330</b> | <b>11.8</b> | <b>1386</b> | <b>12.3</b> | <b>391</b> | <b>3.5</b> | <b>0</b> | <b>0.0</b> | <b>0</b> | <b>0.0</b> | <b>11260</b>  |

## **SUPERINTENDENT OF HIGHWAYS**

*Town of Marlborough  
1650 Route 9W, P.O. Box 305  
Milton, New York 12547*



**John Alonge**  
Highway Superintendent

**Phone:** 845-795-2272 x 6  
**Fax:** 845-795-6037  
**Cell:** 845-849-5549

Supervisor Lanzetta  
Town Clerk Colleen Corcoran  
Town Board Members

### **Monthly Report for September 2020**

**ROADS:** On 9/4 we repaired the black top at the Municipal Parking lot at Captain Supply. On 9/9 we installed a new black top swale on Prospect St. On 9/10 we replaced a guide rail at the corner of White St. and Western Ave that was taken down by a car accident. We rented a crack sealer and on 9/14 we started crack sealing Bailey's Gap, Mahoney Rd., Sherman Dr., South St., Briarwood Lane, Old Post Rd., Frozen Ridge Rd., Willow Tree Rd., Conklin's Hill and Gabriety Road. We continued to do catch basin and pipe end patrols. We also did litter patrols.

**DRAINAGE:** We replaced a 40' x 12" pvc driveway pipe with a new catch basin on Anna Pl. On 9/15 we installed 10' x 12" solid pvc pipe and a 60' x 8" perforated pvc driveway pipe with a new catch basin on Conklin Hill Rd. On 9/16 we installed 40' x 12" pvc pipe with a new catch basin on Ridge Road. We replaced 20' x 12" of pvc pipe on the access road of Mt. Zion and Old Indian Rds. We installed a new catch basin on Billesimo Dr. We ditched Hudson Terrace.

**BRUSH/WEEDS:** We continued mowing along all the Town roads, we also mowed the Landfill cap. On 9/4 we flail mowed the pipe ends on St. James Rd. of tree and brush, removed leaves and tree limbs.

**SHARED SERVICES:** The last 2 weeks of September we assisted the NYS DOT with hauling millings created with their Rt. 44/55 repaving project. We were able to secure some of the millings to be used at our landfill. On 9/24 we assisted the Town of Gardiner with their blacktop project.

**FUEL USEAGE:** Gas: 218.440 gallons      Diesel: 1303.126 gallons

Respectfully submitted,



John Alonge, Highway Superintendent

**WATER SUPERINTENDENT  
TOWN OF MARLBOROUGH  
1650 ROUTE 9W, PO BOX 305  
MILTON, NY 12547**

**CHARLES MUGGEO  
WATER SUPERINTENDENT**

**FAX (845) 795-2031  
PHONE (845) 795-5100**

**DATE: 9/14/2020**

**TO: SUPERVISOR AL LANZETTA  
TOWN BOARD MEMBERS  
TOWN CLERK**

**RE: MONTHLY REPORT FOR SEPTEMBER**

Water consumption totaled 18.004 million gallons, which is a daily usage of 600,000. Compared to last month 18.101 million gallons, which is a daily usage of 583,000. Compared to a year ago water consumption was 16.350 million gallons for the month, which is a daily usage of 545,000.

**SUMMARY FOR THE MONTH**

**HYDRANTS:** We had to repair hydrants on Lattintown Rd. and Plattekill Rd.

**METERS:** Water had to be turned off and meter replaced in two homes because of stolen meters.

**VALVE BOXES:** Had to repair two valve boxes on Grand St.

**SERVICE LINE INSPECTIONS:** Inspected one on Orchard View Drive and two on Highland Ave.

**BILLING:** Bills went out. If there are any questions or any problems, feel to give us a call. Remember, bills can also be paid online. Go to: [www.townofmarlboroughny.org](http://www.townofmarlboroughny.org)

**CLOSINGS: 5**

**MARKOUTS: 35**

**Gallons of Gas: 180**

**Gallons of Diesel: 0**

**Mileage for the month: 1,575**

| Account Description                                       | Fee Description             | Account# | Qty                                 | Local Share        |
|---|-----------------------------|----------|-------------------------------------|--------------------|
| building Dept/ Burn permits                               | Burn Permits                | 00-2110  | 1                                   | 75.00              |
|   |                             |          | <b>Sub-Total:</b>                   | <b>\$75.00</b>     |
| Conservation  | Conservation                | A1255    | 19                                  | 211.58             |
|   |                             |          | <b>Sub-Total:</b>                   | <b>\$211.58</b>    |
| Dog Licensing   | Female, Spayed              | A2544    | 19                                  | 95.00              |
| Dog Licensing   | Female, Unspayed            | A2544    | 1                                   | 10.00              |
| Dog Licensing   | Male, Neutered              | A2544    | 13                                  | 60.00              |
| Dog Licensing   | Male, Unneutered            | A2544    | 4                                   | 40.00              |
|   |                             |          | <b>Sub-Total:</b>                   | <b>\$205.00</b>    |
| General Fund  | Water Service               | 2144SW   | 1                                   | 350.00             |
|   |                             |          | <b>Sub-Total:</b>                   | <b>\$350.00</b>    |
| LANDFILL FEES   | T/s Permits                 | 00-2130  | 3                                   | 105.00             |
| LANDFILL FEES   | T/s Punch Cards             | 00-2130  | 34                                  | 1,665.00           |
|   |                             |          | <b>Sub-Total:</b>                   | <b>\$1,770.00</b>  |
| Marriage Lic.   | MARRIAGE LICENSE FEE        | 00-1255  | 9                                   | 157.50             |
|   |                             |          | <b>Sub-Total:</b>                   | <b>\$157.50</b>    |
| Misc Fees   | Building Fees\Building Dept | 00-2110  | 1                                   | 12,705.00          |
| Misc Fees   | Fire Fees/Building Dept     | 00-2110  | 1                                   | 1,250.00           |
|   |                             |          | <b>Sub-Total:</b>                   | <b>\$13,955.00</b> |
| MISC. FEES  | Accident Reports            | 00-1255  | 18                                  | 90.00              |
| MISC. FEES  | Certified Copies            | 00-1255  | 6                                   | 320.00             |
| MISC. FEES  | Foi Requests                | 00-1255  | 6                                   | 26.45              |
| MISC. FEES  | Park Fees                   | 00-2001  | 1                                   | 300.00             |
|   |                             |          | <b>Sub-Total:</b>                   | <b>\$736.45</b>    |
|   |                             |          | <b>Total Local Shares Remitted:</b> | <b>\$17,460.53</b> |
| Amount paid to: NYS Ag. & Markets for spay/neuter program |                             |          |                                     | 47.00              |
| Amount paid to: NYS Environmental Conservation            |                             |          |                                     | 3,625.42           |
| Amount paid to: State Health Dept. For Marriage Licenses  |                             |          |                                     | 202.50             |
| <b>Total State, County &amp; Local Revenues:</b>          | <b>\$21,335.45</b>          |          | <b>Total Non-Local Revenues:</b>    | <b>\$3,874.92</b>  |

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

Water Quality Management, Inc.  
P.O. Box 733  
Marlboro, NY 12542

October 5, 2020

For the month of September 2020, both the Marlboro and Milton Wastewater Treatment Plants complied with all SPDES requirements. The following are monthly statistics for both plants;

**Marlboro WWTP**

- Average Daily Flow = **78,000** gallons per day.
  - (About 45% of design capacity.)
- Average BOD removal = **99%**
- Average Suspended Solids removal = **95%**

**Milton WWTP**

- Average Daily flow = **29,000** gallons per day.
  - (About 53% of design capacity)
- Average BOD removal = **99%**
- Average Suspended Solids removal = **99%**

Both the Marlboro and Milton plants operated normally during the month of September without any major changes or events. We did receive the annual DEC Comprehensive Inspection Reports for both Marlboro and Milton. Both plants received the highest overall inspection rating; Satisfactory.

Please feel free to contact us at any time for more information or concerns.  
Stay safe and be healthy.

Thank you,  
Julian Falco  
Water Quality Management, Inc.

21 Milton Turnpike  
Marlborough, New York, 12547

# Town of Marlborough Dog Control

**Andrew McKee-Dog Control Officer**

Wednesday, September 30, 2020      **September Monthly Report**

**Monthly Report - 9/1/2020 through 9/30/2020**

**Overview:**

Total number of Calls – 14

Number of Police Calls (from Marlborough Police and Ulster County Sheriff) - 7

Number of open cases - 2

Number of Stray Dogs Impounded and/or Seized - 1

Number of appearance Tickets issued - 0

We currently have 1 dog in the kennel

There were no Dog Bites reported this month.

On September 28<sup>th</sup> we had our 8<sup>th</sup> consecutive successful New York State Department of Agriculture and Markets inspection.

Town of Marlborough

# Planning Board Review

## September 2020

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**Meeting: September 8, 2020 / 7:30 PM / Meeting Held via Zoom Video Conference**

### ATTENDEES

Chris Brand, Manny Cauchi, Steve Clarke, Cindy Lanzetta, Joe Lofaro, Ben Trapani, James Garofalo

### AGENDA

#### **Special Workshop Meeting for Consideration and Review of Short Term Rentals and Modification of Site Plan Checklist for Site Plan Applications**

- The members of the Board held an in depth initial discussion of Short Term Rental Legislation for approval in the Town of Marlborough to address deficiencies in this area of the Town Code at the present time. The Board examined the Short Term Rental Laws from the Towns of Woodstock and Marbletown, in addition to a draft mockup of Short Term Rental Law provided by the Town of Marlborough Code Enforcement Officer. The Board concluded the following:

Three types of Short Term Rental Usages should be allowable in proposed Town Legislation.

- 1- Owner Occupied Room Rental [B&B type usage]
- 2- Owner Occupied Room Rental including Habitable Accessory Structures situated on the same parcel.
- 3- Non Owner Occupied / Designated Host Rentals with Owner / Designated Host residing within 10 miles of the Short Term Rental Property.  
[Marlborough residency not required]

The Board agreed all three Short Term Rental classifications should require initial Planning Board Review and a Special Use Site Plan Approval in order to begin operation and receive permitting. Each classification should also be limited to no more than 2 guests per bedroom in all dwellings with no maximum cap. (Children under 12 excluded in calculations)

The Board also came to consensus on the following general provisions for Short Term Rentals:

- 1- There should be no limitations placed upon the duration of the rental [under 30 days] or yearly usage. Short Term Rentals can be rented for 1-29 nights.
- 2- Short Term Rental Legislation should include language similar to Marlbletown's Application Process Letter G: "Three violations within any given 12 month period or portion thereof will be grounds for permit termination."
- 3- Short Term Rental "Owner" should be clarified as an individual, not a corporation or LLC.
- 4- Short Term Rental Legislation should include language similar to Woodstock's Zoning Amendment Letter F: "The Town Board will set caps on the number of both owner occupied STRs and non owner occupied STRs permitted within the Town and the fee schedule on an annual basis."
- 5- Short Term Rental Legislation should be wary of language similar to Marlbletown's Application Process Letter N: "Temporary Structures, Tents, Trailers, and RVs are not contemplated in this regulation and are prohibited for the purpose of STRs." This is to ensure any proposed legislation does not negate any previously approved Special Use Site Plans such as Mazzstock
- 6- The Self Inspection Checklist should require, not suggest, fire extinguishers. Additionally, clearly labeled water shutoffs should be required.
- 7- The Application for Short Term Rental Certification should not include tenant information as this is the STR's Owner's responsibility to keep track of renter information, not the Town.

The Board also held significant discussion regarding whether or not the number of Short Term Rentals an individual can operate should be capped. However, a clear consensus was not reached

In conclusion, the members of the Planning Board are in full agreement for the need of newly drafted legislation to address the need for Short Term Rentals within the Town of Marlborough to enhance tourism and provide economic opportunities for its residents, while at the same time, ensuring the health and safety of all involved.

On behalf of the members of the Planning Board, I look forward to working together to meet the aforementioned end results.

Due to the lengthy meeting time, discussion of the Site Plan Checklist for Site Plan Applications was tabled until our next scheduled meeting.

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board

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**Meeting: September 21, 2020 / 7:30 PM / Meeting Held via Zoom Video Conference**

**Approval of Stenographic Minutes for 7/20/2020, 8/3/2020, 8/17/2020**

Approval for the above minutes was granted unanimously

## **ATTENDEES**

Chris Brand, Manny Cauchi, Steve Clarke, Cindy Lanzetta, Joe Lofaro, Ben Trapani, James Garofalo

## AGENDA

### **Pond View, 19 Sunrise Drive, Milton: Public Hearing, Lot Line**

- The public hearing was opened and adjourned until the October 5, 2020 Meeting of the Planning Board. In the interim, the applicant will complete the unfinished application checklist and provide the driveway agreement between all involved land owners.

### **Young, David & Susan, 50 Mill House Road. Marlboro: Preliminary, Subdivision**

- The applicant received unanimous approval via resolution for the four lot subdivision. \$4,000 in Recreation Fees were also approved via resolution.

### **Marlboro on Hudson, Hudson Circle, Marlboro: Extension, Site Plan**

- The Board agreed to allow for an extension to run through October 20, 2021, for the project.

### **Chevers Bed and Breakfast, 45 Cross Road, Marlboro: Sketch, Site Plan**

- The applicant did not complete the necessary application requirements and will return at a subsequent meeting. The applicant was advised to secure the assistance of a licensed professional.

### **Independent Solar LLC, 206 Milton Turnpike, Milton: Sketch, Site Plan**

- The Board declared intent to act as Lead Agency for this Type 1 Action. The Board requested the applicant provide more detailed visual analysis of the site as well as additional screening to lessen visual impacts from all sides. The applicant's decommissioning plan for the site was deemed inadequate by Town Engineer Pat Hines. The applicant will address these, and multiple other technical concerns, and return.

**Guarino S/D, Lattintown Road, Marlboro: Sketch, Subdivision**

- The Board declared intent to act as Lead Agency for this Unlisted Action. The Board requested the applicant provide clarification on the proposed driveways, DEC Wetlands, and rights to a pond, which is currently depicted spanning two separate lots.

**\*\*\* Discussion without Lawyer, Engineer, and/or Stenographer\*\*\***

**Rich Schultz, Route 9W HD/R1, Milton: Subdivision**

- Mr. Schultz sought guidance on how best to develop a parcel. At question was whether or not to subdivide the parcel for business and residential use. Mr. Schultz will begin a Site Plan Application for review.

**Review of Site Plan Checklist Modifications**

- The discussion was tabled until the next meeting.

**NEXT Deadline**

Friday, September 25 2020

**NEXT Scheduled Meeting**

Monday, October 5, 2020

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board