

# Town of Marlborough

## Planning Board Application

**Application For:**  **(Check One)**

**Subdivision** \_\_\_\_\_ **Site Plan** \_\_\_\_\_ **Lot Line Revision**

**Application Number:** \_\_\_\_\_

**Date of Submission:** \_\_\_\_\_

**Name of Project:** LOT LINE REVISION FOR CRICCHIO & ALESSI

**Location of Project:** SOUTH STREET & CRICCHIO LANE (PRIVATE RD) MARLBORO, NY 12542

**Tax Section Block and Lot:** 108.4 - 9 - 19.12 & 19.11

**Zoning District:** R-1

**Number of Acres:** 7.473 Acres **Sq. Footage of Building:** N/A

**Description of Project (include number of lots/units & bedrooms):**

LOT LINE REVISION BETWEEN 2 LOTS

108.4 - 9 - 19.110 & 108.4 - 9 - 19.120

**EMAIL:** CMESSINA10@AOL.COM

**Name of Property Owner:** FRANCIS TINA CRICCHIO & FRANCIS CRICCHIO & SISTER ALICE

**Address of Property Owner:** 20 CRICCHIO LANE, MARLBORO, NY

**Telephone Number of Property Owner:** \_\_\_\_\_

**Name of Applicant:** FRANK CRICCHIO

**Address of Applicant:** 20 CRICCHIO LANE (PRIVATE RD) MARLBORO, NY 12542

**Telephone Number of Applicant:** \_\_\_\_\_

Name of Surveyor: MESSINA ASSOCIATES, CARMEN T. MESSINA, P.E., LS

Address of Surveyor: PO Box 10, MARLBORO, NY 12542

Telephone Number of Surveyor: (914) 473-1367 EMAIL: CMESSINA10@aol.com

Name of Engineer: MESSINA ASSOCIATES, CARMEN T. MESSINA, P.E., LS.

Address of Engineer: PO Box 10, MARLBORO, NY, 12542

Telephone Number of Engineer (914) 473-1367 EMAIL: CMESSINA10@aol.com

Name of Attorney:

Address of Attorney:

Telephone Number of Attorney:

Reason For Application: LOT LINE Revision

Description of Proposal: LOT LINE Revision BETWEEN 2 Properties

LOCATED ON Cicchitto Lane, Marlboro, NY 12542

Applicant's Name

**TOWN OF MARLBOROUGH**  
**PO Box 305 Milton NY 12547**  
**“ Heart Of the Hudson Valley Fruit Section”**  
**MILTON, ULSTER COUNTY, NEW YORK 12547**  
**DEPARTMENT OF BUILDINGS**

**TEL NO. 795-2406**  
**FAX NO. 795-2031**

**THOMAS CORCORAN JR.**  
BUILDING INSPECTOR  
CODE ENFORCER  
FIRE INSPECTOR

**Date: January 21, 2021**

**Re: Cricchio / Alesci Lot Line revision**

**S.B.L. : 108.4-9-19.12 & 19.11**

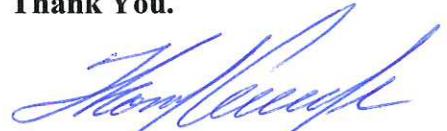
**This letter is to verify that the building department has reviewed the Planning Board application and has concluded :**

XX : The application can be presented to the Town of Marlborough Planning Board for its review.

XX : The application can be presented to the Town of Marlborough Planning Board with the following note :

**Be aware : Pre existing non conforming rear yard setback Lot #2  
Garage in front yard setback Lot #2 - verify new lot line is conforming  
Private Road - road maintenance agreement in place ?**

**Thank You.**

  
*Thomas J. Corcoran Jr.*  
*Building Inspector*  
*Code Enforcement Officer*

## CHECKLIST FOR MAJOR/MINOR SUBDIVISION, SITE PLAN and/or LOT LINE REVISION

- I. The following items shall be submitted for a COMPLETED Planning Board Application Form.
  1.  Completed Application
  2.  Environmental Assessment Form (*May be obtained from Planning Board*)
  3.  Letter of Agent Statement
  4.  Application Fee (*Separate check from escrow fee*)
  5.  Escrow Fee (*Separate check from application fee*)
  6.  Copy of deed
  7.  Completed checklist (*Automatic rejection of application without checklist*)
  8.  Agricultural Data Statement (*if applicable*)
  9.  Provide twelve (12) copies of all maps, plans, reports and a PDF computer file on CD of all documentation submitted. Plan sets must be correlated packages.
- II. The following checklist items shall be incorporated on the Subdivision Plat, Site Plan, or Lot Line Revision prior to consideration of being placed on the Planning Board Agenda. Non-Submittal of the checklist will result in application rejection.
  1.  Name and address of applicant
  2.  Name and address of owner (*if different*)
  3.  Subdivision name and location
  4.  Tax Map Data (*Section-Block-Lot*)
  5.  Location map at a scale of 1" = 2,000
  6.  Zoning table showing what is required in the particular zone and what applicant is proposing.
  7.  Show zoning boundary if any portion of proposed subdivision or site is within or adjacent to a different zone
  8.  Date of plat preparation and/or plat revisions
  9.  Scale the plat is drawn to (*Max 1" = 100'*)
  10.  North Arrow

11. / Surveyor's Certification
12. / Surveyor's seal and signature
13. \_\_\_\_\_ Name, SBL and acreage of adjoining owners
14. NA NYSDEC Wetland and 100 foot buffer zone with an appropriate Certification block regarding DEC requirements.
15. NA Flood plain boundaries
16. NA Federal Wetland Boundary
17. / Metes and bounds of all lots
18. NA Name and width of adjacent streets, include dedication parcels. The road boundary is to be a minimum of 25 feet from the centerline of the paved street.
19. NA Show existing or proposed easements (*note restrictions*)
20. / Right of way width and Rights of Access and utility placement.
21. NA Road profile and typical section including existing proposed grades, vertical curve data, utilities, drainage and other improvements.
22. / Lot area acreage. For lots under 2 acres, list in square feet & acres.
23. / Number of lots including residual lot.
24. NA Show any existing waterways, wetlands, ponds, lakes, streams, drainage courses within 200 feet of parcel boundaries.
25. NA A note stating a road maintenance agreement is to be filed in the County Clerk's Office for private roads.
26. / Applicable note pertaining to owners review and concurrence.
27. NA Show any public improvements, i.e. drainage systems, water lines, sewer lines, etc.
28. NA Show all existing houses, accessory structures, wells and septic systems on and within 200 feet of the parcel to be subdivided.
29. NA 2 Foot Contours
30. / Indicate any reference to a previous subdivision, i.e., filed map number, data and previous lot number.

31. NA If a private road, Town Board approval of name required, and notes on the plan that no Town services will be provided and a street sign (per Town specs) is to be furnished and installed.
32. NA The amount of grading expected or known to be required to bring the site to readiness.
33. NA Estimated or known cubic yards of material to be excavated.
34. NA Estimated or known cubic yards of fill required.
35. NA The amount of grading expected or known to be required to bring the site to readiness.
36. NA Type and amount of site preparation which falls within the 100 foot buffer strip of wetlands and within the Critical Environmental Area. Please explain in square feet or cubic yards.
37. NA Amount of site preparation within a 100-year flood plain or any water course on the site. Please explain in square feet or cubic yards.
38. / Planning Board approval block 4" x 2"
39. NA Special district boundaries, agricultural, school, fire, water, sewer, etc.
40. NA Sight distance of all intersections and driveways.
41. NA Ridgeline and steep slope notation.
42. NA Agricultural setbacks.
43.        After final approval is given by the Planning Board, the Building dept. needs to be contacted for further guidance.

The plat for the proposed subdivision, site plan, or lot line revision has been prepared in accordance with this checklist.

By: Caren T. Mumaw  
Licensed Professional

Stamp

Date

1/27/21

## Legal Notices for Public Hearing

Public Hearings will be held only on the first (1<sup>st</sup>) Monday of the Month.

### ***Procedure for Notice:***

1. Planning Board will schedule Public Hearing during a regularly scheduled meeting, after approval for such is granted.
2. Applicant is to obtain surrounding property owner names and addresses from Assessor's Office.
3. Applicant is to send Public Notice Letter, obtained from Planning Board Office, via Certified Mail with Return Receipt to property owners no less than 10 days prior to Public Hearing.
4. Planning Board Office will send notification to the town's official newspaper.
5. All Certified Mail with Return Receipt receipts and a copy of the Assessor's listing of names and addresses must be submitted at Public Hearing.

***Any questions regarding procedures may be answered at 845-795-5243.***

# Ethics Code

## TOWN OF MARLBOROUGH NOTICE OF DISCLOSURE OF INTEREST

In accordance with the Town of Marlborough Code of Ethics, Article 13-3 (E) and Public Officers Law § 209, the following disclosure notice ("notice") must be completed and signed by any individual, including any officer or employee of the Town of Marlborough, who has an application, petition or request submitted for a variance, amendment, change of zoning, approval of a plat, special use permit, site plan, subdivision, exemption from a plat or official map, license or permit, pursuant to the provisions of the zoning and planning regulations of the Town of Marlborough before any Town of Marlborough Board, Agency or Department ("decision-making authority"), in which a Town officer or employee has an interest in the subject of the application. The purpose of the disclosure notice is to identify and disclose any potential or actual conflict of interest for the Town employee or officer, which may compromise his/her ability to make decisions solely in the public interest. Please refer to the Town of Marlborough Code of Ethics for further information.

Under the Town of Marlborough Code of Ethics an interest is defined as: a participation, connection or involvement of any sort whether direct or indirect, pecuniary or non-pecuniary, personal or professional, which may result in a benefit. For the purposes of the Town of Marlborough Code of Ethics, the "interests" of a Town officer or employee shall be deemed to include the "interest" of:

- A. An immediate family member. Immediate family member is defined as: grand parents, parents, spouse, significant other, children, grand children, brother, sister, dependent, or any household member of a Town officer, Town Board member or employee.
- B. Any person other than a bank, trust company or other lending institution with whom he/she has a substantial debtor-creditor or other financial relationship.
- C. Any person by whom he/she is employed or of which he/she is an officer, director or member having a controlling interest in any business or enterprise in which the Town employee or officer holds stock or has any other profit-bearing or beneficial relationship.
- D. An officer or employee shall also be deemed to have an interest in a matter if he/she or any person described in A through C above is a party to an agreement, expressed or implied, with any applicant before any Board of the Town, whereby he/she may receive any payment or other benefit whether or not for services rendered, dependent or contingent upon the favorable approval of any such application, petition or request by any Town body.

**This notice must be completed and included with the application, petition or request to the appropriate Town of Marlborough Board, Agency or Department.**

✓ I, Frank Gaccini, residing at 20 Gleecro Lane  
Marlboro, N.Y. 10542, make the following statements about interests in the  
real property which is the subject of this application, petition or request for a LOT LINE  
Residential, before the PLANNING BOARD  
of The Town of Marlborough.

**PART I:** Except as otherwise set forth in Part II below:

**A. Individuals with an interest in the property.**

1. No individual, having an ownership interest in or has an interest in a contract to purchase the subject property is an officer or employee of the Town of Marlborough, Ulster County, New York.
2. No person having an ownership interest in or has an interest in a contract to purchase the subject property is a relative of any individual who is an officer or employee of the Town of Marlborough, Ulster County, New York.

**B. Corporations or other entities with an interest in the property.**

1. No officer, director, partner, or employee of any corporation, partnership, company, trust, association, or other legal entity, which has an ownership interest in or has an interest in a contract to purchase the subject property is an officer or employee of the Town of Marlborough, Ulster County, New York.
2. No officer, director, partner, or employee of any corporation, partnership, company, trust, association, or other legal entity which has an ownership interest in or has an interest in a contract to purchase the subject property is a relative of any individual who is an officer or employee of the Town of Marlborough, Ulster County, New York.

**C. Stockholder or controlling interest**

1. No person who has a legal or beneficial ownership or control stock of a corporate applicant or is a member of a partnership or association with the applicant for the subject property is an officer or employee of the Town of Marlborough, Ulster County, New York.
2. No person who has a legal or beneficial ownership or control stock of a corporate applicant or is a member of a partnership or association with the applicant for the subject property is a relative of any individual who is an officer or employee of the Town of Marlborough, Ulster County, New York.

**D. Party to an agreement with the applicant**

1. No person is a party to an agreement with an applicant, express or implied, or may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of such application; petition or request for the subject property is an officer or employee of the Town of Marlborough, Ulster County, New York.
2. No person is a party to an agreement with an applicant, express or implied, or may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of such application, petition or request for the subject property is a immediate family member of any individual who is an officer or employee of the Town of Marlborough, Ulster County, New York.

**PART II:** If any of the statements under A through D above is not true, please explain and set forth the name and the relationship to the applicant and subject property of any Town employee or officer involved:

**PART III:** This completed notice is to be submitted to the Board, Agency or Department that is authorized to review and render a decision on the application, petition or request. Further, the submittal must be made prior to any review of the application, petition or request. This notice shall be made part of that decision-making authority's official record, disclosing the exact nature of the conflict in detail. If there is an actual or potential conflict, the Town officer or employee shall abstain from voting or otherwise acting on the application, petition or request so as to avoid an actual conflict.

**ANY QUESTIONS REGARDING THIS DISCLOSURE NOTICE OR THE CODE OF ETHICS ARE TO BE DIRECTED TO THE TOWN SUPERVISOR AT (845) 795-2220.**

**PLEASE TAKE NOTICE.....A KNOWINGLY FALSE STATEMENT IS PUNISHABLE UNDER  
N.Y. GEN. MUN. LAW ' 809 AS A MISDEMEANOR.**

Signed:   
Date: 1/14/21

## ACKNOWLEDGMENT

State of New York  
County of:

On January 14th, 2021, before me personally appeared Frank Cuccio, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is/are subscribed to this instrument and acknowledged to me that [he/she/they] executed the same in [his/her/their] capacity(ies), and that by [his/her/their] signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

### Notary

*cert*

ERIC SHECHTMAN  
Notary Public, State of New York  
Qualified in Dutchess County  
Reg. No. 01SHC370365  
My Commission Expires 01/29/2022

## Planning Board Fees

*(All Applications Subject To Escrow Fees)*

### Application Fees:

Residential Subdivision – Single Family or Town House	\$750.00, plus \$150.00 per Lot or Unit
Residential Site Plan – Multi Family Apartments or Condos	\$750.00, plus \$100.00 Per Unit
Commercial Subdivision	\$600.00, plus \$200.00 per Lot or Unit
Commercial Site Plan	\$1,000.00, plus \$10.00 per 1,000 sf of Building
All Other Site Plan Reviews	\$550.00
Lot Line Revision	\$600.00
Recreation Fees (Residential Subdivisions & Site Plans – Excludes parent parcel)	\$2,000.00 per Lot or Unit
Recreation Fees Adult Multiple Dwelling Affordable Housing (50 and over)	\$500.00 per Unit

**Escrow Deposit:** *(To be replenished to 75% of original escrow when level drops to 25% remaining in account.)*

Residential Subdivision – Single Family or Town House	\$750.00, plus \$150.00 per Lot or Unit
Residential Site Plan – Multi Family Apartments or Condos	\$750.00, plus \$100.00 per Unit
Commercial Subdivision	\$600.00 per Lot (up to 4 lots,) then \$200.00 per Lot Thereafter
Commercial Site Plan	\$1,000.00 Minimum
All Other Site Plans	\$750.00 Minimum
Lot Line Revision	\$600.00 Minimum

### Engineer Inspection Fees (All Town Road Installation Inspections)

Improvements as approved by Town Engineer	5% of the estimated cost to construct
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## Disclaimer

The applicant is advised that the Town of Marlborough Town Code, which contains the Town's Zoning Regulations, is subject to amendment. Submission of an application to the Planning Board does not grant the applicant any right to continued review under the code's current standards and requirements. It is possible that the applicant will be required to meet changed standards or new code requirements made while the application is pending.

An approval by the Planning Board does not constitute permission, nor grant any right to connect to or use municipal services such as sewer or water. It is the applicant's responsibility to apply for and obtain Town of Marlborough and other agency approvals not within this Board's authority to grant.

**AFTER FINAL APPROVAL IS GIVEN BY THE PLANNING BOARD, THE BUILDING DEPT. MUST BE CONTACTED FOR FURTHER GUIDANCE.**

The Town of Marlborough Town Board sets forth the schedule of fees for applications to the Planning Board. The signing of this application indicates your acknowledgment of responsibility for payment of these fees to the Planning Board for review of this application including, but not limited to, fees for professional services (Planners/Consultants, Engineers, Attorneys,) public hearings and site inspections. Applicant's submissions and re-submissions that are not complete will not be considered by the Planning Board or placed upon its agenda unless all outstanding fees have been paid.

The undersigned applies for subdivision, site plan, or lot line approval as described above under the rules and procedures of the Town of Marlborough, New York as duly authorized by the Town Board of Marlborough, New York.

The undersigned also acknowledges receipt of the "Disclaimer" above.

Applicant's Name(Print): Frances Colucci

Applicant's Signature: Frances Colucci

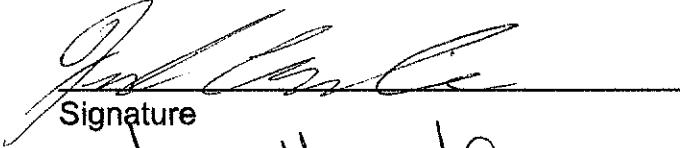
Date: 1/20/21

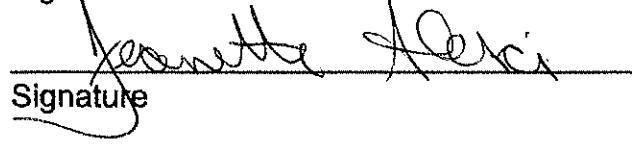
**\*\*Application will not be accepted if not signed and filled out completely\*\***

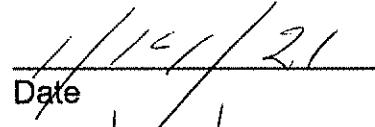
## Letter of Agent

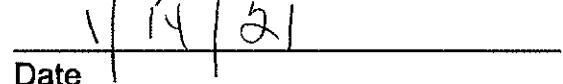
I (We) FRANK CRICCHIO & JEANETTE ALESCE am (are) the owner(s) of a parcels of land located on CRICCHIO LANE in the Town of Marlborough, Tax Map Designation: Section 108.4 Block 9 Lot 19, 110, 19, 120.

I (We) hereby authorize CHARONI T. MOSS, P.A., D.E.L.S. to act as my (our) agent to represent my (our) interest in applying to the Town of Marlborough Planning Board for a 2 Lot Subdivision, Site Plan, or Lot Line Revision Application. (circle one)

  
Signature

  
Signature

  
Date

  
Date

State Of New York  
County Of Ulster } SS:

On the 14th day of January in the year 2021 before me, the undersigned, a Notary Public in and for said State, personally appeared

Frank Cricchio & Jeanette Alesce, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.



Notary Public

ERIC SHECHTMAN  
Notary Public, State of New York  
Qualified in Dutchess County  
Reg. No. 01SH6370365  
My Commission Expires 01/29/2022

SCHEDULE A

1A. 110

ALL that certain piece or lot of land, with the buildings and improvements thereon erected, situate in the Town of Marlborough, in the County of Ulster, and State of New York, bounded and described as follows:

BEGINNING at a point in the center of the road leading easterly from Lockwoods to the village of Marlborough (commonly known as Africa Lane or South Road) said point being in the range of the center or the lane leading southerly to the dwelling on the premises described herein; thence along the center of the said road and as described in the deed to the parties of the first part North eighty seven degrees West about six chains seventy links to a point in the center of the road; thence South two degrees East, fourteen chains fifteen links to a stake and stones on the easterly side and corner of stone wall; thence along a stone wall South eleven degrees thirty minutes West, nine chains fifty six links to a lot of land lately conveyed to George E. Hulse; thence along the said Hulse's lot as the needle then pointed South eighty nine degrees fifty minutes East about three chains twenty five links to a driveway; thence north three degrees fifteen minutes East, as the magnetic needle pointed in 1952, to an iron pipe set in the middle of aforesaid lane and being in the range of the northerly side of a converted barn and twelve and two tenths feet northwesterly from the northwesterly corner thereof; thence along the center of the said lane as follows: North twenty six degrees thirty two minutes East, one hundred fifteen and three tenths feet to an iron; thence North nineteen degrees fifty one minutes West, ninety and one tenth feet to an iron; thence North thirteen degrees twenty five minutes East, three hundred sixteen and three tenths feet to an iron pipe; thence North nineteen degrees forty eight minutes East sixty five and two tenths feet to an iron pipe; thence north twenty seven degrees fifty six minutes East, one hundred ninety six feet to an iron; thence North twenty nine degrees thirty minutes East, one hundred forty eight and three tenths feet to an iron; thence North nineteen degrees fifty two minutes East, seventy seven and 5 tenths feet to an iron; thence North eight degrees forty six minutes East four hundred sixty three and seven tenths feet to a large bolt set in the center of said lane and between stone posts at the sides of the lane; thence continuing on the same course about thirty feet to the place of beginning, containing ten and one half acres more or less;

TOGETHER with and SUBJECT to the right of all parties hereto to use the existing roadway or driveway leading from Africa Lane, and which lies partly on the lands hereby conveyed and partly on the lands retained by the parties of the first part;

SUBJECT also to the right of the parties of the first part in a certain deed executed November 1, 1952 by STEFANO AIUTO, GREGORIO RADOSTA and GIUSEPPINA RADOSTA, his wife, as grantors, and JOSEPH PENDOLINO and COLUMBIA PENDOLINO, his wife, and SAVERIO PENDOLINO and FRANCES PENDOLINO, his wife, as grantees, said deed recorded in the County Clerk's Office, Ulster County, on November 3, 1952, in Liber 842, Page 345, that so long as the said parties of the first part shall own and personally occupy the premises on the opposite side of the said roadway to use a strip of land on the westerly side of said driveway, and extending from the lands of Andrews to the driveway going to the house on the above-described premises, provided, however, no structure shall be erected upon said strip, which is 15 feet wide.

SUBJECT to existing rights of public utilities, if any.

SUBJECT to any state of facts an accurate survey may disclose.

TOGETHER with and SUBJECT to the right of all parties hereto to use the existing roadway or driveway leading from Africa Lane, and which lies partly on the lands hereby conveyed and partly on the lands retained by the parties of the first part;

SUBJECT also to the right of the parties of the first part in a certain deed executed November 1, 1952 by STEFANO AIUTO, GREGORIO RADOSTA and GIUSEPPINA RADOSTA, his wife, as grantors, and JOSEPH PENDOLINO and COLUMBIA PENDOLINO, his wife, and SAVERIO PENDOLINO and FRANCES PENDOLINO, his wife, as grantees, said deed recorded in the County Clerk's Office, Ulster County, on November 3, 1952, in Liber 842, Page 345, that so long as the said parties of the first part shall own and personally occupy the premises on the opposite side of the said roadway to use a strip of land on the westerly side of said driveway, and extending from the lands of Andrews to the driveway going to the house on the above-described premises, provided, however, no structure shall be erected upon said strip, which is 15 feet wide.

SUBJECT to existing rights of public utilities, if any.

SUBJECT to any state of facts an accurate survey may disclose.

EXCEPTING therefrom parcels conveyed out by Joseph Cricchio to Montaperto, Alesci and Cricchio.

BEING part of the premises conveyed by Saverio Pendolino, Thomas J. Pendolino, John Pendolino, Virginia Giampolo and Josephine Nobile to Joseph Cricchio, by deed dated the 15th day of March, 1976 and recorded in the Ulster County Clerk's Office on the 30th day of April, 1976 in Liber 1353 of Deeds at Page 945.