

## **Supervisor's Report November 2020**

Attended virtual Police Reform ZOOM meeting

Met with Mike Wilson (Highway Department Union Legal Rep.) and Councilman Corcoran, to sign Highway Department Labor contract

Met with Chief Cocozza and Councilman Corcoran to review final Police Department Labor contract

Worked with other Town officials, Pat Quick and The Milton Train Station Foundation to have a public unveiling of an honorary plaque for the work done by Glenn Clarke for the restoration of the Milton Train Station

Met with Rosemary & Gerry Wein and Councilman Baker to finalize paperwork for Local Waterfront Revitalization Program

Councilman Baker & I met with developer to discuss a potential development in the hamlet of Marlboro

Meeting with Code Enforcement Officer Tom Corcoran & Planning Board to develop regulations for Short Term Rentals

Respectfully submitted,  
Al Lanzetta

**THOMAS CORCORAN - BUILDING INSPECTOR**  
**MONTHLY REPORT - BUILDING DEPARTMENT**  
**MONTH OF: OCTOBER 2020**

|                          |          |                       |             |
|--------------------------|----------|-----------------------|-------------|
| CERTIFICATE OF OCCUPANCY | 3        | STOP WORK ORDER       | 0           |
| REQUEST FOR INFORMATION  | 19       | ZBA APPLICATION       | 2           |
| TRAILER PARK RENEWALS    | 0        | ORDER TO REMEDY       | 6           |
| BUILDING EXTENSIONS      | 1        | COMPLAINTS            | 28          |
| FIRE INSPECTIONS         | 9        | BURN PERMITS ISSUED   | 15          |
| FIRE CALLS               | 2        | CLOTHING BIN RENEWALS | 0           |
| <br>TOTAL MILEAGE        | <br>1166 | <br>TOTAL GAS USAGE   | <br>94 Gal. |

**BUILDING PERMITS**

|                       |        |                            |                    |
|-----------------------|--------|----------------------------|--------------------|
| ADDITION / RENOVATION | 7      | POOL / HOT TUB             | 2                  |
| BARN                  | 0      | ROOF                       | 1                  |
| BURNING               | 15     | SHED                       | 3                  |
| CARPORT / GARAGE      | 2      | SIGNS                      | 0                  |
| DECK/STAIRS           | 3      | SINGLE FAMILY              | 4                  |
| DEMOLITION            | 1      | SOLAR PANELS               | 0                  |
| ELECTRICAL / HVAC     | 6      | TANK INSTALL / REMOVAL     | 2                  |
| FURNACE / BOILER      | 2      | WIRELESS COMMUNICATION     | 1                  |
| GENERATOR             | 1      | WOOD / PELLET STOVE        | 1                  |
| <br>TOTAL PERMITS     | <br>51 | <br>EST. COST OF BUILDINGS | <br>\$1,378,005.00 |

**MONTHLY REVENUE**

|                            |                    |
|----------------------------|--------------------|
| CERTIFICATE OF OCCUPANCY   | \$450.00           |
| PERMIT EXTENSIONS          | \$125.00           |
| BUILDING PERMITS           | \$10,337.00        |
| REQUEST FOR INFORMATION    | \$1,800.00         |
| <b>TOTAL BUILDING FEES</b> | <b>\$12,712.00</b> |
| <br>FIRE INSPECTIONS       | <br>\$525.00       |
| TRAILER PARK RENEWALS      | \$0.00             |
| <b>TOTAL FIRE FEES</b>     | <b>\$525.00</b>    |
| <br>BURNING FEES           | <br>\$70.00        |
| <br>ZBA APPLICATIONS       | <br>\$600.00       |
| ZBA ESCROW                 | \$1,400.00         |
| <b>TOTAL FEES</b>          | <b>\$15,307.00</b> |

Police Department  
Town of Marlborough

**MEMORANDUM**

To: Town Board of the Town of Marlborough

From: Chief Cocozza

Date: November 9, 2020



Subject: Activity Summary for the Month of October 2020

Following is a summary of the activity of the Police Department for the month of October 2020

| <u>MOTOR VEHICLE ACCIDENT</u> | October 20 | Yr. Date 20 | October 19 | Yr. Date 19 |
|-------------------------------|------------|-------------|------------|-------------|
| Personal injury               | 5          | 46          | 9          | 64          |
| Fatal                         | 0          | 0           | 0          | 1           |
| Property Damage               | 23         | 154         | 16         | 72          |
| Report Not Required           | -          | -           | 12         | 60          |
| Total                         | 28         | 200         | Total 37   | 197         |

SUMMONSES ISSUED

|                     |    |     |     |      |
|---------------------|----|-----|-----|------|
| Vehicle and Traffic | 67 | 732 | 210 | 1203 |
| Parking             | 4  | 88  | 21  | 63   |

COMPLAINT ACTIVITY

|                       |      |       |     |      |
|-----------------------|------|-------|-----|------|
| Total Blotter Entries | 1834 | 12703 | 321 | 3285 |
| Total Arrests         | 12   | 129   | 24  | 175  |

TOTAL TELEPHONE CALLS 1796 16453 1679 17160

POLICE DEPARTMENT OVERTIME HOURS payroll 21 & 22

|                                |                |                 |       |        |
|--------------------------------|----------------|-----------------|-------|--------|
| Full Time Officer Overtime     | (see attached) | (see attached)  |       |        |
| Full Time Officer Grant O/T    | (see attached) | (see attached)  |       |        |
| Part Time Officer Overtime     | (see attached) | (see attached)  |       |        |
| Part Time Officer Gant O/T     | (see attached) | (see attached)  |       |        |
| Full Time Dispatchers Overtime | 0 (\$ ) 33     | 17.5 (\$709) 89 |       |        |
| Part Time Dispatchers Overtime | 8 (\$204) 160  | 24 (\$534) 134  |       |        |
| <u>Police Mileage</u>          | 11176          | 124967          | 11437 | 116318 |

Police Department  
Town of Marlborough



**MEMORANDUM**

**Activity Summary for the month of October 2020**

**Page 2.**

**Police Department Payroll 21 & 22 Regular Hours**

|                          | <b>October 20</b> | <b>Yr. Date</b> | <b>October 19</b> | <b>Yr. Date</b> |
|--------------------------|-------------------|-----------------|-------------------|-----------------|
| Full Time Police Officer | 1120              | 12386.5         | 1215              | 10173           |
| Part Time Police Officer | 1001.5            | 8257            | 1179.75           | 9348.25         |
| Full Time Dispatcher     | 320               | 3200            | 320               | 3040            |
| Part Time Dispatcher     | 432               | 4270            | 331.5             | 4047.75         |
| Traffic Officer          | 40                | 233             | 72                | 570             |

**Police Department Fuel Consumption**

Police 1147.940 8820.362 1082.456 11060.166

**Use of Force** 1-deer

**Civilian Complaints** 0

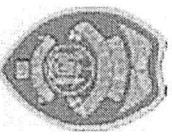
**Police Officer Overtime** ( these figures are not exact and are intended for budget use and tracking)  
 Figures are up to date of last payroll

| Line Item             | Yr. to Date     | Budgeted         | remaining        | % utilized |
|-----------------------|-----------------|------------------|------------------|------------|
| Admin                 | \$322           | \$4,000          | \$3,678          | 8%         |
| DARE                  | \$569           | \$3,930          | \$3,361          | 14%        |
| F/T Court             | \$45            | \$4,385          | \$4,340          | 1%         |
| F/T Holiday *         | \$1,475         | \$40,475         | \$39,000         | 4%         |
| F/T Investigations    | \$800           | \$8,712          | \$7,912          | 9%         |
| F/T Shift Cover       | \$1,329         | \$18,000         | \$16,671         | 7%         |
| F/T Training          | \$52            | \$6,218          | \$6,166          | 1%         |
| P/T Court             | \$61            | \$6,216          | \$6,155          | 1%         |
| P/T Holiday *         | \$2,205         | \$816            | (\$1,389)        | 270%       |
| P/T Investigations    | \$2,146         | \$7,650          | \$5,504          | 28%        |
| P/T Shift Cover       | \$680           | \$27,519         | \$26,839         | 2%         |
| P/T Training          | \$208           | \$8,070          | \$7,862          | 3%         |
| F/T Firearms training | \$0             | \$3,345          | \$3,345          | 0%         |
| P/T Firearms training | \$0             | \$4,192          | \$4,192          | 0%         |
| FT Special detail     | \$416           | \$4,310          | \$3,894          | 10%        |
| PT Special Detail     | \$570           | \$3,264          | \$2,694          | 17%        |
| <b>Total</b>          | <b>\$10,878</b> | <b>\$151,102</b> | <b>\$140,224</b> | <b>7%</b>  |
| <b>*Holiday</b>       | <b>\$3,680</b>  | <b>\$41,291</b>  | <b>\$37,611</b>  | <b>9%</b>  |

**Police Officer Grant Overtime** ( these figures are not exact and are intended for budget tracking only)  
Figures are up to date of last payroll

| <b>Line Item</b>                   | <b>Yr. to Date</b> | <b>Budgeted</b> | <b>remaining</b> | <b>% utilized</b> |
|------------------------------------|--------------------|-----------------|------------------|-------------------|
| <b>Grant Funds</b>                 |                    |                 |                  |                   |
| BUNY<br>(buckle up NY)             | \$0                | \$1,920         | \$1,920          | 0%                |
| DWI<br>(driving while intoxicated) | \$463              | \$2,000         | \$1,537          | 23%               |
| PTS<br>(police traffic services)   | \$233              | \$3,840         | \$3,607          | 6%                |

# Incident Breakdown By Month Report

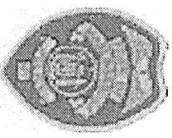


Print Date/Time: 11/06/2020 12:47  
 Login ID: ivanamburgh.marpd  
 Year: 2020

Marlborough Town Police Department  
 ORI Number: NY0555800  
 Incident Type: All

| Incident Type     | January<br># | January<br>% | February<br># | February<br>% | March<br># | March<br>% | April<br># | April<br>% | May<br># | May<br>% | June<br># | June<br>% | July<br># | July<br>% | August<br># | August<br>% | September<br># | September<br>% | October<br># | October<br>% | November<br># | November<br>% | December<br># | December<br>% | Yearly<br>Totals |
|-------------------|--------------|--------------|---------------|---------------|------------|------------|------------|------------|----------|----------|-----------|-----------|-----------|-----------|-------------|-------------|----------------|----------------|--------------|--------------|---------------|---------------|---------------|---------------|------------------|
| 7 Digit Call      | 3            | 4.9          | 3             | 4.9           | 6          | 9.8        | 6          | 9.8        | 7        | 11.5     | 8         | 13.1      | 5         | 8.2       | 5           | 8.2         | 6              | 9.8            | 12           | 19.7         | 0             | 0.0           | 0             | 0.0           | 61               |
| 911 Abandoned     | 2            | 10.5         | 2             | 10.5          | 4          | 21.1       | 1          | 5.3        | 4        | 21.1     | 0         | 0.0       | 2         | 10.5      | 1           | 5.3         | 0              | 0.0            | 3            | 15.8         | 0             | 0.0           | 0             | 0.0           | 19               |
| 911 Misdialed     | 4            | 25.0         | 1             | 6.3           | 2          | 12.5       | 1          | 6.3        | 1        | 6.3      | 0         | 0.0       | 0         | 0.0       | 2           | 12.5        | 3              | 18.8           | 2            | 12.5         | 0             | 0.0           | 0             | 0.0           | 16               |
| 911 No Voice Call | 2            | 10.5         | 1             | 5.3           | 2          | 10.5       | 3          | 15.8       | 2        | 10.5     | 2         | 10.5      | 3         | 15.8      | 2           | 10.5        | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 19               |
| 911 Prank Call    | 1            | 10.0         | 0             | 0.0           | 0          | 0.0        | 0          | 0.0        | 0        | 0.0      | 0         | 0.0       | 0         | 0.0       | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 1                |
| 911 Test Call     | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 0          | 0.0        | 0        | 0.0      | 0         | 0.0       | 0         | 0.0       | 0           | 0.0         | 0              | 0.0            | 1            | 100.0        | 0             | 0.0           | 0             | 0.0           | 1                |
| Abandoned         | 4            | 57.1         | 0             | 0.0           | 2          | 28.6       | 0          | 0.0        | 0        | 0.0      | 0         | 0.0       | 0         | 0.0       | 0           | 0.0         | 0              | 0.0            | 1            | 14.3         | 0             | 0.0           | 0             | 0.0           | 7                |
| Accident Personal | 4            | 8.7          | 4             | 8.7           | 2          | 4.3        | 3          | 6.5        | 4        | 8.7      | 6         | 13.0      | 2         | 4.3       | 7           | 15.2        | 7              | 15.2           | 5            | 10.9         | 2             | 4.3           | 0             | 0.0           | 46               |
| Accident Property | 25           | 14.7         | 10            | 5.6           | 17         | 9.6        | 11         | 6.2        | 14       | 7.9      | 15        | 8.5       | 18        | 10.2      | 23          | 13.0        | 11             | 6.2            | 23           | 13.0         | 9             | 5.1           | 0             | 0.0           | 177              |
| Address           | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 0          | 0.0        | 0        | 0.0      | 0         | 0.0       | 0         | 0.0       | 1           | 100.0       | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 1                |
| Alarm Burglary    | 32           | 14.5         | 25            | 11.3          | 19         | 8.6        | 21         | 9.5        | 14       | 6.3      | 29        | 13.1      | 23        | 10.4      | 26          | 11.8        | 13             | 5.9            | 19           | 8.6          | 0             | 0.0           | 0             | 0.0           | 221              |
| Alarm Panic       | 2            | 18.2         | 1             | 9.1           | 2          | 18.2       | 0          | 0.0        | 2        | 18.2     | 1         | 9.1       | 1         | 9.1       | 0           | 0.0         | 0              | 0.0            | 2            | 18.2         | 0             | 0.0           | 0             | 0.0           | 11               |
| Animal            | 16           | 11.7         | 18            | 13.1          | 17         | 12.4       | 11         | 8.0        | 18       | 13.1     | 20        | 14.6      | 6         | 4.4       | 11          | 8.0         | 8              | 5.8            | 9            | 6.6          | 3             | 2.2           | 0             | 0.0           | 137              |
| Assault           | 0            | 0.0          | 1             | 25.0          | 1          | 25.0       | 0          | 0.0        | 1        | 25.0     | 0         | 0.0       | 0         | 0.0       | 0           | 0.0         | 0              | 0.0            | 1            | 25.0         | 0             | 0.0           | 0             | 0.0           | 4                |
| Assist EMS        | 44           | 8.2          | 47            | 8.8           | 63         | 11.8       | 45         | 8.4        | 45       | 8.4      | 51        | 9.6       | 64        | 12.0      | 62          | 11.6        | 51             | 9.6            | 55           | 10.3         | 7             | 1.3           | 0             | 0.0           | 534              |
| Assist Fire       | 7            | 5.1          | 16            | 11.8          | 12         | 8.8        | 11         | 8.1        | 12       | 8.8      | 6         | 4.4       | 11        | 8.1       | 26          | 19.1        | 15             | 11.0           | 17           | 12.5         | 3             | 2.2           | 0             | 0.0           | 136              |
| Assist Other      | 7            | 19.4         | 6             | 16.7          | 0          | 0.0        | 0          | 0.0        | 1        | 2.8      | 0         | 0.0       | 3         | 8.3       | 9           | 25.0        | 4              | 11.1           | 6            | 16.7         | 0             | 0.0           | 0             | 0.0           | 36               |
| ATV Complaint     | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 1          | 2.1        | 6        | 12.8     | 11        | 23.4      | 8         | 17.0      | 8           | 17.0        | 12             | 25.5           | 1            | 2.1          | 0             | 0.0           | 0             | 0.0           | 47               |
| BOLO              | 0            | 0.0          | 0             | 0.0           | 2          | 25.0       | 2          | 25.0       | 1        | 12.5     | 1         | 12.5      | 0         | 0.0       | 0           | 0.0         | 1              | 12.5           | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 8                |
| Burglary          | 2            | 14.3         | 0             | 0.0           | 0          | 0.0        | 2          | 14.3       | 2        | 14.3     | 1         | 7.1       | 0         | 0.0       | 3           | 21.4        | 4              | 28.6           | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 14               |
| Civil Matter      | 0            | 0.0          | 2             | 20.0          | 1          | 10.0       | 0          | 0.0        | 2        | 20.0     | 2         | 20.0      | 1         | 10.0      | 1           | 10.0        | 0              | 0.0            | 1            | 10.0         | 0             | 0.0           | 0             | 0.0           | 10               |
| COPP              | 0            | 0.0          | 2             | 100.0         | 0          | 0.0        | 0          | 0.0        | 0        | 0.0      | 0         | 0.0       | 0         | 0.0       | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 2                |
| Criminal Mischief | 4            | 18.2         | 2             | 9.1           | 3          | 13.6       | 3          | 13.6       | 1        | 4.5      | 0         | 0.0       | 2         | 9.1       | 1           | 4.5         | 3              | 13.6           | 3            | 13.6         | 0             | 0.0           | 0             | 0.0           | 22               |
| Custody Dispute   | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 0          | 0.0        | 0        | 0.0      | 0         | 0.0       | 1         | 25.0      | 1           | 25.0        | 0              | 0.0            | 1            | 25.0         | 1             | 25.0          | 0             | 0.0           | 4                |
| Death             | 0            | 0.0          | 1             | 25.0          | 0          | 0.0        | 0          | 0.0        | 1        | 25.0     | 0         | 0.0       | 0         | 0.0       | 1           | 25.0        | 1              | 25.0           | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 4                |
| Disabled Vehicle  | 3            | 9.1          | 2             | 6.1           | 2          | 6.1        | 0          | 0.0        | 2        | 6.1      | 3         | 9.1       | 5         | 15.2      | 6           | 18.2        | 4              | 12.1           | 5            | 15.2         | 1             | 3.0           | 0             | 0.0           | 33               |

# Incident Breakdown By Month Report



Print Date/Time:

11/06/2020 12:47  
ivanamburgh.marpd

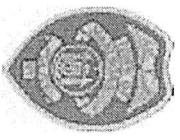
Login ID:  
Year:  
2020

Marlborough Town Police Department  
ORI Number: NY0555800  
Incident Type: All



| Incident Type     | January<br># | January<br>% | February<br># | February<br>% | March<br># | March<br>% | April<br># | April<br>% | May<br># | May<br>% | June<br># | June<br>% | July<br># | July<br>% | August<br># | August<br>% | September<br># | September<br>% | October<br># | October<br>% | November<br># | November<br>% | December<br># | December<br>% | Yearly<br>Totals |
|-------------------|--------------|--------------|---------------|---------------|------------|------------|------------|------------|----------|----------|-----------|-----------|-----------|-----------|-------------|-------------|----------------|----------------|--------------|--------------|---------------|---------------|---------------|---------------|------------------|
| Disorderly        | 1            | 5.3          | 4             | 21.1          | 2          | 10.5       | 2          | 10.5       | 3        | 15.8     | 2         | 10.5      | 2         | 10.5      | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 19               |
| Dispute           | 9            | 11.1         | 8             | 9.9           | 9          | 11.1       | 6          | 7.4        | 9        | 11.1     | 10        | 12.3      | 5         | 6.2       | 6           | 7.4         | 10             | 12.3           | 9            | 11.1         | 0             | 0.0           | 0             | 0.0           | 81               |
| Domestic Dispute  | 11           | 10.2         | 12            | 11.1          | 6          | 5.6        | 9          | 8.3        | 10       | 9.3      | 10        | 9.3       | 21        | 19.4      | 13          | 12.0        | 5              | 4.6            | 10           | 9.3          | 1             | 0.9           | 0             | 0.0           | 108              |
| Drug Offense      | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 0          | 0.0        | 0        | 0.0      | 2         | 66.7      | 0         | 0.0       | 1           | 33.3        | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 3                |
| Encon Violation   | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 0          | 0.0        | 0        | 0.0      | 0         | 0.0       | 0         | 0.0       | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 1                |
| Erratic Vehicle   | 12           | 12.5         | 12            | 12.5          | 3          | 3.1        | 7          | 7.3        | 9        | 9.4      | 11        | 11.5      | 10        | 10.4      | 13          | 13.5        | 7              | 7.3            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 96               |
| Error             | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 1          | 100.0      | 0        | 0.0      | 0         | 0.0       | 0         | 0.0       | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 6                |
| Fight             | 1            | 14.3         | 0             | 0.0           | 0          | 0.0        | 0          | 0.0        | 3        | 42.9     | 1         | 14.3      | 1         | 14.3      | 0           | 0.0         | 1              | 14.3           | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 7                |
| Fireworks         | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 1          | 16.7       | 0        | 0.0      | 2         | 33.3      | 3         | 50.0      | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 39               |
| Foot Patrol       | 2            | 5.1          | 4             | 10.3          | 3          | 7.7        | 10         | 25.6       | 14       | 35.9     | 0         | 0.0       | 3         | 7.7       | 3           | 7.7         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 20               |
| Fraud             | 1            | 5.0          | 1             | 5.0           | 1          | 5.0        | 2          | 10.0       | 0        | 0.0      | 3         | 15.0      | 4         | 20.0      | 3           | 15.0        | 4              | 20.0           | 1            | 5.0          | 0             | 0.0           | 0             | 0.0           | 20               |
| Harassment        | 3            | 7.9          | 2             | 5.3           | 4          | 10.5       | 2          | 5.3        | 3        | 7.9      | 3         | 7.9       | 2         | 5.3       | 9           | 23.7        | 5              | 13.2           | 5            | 13.2         | 0             | 0.0           | 0             | 0.0           | 38               |
| Information       | 20           | 17.9         | 15            | 13.4          | 14         | 12.5       | 3          | 2.7        | 14       | 12.5     | 11        | 9.8       | 8         | 7.1       | 4           | 3.6         | 5              | 4.5            | 16           | 14.3         | 2             | 1.8           | 0             | 0.0           | 112              |
| Juvenile          | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 1          | 20.0       | 1        | 20.0     | 0         | 0.0       | 0         | 0.0       | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 2             | 40.0          | 0             | 0.0           | 5                |
| Larceny           | 2            | 6.5          | 2             | 6.5           | 1          | 3.2        | 5          | 16.1       | 2        | 6.5      | 2         | 6.5       | 2         | 6.5       | 3           | 9.7         | 9              | 29.0           | 1            | 3.2          | 0             | 0.0           | 0             | 0.0           | 31               |
| Local Law         | 0            | 0.0          | 1             | 50.0          | 0          | 0.0        | 0          | 0.0        | 0        | 0.0      | 0         | 0.0       | 0         | 0.0       | 0           | 1           | 50.0           | 0              | 0.0          | 0            | 0.0           | 0             | 0.0           | 2             |                  |
| Lock Out          | 10           | 12.5         | 10            | 12.5          | 5          | 6.3        | 6          | 7.5        | 9        | 11.3     | 7         | 8.8       | 10        | 12.5      | 2           | 2.5         | 10             | 12.5           | 11           | 13.8         | 0             | 0.0           | 0             | 0.0           | 80               |
| Lost or Missing   | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 2          | 33.3       | 0        | 0.0      | 0         | 0.0       | 1         | 16.7      | 0           | 0.0         | 2              | 33.3           | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 6                |
| Mental Health Law | 2            | 33.3         | 1             | 16.7          | 0          | 0.0        | 0          | 0.0        | 1        | 16.7     | 0         | 0.0       | 0         | 0.0       | 0           | 0.0         | 1              | 16.7           | 1            | 16.7         | 0             | 0.0           | 0             | 0.0           | 6                |
| New Call          | 10           | 11.4         | 5             | 5.7           | 7          | 8.0        | 13         | 14.8       | 7        | 8.0      | 5         | 5.7       | 17        | 19.3      | 17          | 19.3        | 5              | 5.7            | 1            | 1.1          | 1             | 1.1           | 0             | 0.0           | 88               |
| Noise Complaint   | 0            | 0.0          | 0             | 0.0           | 3          | 8.6        | 2          | 5.7        | 4        | 11.4     | 3         | 8.6       | 7         | 20.0      | 4           | 11.4        | 8              | 22.9           | 4            | 11.4         | 0             | 0.0           | 0             | 0.0           | 35               |
| NYS Pause         | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 3          | 12.5       | 2        | 8.3      | 0         | 0.0       | 3         | 12.5      | 3           | 12.5        | 5              | 20.8           | 8            | 33.3         | 0             | 0.0           | 0             | 0.0           | 24               |
| Open Door         | 0            | 0.0          | 0             | 0.0           | 0          | 0.0        | 0          | 0.0        | 1        | 25.0     | 0         | 0.0       | 1         | 25.0      | 0           | 0.0         | 1              | 25.0           | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 4                |
| Police Public     | 5            | 10.9         | 2             | 4.3           | 7          | 15.2       | 3          | 6.5        | 2        | 4.3      | 1         | 2.2       | 6         | 13.0      | 6           | 13.0        | 3              | 6.5            | 10           | 21.7         | 1             | 2.2           | 0             | 0.0           | 46               |
| Police Station    | 1            | 11.1         | 1             | 11.1          | 2          | 22.2       | 0          | 0.0        | 0        | 0.0      | 1         | 11.1      | 1         | 11.1      | 1           | 11.1        | 1              | 11.1           | 1            | 11.1         | 0             | 0.0           | 0             | 0.0           | 9                |
| Property Check    | 507          | 6.2          | 601           | 7.3           | 744        | 9.1        | 890        | 10.9       | 748      | 9.1      | 626       | 7.7       | 708       | 8.7       | 873         | 10.7        | 942            | 11.5           | 1350         | 16.5         | 193           | 2.4           | 0             | 0.0           | 8182             |

# Incident Breakdown By Month Report

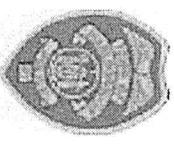


Print Date/Time: 11/06/2020 12:47  
 Login ID: jvanamburgh.marlpd  
 Year: 2020

Marlborough Town Police Department  
 ORI Number: NY0555800  
 Incident Type: All

| Incident Type       | January |      | February |       | March |      | April |      | May |      | June |      | July |      | August |       | September |      | October |      | November |      | December |      | Yearly |
|---------------------|---------|------|----------|-------|-------|------|-------|------|-----|------|------|------|------|------|--------|-------|-----------|------|---------|------|----------|------|----------|------|--------|
|                     | #       | %    | #        | %     | #     | %    | #     | %    | #   | %    | #    | %    | #    | %    | #      | %     | #         | %    | #       | %    | #        | %    | #        | %    | Total  |
| Property Found      | 3       | 12.5 | 1        | 4.2   | 2     | 8.3  | 1     | 4.2  | 3   | 12.5 | 1    | 4.2  | 2    | 8.3  | 1      | 4.2   | 7         | 29.2 | 3       | 12.5 | 0        | 0.0  | 0        | 0.0  | 24     |
| Property Lost       | 2       | 8.7  | 1        | 4.3   | 3     | 13.0 | 1     | 4.3  | 2   | 8.7  | 3    | 13.0 | 1    | 4.3  | 3      | 13.0  | 2         | 8.7  | 4       | 17.4 | 1        | 4.3  | 0        | 0.0  | 23     |
| Property Retrieval  | 1       | 7.1  | 2        | 14.3  | 0     | 0.0  | 1     | 7.1  | 2   | 14.3 | 1    | 7.1  | 1    | 7.1  | 3      | 21.4  | 0         | 0.0  | 2       | 14.3 | 1        | 7.1  | 0        | 0.0  | 14     |
| Psychiatric         | 2       | 10.5 | 2        | 10.5  | 1     | 5.3  | 3     | 15.8 | 3   | 15.8 | 1    | 5.3  | 0    | 0.0  | 0      | 0.0   | 2         | 10.5 | 4       | 21.1 | 1        | 5.3  | 0        | 0.0  | 19     |
| Public Safety       | 0       | 0.0  | 0        | 0.0   | 0     | 0.0  | 0     | 0.0  | 0   | 0.0  | 0    | 0.0  | 0    | 0.0  | 2      | 100.0 | 0         | 0.0  | 0       | 0.0  | 0        | 0.0  | 0        | 0.0  | 2      |
| Reckless            | 0       | 0.0  | 1        | 100.0 | 0     | 0.0  | 0     | 0.0  | 0   | 0.0  | 0    | 0.0  | 0    | 0.0  | 0      | 0.0   | 0         | 0.0  | 0       | 0.0  | 0        | 0.0  | 0        | 0.0  | 1      |
| Road Hazard         | 0       | 0.0  | 0        | 0.0   | 1     | 7.1  | 0     | 0.0  | 0   | 0.0  | 1    | 7.1  | 0    | 0.0  | 0      | 0.0   | 3         | 21.4 | 7       | 50.0 | 2        | 14.3 | 0        | 0.0  | 14     |
| School Check        | 77      | 9.0  | 61       | 7.2   | 96    | 11.3 | 126   | 14.8 | 103 | 12.1 | 103  | 12.1 | 91   | 10.7 | 72     | 8.5   | 45        | 5.3  | 64      | 7.5  | 14       | 1.6  | 0        | 0.0  | 852    |
| School Incident     | 0       | 0.0  | 5        | 62.5  | 2     | 25.0 | 0     | 0.0  | 0   | 0.0  | 0    | 0.0  | 0    | 0.0  | 0      | 0.0   | 0         | 0.0  | 0       | 0.0  | 1        | 12.5 | 0        | 0.0  | 8      |
| Seize Papers        | 4       | 16.7 | 1        | 4.2   | 2     | 8.3  | 0     | 0.0  | 1   | 4.2  | 5    | 20.8 | 0    | 0.0  | 4      | 16.7  | 5         | 20.8 | 2       | 8.3  | 0        | 0.0  | 0        | 0.0  | 24     |
| Sex Offense         | 0       | 0.0  | 0        | 0.0   | 0     | 0.0  | 0     | 0.0  | 1   | 50.0 | 1    | 50.0 | 0    | 0.0  | 0      | 0.0   | 0         | 0.0  | 0       | 0.0  | 0        | 0.0  | 0        | 0.0  | 2      |
| Shots Fired         | 1       | 11.1 | 1        | 11.1  | 1     | 11.1 | 0     | 0.0  | 0   | 0.0  | 1    | 11.1 | 1    | 11.1 | 2      | 22.2  | 1         | 11.1 | 1       | 11.1 | 0        | 0.0  | 0        | 0.0  | 9      |
| Special Detail      | 26      | 26.3 | 17       | 17.2  | 11    | 11.1 | 1     | 1.0  | 17  | 17.2 | 4    | 4.0  | 2    | 2.0  | 6      | 6.1   | 3         | 3.0  | 10      | 10.1 | 2        | 2.0  | 0        | 0.0  | 99     |
| Suicide or          | 0       | 0.0  | 0        | 0.0   | 0     | 0.0  | 0     | 0.0  | 0   | 0.0  | 1    | 50.0 | 0    | 0.0  | 0      | 0.0   | 1         | 50.0 | 0       | 0.0  | 0        | 0.0  | 0        | 0.0  | 2      |
| Suspicious          | 16      | 8.3  | 20       | 10.4  | 13    | 6.7  | 8     | 4.1  | 24  | 12.4 | 20   | 10.4 | 23   | 11.9 | 24     | 12.4  | 22        | 11.4 | 18      | 9.3  | 5        | 2.6  | 0        | 0.0  | 193    |
| Suspicious Mail or  | 0       | 0.0  | 0        | 0.0   | 0     | 0.0  | 1     | 25.0 | 0   | 0.0  | 0    | 0.0  | 1    | 25.0 | 1      | 25.0  | 0         | 0.0  | 1       | 25.0 | 0        | 0.0  | 0        | 0.0  | 4      |
| Traffic Complaint/  | 44      | 33.6 | 13       | 9.9   | 6     | 4.6  | 4     | 3.1  | 15  | 11.5 | 6    | 4.6  | 11   | 8.4  | 5      | 3.8   | 16        | 12.2 | 8       | 6.1  | 3        | 2.3  | 0        | 0.0  | 131    |
| Traffic Stop        | 130     | 18.2 | 155      | 21.7  | 149   | 20.9 | 14    | 2.0  | 40  | 5.6  | 15   | 2.1  | 10   | 1.4  | 27     | 3.8   | 91        | 12.7 | 69      | 9.7  | 14       | 2.0  | 0.0      | 714  |        |
| Training            | 0       | 0.0  | 1        | 100.0 | 0     | 0.0  | 0     | 0.0  | 0   | 0.0  | 0    | 0.0  | 0    | 0.0  | 0      | 0.0   | 0         | 0.0  | 0       | 0.0  | 0        | 0.0  | 0        | 0.0  | 1      |
| Transport           | 0       | 0.0  | 4        | 66.7  | 1     | 16.7 | 0     | 0.0  | 0   | 0.0  | 1    | 16.7 | 0    | 0.0  | 0      | 0.0   | 0         | 0.0  | 0       | 0.0  | 0        | 0.0  | 0        | 0.0  | 6      |
| Trespass            | 2       | 15.4 | 0        | 0.0   | 0     | 0.0  | 1     | 7.7  | 2   | 15.4 | 0    | 0.0  | 2    | 15.4 | 1      | 7.7   | 3         | 23.1 | 1       | 7.7  | 1        | 7.7  | 0        | 0.0  | 13     |
| Unknown Police      | 2       | 28.6 | 0        | 0.0   | 1     | 14.3 | 2     | 28.6 | 0   | 0.0  | 1    | 14.3 | 0    | 0.0  | 0      | 0.0   | 1         | 14.3 | 0       | 0.0  | 0        | 0.0  | 0        | 0.0  | 7      |
| Unwanted Subject    | 1       | 7.1  | 1        | 7.1   | 1     | 7.1  | 2     | 14.3 | 0   | 0.0  | 1    | 7.1  | 2    | 14.3 | 2      | 14.3  | 2         | 14.3 | 2       | 14.3 | 0        | 0.0  | 0        | 0.0  | 14     |
| Vehicle and Traffic | 0       | 0.0  | 0        | 0.0   | 1     | 50.0 | 0     | 0.0  | 0   | 0.0  | 0    | 0.0  | 1    | 50.0 | 0      | 0.0   | 0         | 0.0  | 0       | 0.0  | 0        | 0.0  | 0        | 0.0  | 2      |
| Vehicle             | 1       | 10.0 | 3        | 30.0  | 1     | 10.0 | 1     | 10.0 | 0   | 0.0  | 0    | 0.0  | 1    | 10.0 | 1      | 10.0  | 0         | 0.0  | 1       | 10.0 | 0        | 0.0  | 1        | 10.0 | 10     |
| Warrant Execution   | 1       | 12.5 | 2        | 25.0  | 2     | 25.0 | 0     | 0.0  | 0   | 0.0  | 1    | 12.5 | 2    | 25.0 | 0      | 0.0   | 0         | 0.0  | 0       | 0.0  | 0        | 0.0  | 0        | 0.0  | 8      |

# Incident Breakdown By Month Report



Print Date/Time: 11/06/2020 12:47  
 Login ID: jvanamburgh.malupd  
 Year: 2020

Marlborough Town Police Department  
 ORI Number: NY0555800  
 Incident Type: All

| Incident Type   | January<br># | January<br>% | February<br># | February<br>% | March<br>#  | March<br>% | April<br>#  | April<br>% | May<br>#    | May<br>%   | June<br>#   | June<br>%  | July<br>#   | July<br>%  | August<br># | August<br>% | September<br># | September<br>% | October<br># | October<br>% | November<br># | November<br>% | December<br># | December<br>% | Yearly<br>Totals |
|-----------------|--------------|--------------|---------------|---------------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|------------|-------------|-------------|----------------|----------------|--------------|--------------|---------------|---------------|---------------|---------------|------------------|
| Weapons Seizure | 0            | 0.0          | 0             | 0.0           | 0           | 0.0        | 0           | 0.0        | 0           | 0.0        | 1           | 100.0      | 0           | 0.0        | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 1                |
| Welfare Check   | 12           | 7.5          | 15            | 9.4           | 14          | 8.8        | 12          | 7.5        | 16          | 10.0       | 14          | 8.8        | 20          | 12.5       | 18          | 11.3        | 14             | 8.8            | 23           | 14.4         | 2             | 1.3           | 0             | 0.0           | 160              |
| Wire            | 0            | 0.0          | 0             | 0.0           | 0           | 0.0        | 1           | 100.0      | 0           | 0.0        | 0           | 0.0        | 0           | 0.0        | 0           | 0.0         | 0              | 0.0            | 0            | 0.0          | 0             | 0.0           | 0             | 0.0           | 1                |
| <b>Total:</b>   | <b>1085</b>  | <b>8.4</b>   | <b>1131</b>   | <b>8.7</b>    | <b>1285</b> | <b>9.9</b> | <b>1264</b> | <b>9.7</b> | <b>1208</b> | <b>9.3</b> | <b>1038</b> | <b>8.0</b> | <b>1142</b> | <b>8.8</b> | <b>1330</b> | <b>10.2</b> | <b>1386</b>    | <b>10.7</b>    | <b>1834</b>  | <b>14.1</b>  | <b>275</b>    | <b>2.1</b>    | <b>0</b>      | <b>0.0</b>    | <b>12978</b>     |

**SUPERINTENDENT OF HIGHWAYS**

*Town of Marlborough*  
1650 Route 9W, P.O. Box 305  
Milton, New York 12547



**John Alonge**  
Highway Superintendent

**Phone:** 845-795-2272 x 6  
**Fax:** 845-795-6037  
**Cell:** 845-849-5549

Supervisor Lanzetta  
Town Clerk Colleen Corcoran  
Town Board Members

**Monthly Report for October 2020**

**ROADS:** We did repairs with black top where we had installed pipes on Anna's Place, Conklin Hill Rd. and Ridge Rd. We did black top mill and fill repairs on Blossom Hill Dr., Robyn Dr., McLaughlin Dr., Willow Tree Rd., Highland Ave., and Old Indian Road. On 10/23 we replaced and repaired 2 sections of guide rail on Mt. Zion Road.

**DRAINAGE:** On 10/27 we replaced a 40' x 12" pvc driveway pipe on Willow Tree Road. We continued cleaning catch basins and pipe ends for our MS4 reporting. We also repainted markers of the location of all catch basins.

**BRUSH/WEEDS:** We sent out the mower, for the last time this season, to the Landfill and Reservoir. We cut up a tree on Bingham Road after the storm on 10/7. We hauled away tree branches from a tree on 9W that Central Hudson had cut down, per Supervisor Lanzetta. We trimmed brush at Warren St. and Purdy Ave. for sight distance.

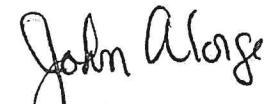
**SHARED SERVICES:** On 10/19 and 10/20 we sent 2 trucks to haul blacktop for the Town of New Paltz.

**WATER DEPARTMENT:** On 10/21 and 10/22 we assisted the WD with installing a new water line for the Dog Park on Sands Ave.

**SNOW/ICE:** We spent several days serving our trucks for the winter season. We removed tarps and tailgates and installed and serviced all the sanders.

**FUEL USAGE:** Gas: 243.323 gallons      Diesel: 954.724 gallons

Respectfully submitted,

  
John Alonge  
Highway Superintendent

**WATER SUPERINTENDENT  
TOWN OF MARLBOROUGH  
1650 ROUTE 9W, PO BOX 305  
MILTON, NY 12547**

**CHARLES MUGGEO  
WATER SUPERINTENDENT**

**FAX (845) 795-2031  
PHONE (845) 795-5100**

**DATE: 11/9/2020**

**TO: SUPERVISOR AL LANZETTA  
TOWN BOARD MEMBERS  
TOWN CLERK**

**RE: MONTHLY REPORT FOR OCTOBER**

Water consumption totaled 18.035 million gallons, which is a daily usage of 581.700  
Compared to last month 18.004 million gallons, which is a daily usage of 600,000.  
Compared to a year ago water consumption was 17.514 million gallons for the month,  
which is a daily usage of 564,900.

**SUMMARY FOR THE MONTH**

**HYDRANTS:** We started and finished flushing hydrants.

**WATER MAINS:** We had to repair two water main breaks, one on Western Ave. and one on Milton Turnpike with the help of the Highway Dept. We also repaired the roads where water main breaks occurred.

**VALVE BOXES:** Had to repair valve boxes and valve at the Sewer Plant in Marlboro.

**BILLING:** Bills went out. If there are any questions or any problems, feel free to give us a call. Remember, bills can also be paid online. Go to: [www.townofmarlboroughny.org](http://www.townofmarlboroughny.org)

**DOG PARK:** We installed 575 feet of one-inch water line with the help of the Highway Dept.

**CLOSINGS:** 6

**MARKOUTS:** 45

**Gallons of Gas:** 230

**Gallons of Diesel:** 0

**Mileage for the month:** 1,450

| Account Description                                       | Fee Description             | Account# | Qty                                 | Local Share        |
|---|-----------------------------|----------|-------------------------------------|--------------------|
| building Dept/ Burn permits                               | Burn Permits                | 00-2110  | 1                                   | 45.00              |
|   |                             |          | <b>Sub-Total:</b>                   | <b>\$45.00</b>     |
| Conservation  | Conservation                | A1255    | 14                                  | 66.12              |
|   |                             |          | <b>Sub-Total:</b>                   | <b>\$66.12</b>     |
| Dog Licensing   | Female, Spayed              | A2544    | 27                                  | 135.00             |
| Dog Licensing   | Female, Unspayed            | A2544    | 1                                   | 10.00              |
| Dog Licensing   | Male, Neutered              | A2544    | 14                                  | 70.00              |
| Dog Licensing   | Male, Unneutered            | A2544    | 2                                   | 20.00              |
|   |                             |          | <b>Sub-Total:</b>                   | <b>\$235.00</b>    |
| General Fund  | Water Service               | 2144SW   | 4                                   | 3,975.00           |
|   |                             |          | <b>Sub-Total:</b>                   | <b>\$3,975.00</b>  |
| LANDFILL FEES   | T/s Permits                 | 00-2130  | 4                                   | 135.00             |
| LANDFILL FEES   | T/s Punch Cards             | 00-2130  | 37                                  | 2,005.00           |
|   |                             |          | <b>Sub-Total:</b>                   | <b>\$2,140.00</b>  |
| Marriage Lic.   | MARRIAGE LICENSE FEE        | 00-1255  | 4                                   | 70.00              |
|   |                             |          | <b>Sub-Total:</b>                   | <b>\$70.00</b>     |
| Misc Fees   | Building Fees\Building Dept | 00-2110  | 1                                   | 13,527.43          |
| Misc Fees   | Fire Fees/Building Dept     | 00-2110  | 1                                   | 1,635.00           |
|   |                             |          | <b>Sub-Total:</b>                   | <b>\$15,162.43</b> |
| MISC. FEES  | Accident Reports            | 00-1255  | 12                                  | 60.00              |
| MISC. FEES  | Burgular Permits            | 00-2590  | 1                                   | 20.00              |
| MISC. FEES  | Certified Copies            | 00-1255  | 5                                   | 170.00             |
| MISC. FEES  | Clerk Fees                  | 00-1255  | 1                                   | 32.50              |
| MISC. FEES  | Foi Requests                | 00-1255  | 1                                   | 1.50               |
|   |                             |          | <b>Sub-Total:</b>                   | <b>\$284.00</b>    |
|   |                             |          | <b>Total Local Shares Remitted:</b> | <b>\$21,977.55</b> |
| Amount paid to: NYS Ag. & Markets for spay/neuter program |                             |          |                                     | 50.00              |
| Amount paid to: NYS Environmental Conservation            |                             |          |                                     | 1,131.88           |
| Amount paid to: State Health Dept. For Marriage Licenses  |                             |          |                                     | 90.00              |
| <b>Total State, County &amp; Local Revenues:</b>          | <b>\$23,249.43</b>          |          | <b>Total Non-Local Revenues:</b>    | <b>\$1,271.88</b>  |

## To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

Water Quality Management, Inc.  
P.O. Box 733  
Marlboro, NY 12542

November 3, 2020

For the month of October 2020, both the Marlboro and Milton Wastewater Treatment Plants complied with all SPDES requirements. The following are monthly statistics for both plants;

**Marlboro WWTP**

- Average Daily Flow = **86,000** gallons per day.
  - (About 49% of design capacity.)
- Average BOD removal = **97%**
- Average Suspended Solids removal = **94%**

**Milton WWTP**

- Average Daily flow = **30,000** gallons per day.
  - (About 55% of design capacity)
- Average BOD removal = **99%**
- Average Suspended Solids removal = **95%**

Both the Marlboro and Milton plants operated normally during the month of October without any major changes or events. Overall both wastewater treatment plants are in good working order but are getting older. If you need any additional information, please do not hesitate to contact me. Stay safe and be healthy.

Thank you,  
Julian Falco  
Water Quality Management, Inc.

21 Milton Turnpike  
Marlborough, New York, 12547

# Town of Marlborough Dog Control

**Andrew McKee-Dog Control Officer**

Sunday, November 1, 2020

**October Monthly Report**

**Monthly Report - 10/1/2020 through 10/31/2020**

**Overview:**

Total number of Calls – 18

Number of Police Calls (from Marlborough Police and Ulster County Sheriff) - 8

Number of open cases - 2

Number of Stray Dogs Impounded and/or Seized - 0

Number of appearance Tickets issued - 0

We currently have 1 dog in the kennel

There were no Dog Bites reported this month.

There were a high number of noise complaints this month.

Town of Marlborough

# Planning Board Review

## October 2020

---

Meeting: October 5, 2020 / 7:30 PM / Meeting Held via Zoom Video Conference

### ATTENDEES

Chris Brand, Manny Cauchi, Steve Clarke, Cindy Lanzetta, Joe Lofaro, Bob Trocillito, James Garofalo

### AGENDA

#### Pond View, 19 Sunrise Drive, Milton: Public Hearing, Lot Line

- The public hearing was rer-opened and adjourned until the October 19, 2020 Meeting of the Planning Board due to the inadequacy of the driveway agreement between all involved land owners.

#### HSC Milton LLC, Dollar General, Route 9W, Milton: Sketch, Site Plan/Lot Line

- The applicant provided details of their proposed =/- 9,000 square foot Dollar General Store at the above address, which includes a lot line change between adjoining parcels. Planning Board Engineer Pat Hines reviewed several technical issues with the application. The Board discussed the proposed layout and suggested repositioning the building to better align with design guidelines of the town. However, current code requires 75' setbacks. The applicant was encouraged to provide sprinklers despite not being over 10,000 square feet. 9W access points, parking and alternative building layouts were also discussed. The applicant will reappear at a later date. Board Member Cauchi recused himself from all discussions for this application.

## **NEXT Deadline**

Friday, September 9 2020

## **NEXT Scheduled Meeting**

Monday, October 19, 2020

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**Meeting: October 19, 2020 / 7:30 PM / Meeting Held via Zoom Video Conference**

**Approval of Stenographic Minutes for 9/21/2020**

Approval for the above minutes was granted unanimously

## **ATTENDEES**

Chris Brand, Manny Cauchi, Steve Clarke, Cindy Lanzetta, Joe Lofaro, Bob Troncillito, James Garofalo

## **AGENDA**

**Pond View, 19 Sunrise Drive, Milton: Public Hearing, Lot Line**

- The public hearing was opened and closed with no public input. The Lot Line change was approved unanimously by Resolution.

**Twin Pond, 2017 Route 9W, Milton: Preliminary, Site Plan**

- The applicant's representative reappeared after a long absence to assess what outstanding issues require resolution to complete the approval process. The applicant will update their application and complete all required modifications to their Site Plan.

**HSC Milton LLC, Dollar General, Route 9W, Milton: Sketch, Site Plan/Lot Line**

- The applicant's representatives reappeared. Board Member Cauchi recused himself from all discussions for this application. The Planning Board voted to declare its intent to act as lead agency and circulate to the involved agencies. The Board also requested the applicant submit a lot line change plan depicting the entirety of both lots involved. The applicant will reappear at a later date.

**Alden Carol Link, 36 Green Tree Lane, Milton: Sketch, Subdivision**

- The applicant presented plans to subdivide a parcel at the above address. The Board agreed to waive the requirement to include 2 foot topography for the parcel. The Board requested clarification regarding federal wetland boundaries and water courses on the parcel. Grading proposals will be required on future plans. The applicant will address these concerns and return.

**\*\*\* Discussion without Lawyer, Engineer, and/or Stenographer\*\*\***

**Sean Stewart**

- Mr. Stewart sought guidance on purchasing lands within the town of Marlborough to use for an agri-tourism venture.

**Sandra Russo, 74 Hampton Road, Marlboro**

- Ms Russo sought guidance on how to legally operate a home based baking business. She was encouraged to complete a Home Occupation application and will proceed in doing so.

**Review of Site Plan Checklist Modifications**

- A brief discussion of the Site Plan Checklist was held. However, the Board agreed it was better to review the Home Occupation checklist with the current influx of B&Bs scheduled to appear. Board Members were encouraged to review and provide input to recent changes made to the

Home Occupation Checklist made by the Town Code Enforcement Officer to streamline the process.

## **NEXT Deadline**

Friday, October 23, 2020

## **NEXT Scheduled Meeting**

Monday, November 2, 2020

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board