

**TOWN OF MARLBOROUGH**  
PO Box 305 Milton NY 12547  
“ Heart Of the Hudson Valley Fruit Section”  
MILTON, ULMSTER COUNTY, NEW YORK 12547  
DEPARTMENT OF BUILDINGS

**TEL NO. 795-2406**  
**FAX NO. 795-2031**

**THOMAS CORCORAN JR.**  
BUILDING INSPECTOR  
CODE ENFORCER  
FIRE INSPECTOR

**Date: October 14, 2020**

**Re: Sandra Russo - Home Occupation ( Non Retail / Wholesale Bakery )**  
**74 Hampton Road**  
**Marlboro, NY 12542**

**Planning Board Discussion**

**This letter is to verify that the building department Inspector has received a request to reviewed a Home Occupation and has concluded :**

**XX : The application can sit with the Town of Marlborough Planning Board for discussion :**

**The applicant is looking to do a home occupation at her residence at the above address.  
A home occupation is allowed as a special use.  
I have advised her a retail bakery was not a allowed use.  
She has told me it was for a wholesale and “by appointment” only for special orders.  
With that description she meets the home occupation definition.**

**Any questions or concerns please do not hesitate to contact me.**

**Thank You.**



**Thomas J. Corcoran Jr.**  
**Building Inspector**  
**Code Enforcement Officer**