

**THOMAS CORCORAN - BUILDING INSPECTOR**  
**MONTHLY REPORT - BUILDING DEPARTMENT**  
**MONTH OF: JANUARY 2021**

CERTIFICATE OF OCCUPANCY	6	STOP WORK ORDER	0
REQUEST FOR INFORMATION	15	ZBA APPLICATION	1
TRAILER PARK RENEWALS	0	ORDER TO REMEDY	6
BUILDING EXTENSIONS	2	COMPLAINTS	22
FIRE INSPECTIONS	15	BURN PERMITS ISSUED	19
FIRE CALLS	1	CLOTHING BIN RENEWALS	0
 TOTAL MILEAGE	 1020	 TOTAL GAS USAGE	 70 Gals.

**BUILDING PERMITS**

ADDITION / RENOVATION	7	POOL / HOT TUB	1
BARN	1	ROOF	3
BURNING	19	SHED	2
CARPORT / GARAGE	0	SIGNS	0
DECK/STAIRS	3	SINGLE FAMILY	0
DEMOLITION	0	SOLAR PANELS	1
ELECTRICAL / HVAC	2	TANK INSTALL / REMOVAL	0
FURNACE / BOILER	0	WIRELESS COMMUNICATION	0
GENERATOR	1	WOOD / PELLET STOVE	0
 TOTAL PERMITS	 40	 EST. COST OF BUILDINGS	 \$240,994.00

**FEES COLLECTED**

CERTIFICATE OF OCCUPANCY	\$900.00
PERMIT EXTENSIONS	\$389.00
BUILDING PERMITS	\$2,618.60
REQUEST FOR INFORMATION	\$1,500.00
<b>TOTAL BUILDING FEES</b>	<b>\$5,407.60</b>
 FIRE INSPECTIONS	 \$1,220.00
TRAILER PARK RENEWALS	\$0.00
<b>TOTAL FIRE FEES</b>	<b>\$1,220.00</b>
 BURNING FEES	 \$40.00
 ZBA APPLICATIONS	 \$300.00
ZBA ESCROW	\$700.00
<b>TOTAL FEES</b>	<b>\$7,667.60</b>

Police Department  
Town of Marlborough

**MEMORANDUM**

To: Town Board of the Town of Marlborough



From: Chief Cocozza

Date: February 8, 2021

Subject: Activity Summary for the Month of January 2021

Following is a summary of the activity of the Police Department for the month of January 2021

<u>MOTOR VEHICLE ACCIDENT</u>	January 21	Yr. Date 21	January 20	Yr. Date 20
Personal injury	4	4	6	6
Fatal	0	0	0	0
Property Damage	21	21	12	12
Total	25	25	Total	18
				18

<u>SUMMONSES ISSUED</u>				
Vehicle and Traffic	62	62	128	128
Parking	2	2	52	52

<u>COMPLAINT ACTIVITY</u>				
Total Blotter Entries	1694	1694	1085	1085
Total Arrests	20	20	13	13

<u>TOTAL TELEPHONE CALLS</u>				
	1906	1906	1796	1796

POLICE DEPARTMENT OVERTIME HOURS payroll 1 – 3

Full Time Officer Overtime	(see attached)	(see attached)
Full Time Officer Grant O/T	(see attached)	(see attached)
Part Time Officer Overtime	(see attached)	(see attached)
Part Time Officer Gant O/T	(see attached)	(see attached)
Full Time Dispatchers Overtime	0 (\$)	0
Part Time Dispatchers Overtime	24 (\$624)	24
		88 (\$2500)
		88

<u>Police Mileage</u>	9912	9912	13424	13424
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Police Department  
Town of Marlborough



**MEMORANDUM**

Activity Summary for the month of January 2021

Page 2.

**Police Department Payroll 1 - 3 Regular Hours**

	January 21	Yr. Date	January 20	Yr. Date
Full Time Police Officer	1176	1176	1124.5	1124.5
Part Time Police Officer	1098.5	1098.5	826	826
Full Time Dispatcher	480	480	320	320
Part Time Dispatcher	328.25	328.25	463.5	463.5
Traffic Officer	48	48	63	63

**Police Department Fuel Consumption**

Police	1170.601	1170.601	1162.881	1162.881
Use of Force	1-deer			
Civilian Complaints	0			



## Incident Breakdown By Month Report

Marlborough Town Police Department  
ORI Number: NY0555800

Incident Type: All  
Year: 2021

Incident Type	January #	January %	February #	February %	March #	March %	April #	April %	May #	May %	June #	June %	July #	July %	August #	August %	September #	September %	October #	October %	November #	November %	December #	December %	Yearly Totals
7 Digit Call	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
911 Misdir	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Accident Personal	4	80.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Accident Property	21	80.8	5	19.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	26
Alarm Burglary	19	86.4	3	13.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	22
Animal	5	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Assault	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Assist EMS	48	90.6	5	9.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	53
Assist Fire	16	80.0	4	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	20
Assist Other	6	75.0	2	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Child Abuse	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Civil Matter	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Criminal Mischief	5	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Disabled Vehicle	4	44.4	5	55.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9
Dispute	9	75.0	3	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	12
Domestic Dispute	10	90.9	1	9.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	11
Erratic Vehicle	5	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Harassment	7	87.5	1	12.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Information	14	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	14
Larceny	5	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Lock Out	8	88.9	1	11.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9
New Call	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Noise Complaint	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
NYS Pause	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Police Public	2	50.0	2	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Property Check	1109	86.1	179	13.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1288

# Incident Breakdown By Month Report



**Print Date/Time:** 02/05/2021 11:57  
**Login ID:** ivanamburgh.marpd  
**Year:** 2021

Marlborough Town Police Department  
**ORI Number:** NY0555800  
**Incident Type:** All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly	Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%
Property Found	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Property Lost	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Property Retrieval	3	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Psychiatric	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Road Hazard	7	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
School Check	39	83.0	8	17.0	0	0.0	0	0.0	0	0.0	0	0.0	0	47
Serve Papers	6	85.7	1	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	7
Shots Fired	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	1
Special Detail	3	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	3
Suicide or	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	1
Suspicious	10	83.3	2	16.7	0	0.0	0	0.0	0	0.0	0	0.0	0	12
Traffic Complaint/	8	72.7	3	27.3	0	0.0	0	0.0	0	0.0	0	0.0	0	11
Traffic Stop	34	79.1	9	20.9	0	0.0	0	0.0	0	0.0	0	0.0	0	43
Trespass	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	2
Unwanted Subject	4	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	4
Vehicle	3	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	3
Warrant Execution	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	3
Welfare Check	15	88.2	2	11.8	0	0.0	0	0.0	0	0.0	0	0.0	0	17
<b>Total:</b>	1452	85.7	242	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	1894

**Police Officer Overtime** ( these figures are not exact and are intended for budget use and tracking)  
 Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Admin	\$27	\$3,092	\$3,065	1%
DARE	\$0	\$4,020	\$4,020	0%
F/T Court	\$0	\$2,984	\$2,984	0%
F/T Holiday *	\$231	\$38,171	\$37,940	1%
F/T Investigations	\$57	\$7,908	\$7,851	1%
F/T Shift Cover	\$172	\$17,405	\$17,233	1%
F/T Training	\$0	\$4,408	\$4,408	0%
P/T Court	\$0	\$4,359	\$4,359	0%
P/T Holiday *	\$398	\$430	\$32	93%
P/T Investigations	\$121	\$6,826	\$6,705	2%
P/T Shift Cover	\$179	\$15,880	\$15,701	1%
P/T Training	\$0	\$4,288	\$4,288	0%
F/T Firearms training	\$0	\$3,421	\$3,421	0%
P/T Firearms training	\$0	\$4,610	\$4,610	0%
FT Special detail	\$0	\$4,407	\$4,407	0%
PT Special Detail	\$0	\$3,348	\$3,348	0%
<b>Total</b>	<b>\$1,184</b>	<b>\$125,557</b>	<b>\$124,373</b>	<b>1%</b>
<b>*Holiday</b>	<b>\$629</b>	<b>\$38,601</b>	<b>\$37,972</b>	<b>2%</b>

**Police Officer Grant Overtime** ( these figures are not exact and are intended for budget tracking only)  
Figures are up to date of last payroll

<b>Line Item</b>	<b>Yr. to Date</b>	<b>Budgeted</b>	<b>remaining</b>	<b>% utilized</b>
<b>Grant Funds</b>				
BUNY (buckle up NY)	\$0	\$2,000	\$2,000	0%
DWI (driving while intoxicated)	\$0	\$2,000	\$2,000	0%
PTS (police traffic services)	\$0	\$4,000	\$4,000	0%

**SUPERINTENDENT OF HIGHWAYS**

*Town of Marlborough  
1650 Route 9W, P.O. Box 305  
Milton, New York 12547*



**John Alonge**  
Highway Superintendent

Supervisor Lanzetta  
Town Clerk Colleen Corcoran  
Town Board Members

**Phone:** 845-795-2272 x 6  
**Fax:** 845-795-6037  
**Cell:** 845-849-5549

**Monthly Report for January 2021**

**ROADS:** We continued to install cold patch where needed throughout the Town. We did road patrols inspecting catch basins and ditch lines. Also removed tires and garbage from along the roads. We completed our yearly roadside Christmas tree pick up.

**DRAINAGE:** On 1/8 we replaced a 30' x 12" pvc pipe on Upper Bailey's Gap and also ditched along the sides of the road.

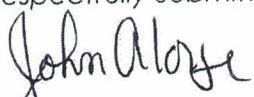
**BRUSH/WEEDS:** We finished our over the rail mowing throughout the Town. We trimmed and chipped trees and brush in several locations. On 1/19 through 1/22 we had a crew opening up a Town right of way on Idlewild Rd.

**SNOW/ICE:** On 1/3 we had freezing rain and called all men in to salt and sand all runs. On 1/26 we received 5" of snow and all runs were plowed and salted. Winter Storm Orlena: We received 18"+ of snow. We pretreated on 1/31 and spent 3 days salting and plowing all the Town roads. The storm and cleanup continued into February. NYS issued a State of Emergency," hats off to my crew for doing a great job during this storm."

**SHARED SERVICES:** We assisted the Water Department with a water main break on 1/15 on Main St. at St. James Church. We also assisted with another on 1/26 on Milton Turnpike.

**FUEL USEAGE:** Gas: 236.082 gallons      Diesel: 1,561.990 gallons

Respectfully Submitted,

  
John Alonge  
Highway Superintendent

JA/cw

**WATER SUPERINTENDENT  
TOWN OF MARLBOROUGH  
1650 ROUTE 9W, PO BOX 305  
MILTON, NY 12547**

**CHARLES MUGGEO  
WATER SUPERINTENDENT**

**FAX (845) 795-2031  
PHONE (845) 795-5100**

**DATE: 2/11/2021**

**TO: SUPERVISOR AL LANZETTA  
TOWN BOARD MEMBERS  
TOWN CLERK**

**RE: MONTHLY REPORT FOR JANUARY**

Water consumption totaled 15.963 million gallons, which is a daily usage of 514.600. Compared to last month 15.091 million gallons, which is a daily usage of 486,806. Compared to a year ago water consumption was 16.3 million gallons for the month, which is a daily usage of 526,000.

**SUMMARY FOR THE MONTH**

**HYDRANTS:** We also had to rebuild a hydrant on South St. and Lattintown Rd. in Marlboro.

**WATER MAINS:** We had to repair an 8 inch water main on Main St., an 8 inch water main on Milton Turnpike and an 8 inch on Old Indian Rd. with the help of the Highway Dept.

**SERVICE LINE:** We had to repair a service line on Grand St.

**CURB BOXES:** We had to repair curb boxes on Old Post Rd. and Orange St.

We had to repair the roads where we had water main breaks with cold patch.

**STORAGE TANKS:** Had to do a temporary repair on a pinhole leak at the Western Ave. Storage Tank.

**SERVICE LINE INSPECTIONS:**

**CLOSINGS:** 9

**MARKOUTS:** 20

Gallons of Gas: 210

Gallons of Diesel: 25

Mileage for the month: 1,400

Account Description	Fee Description	Account#	Qty	Local Share
building Dept/ Burn permits	Burn Permits	00-2110	1	65.00
			<b>Sub-Total:</b>	<b>\$65.00</b>
Conservation	Conservation	A1255	1	8.36
			<b>Sub-Total:</b>	<b>\$8.36</b>
Dog Licensing	Female, Spayed	A2544	7	35.00
Dog Licensing	Female, Unspayed	A2544	1	10.00
Dog Licensing	Male, Neutered	A2544	10	50.00
			<b>Sub-Total:</b>	<b>\$95.00</b>
General Fund	Towing Licenses	00-2590	2	500.00
			<b>Sub-Total:</b>	<b>\$500.00</b>
LANDFILL FEES	T/s Permits	00-2130	21	1,245.00
LANDFILL FEES	T/s Punch Cards	00-2130	34	2,445.00
			<b>Sub-Total:</b>	<b>\$3,690.00</b>
Misc Fees	Building Fees\Building Dept	00-2110	1	11,660.50
Misc Fees	Fire Fees/Building Dept	00-2110	1	795.00
			<b>Sub-Total:</b>	<b>\$12,455.50</b>
MISC. FEES	Accident Reports	00-1255	17	85.00
MISC. FEES	Certified Copies	00-1255	6	250.00
			<b>Sub-Total:</b>	<b>\$335.00</b>
			<b>Total Local Shares Remitted:</b>	<b>\$17,148.86</b>
Amount paid to: NYS Ag. & Markets for spay/neuter program				20.00
Amount paid to: NYS Environmental Conservation				751.64
<b>Total State, County &amp; Local Revenues:</b>	<b>\$17,920.50</b>			<b>Total Non-Local Revenues:</b> <b>\$771.64</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

\_\_\_\_\_  
Supervisor\_\_\_\_\_  
Date\_\_\_\_\_  
Town Clerk\_\_\_\_\_  
Date

Water Quality Management, Inc.  
P.O. Box 655  
Marlboro, NY 12542

February 4, 2021

For the month of January 2021, both the Marlboro and Milton Wastewater Treatment Plants complied with all SPDES requirements. The following are monthly statistics for both plants;

### **Marlboro WWTP**

- Average Daily Flow = **120,000** gallons per day.
  - (About 69% of design capacity.)
- Average BOD removal = **98%**
- Average Suspended Solids removal = **97%**

### **Milton WWTP**

- Average Daily flow = **30,000** gallons per day.
  - (About 55% of design capacity)
- Average BOD removal = **99%**
- Average Suspended Solids removal = **96%**

Both the Marlboro and Milton plants operated normally during the month of January without any major changes or events. We have received and approved design plans from Brinnier & Larios engineering firm for a dechlorination system for the Milton Treatment Plant. This information has been relayed to the NYSDEC and our next step is to complete construction by August 2022. We will begin repairs on the Marlboro Greenhouse roof as soon as weather permits. Overall Both wastewater treatment plants are in good working order but getting older. If you need any additional information, please do not hesitate to contact me. Stay safe and be healthy.

Thank you,  
Julian Falco  
Water Quality Management, Inc.

21 Milton Turnpike  
Marlborough, New York, 12547

# Town of Marlborough Dog Control

**Andrew McKee-Dog Control Officer**

Monday, February 1, 2021

## **January Monthly Report**

### **Monthly Report - 1/1/2021 through 1/31/2021**

#### Overview:

We received a total of 9 calls this month including **2** calls to service from Marlborough PD, State Police and Ulster County Sheriff

Responded to **2** active complaints and/or cases which are now closed or resolved

We currently have **3** open cases that have been addressed but are ongoing or un-resolved.

We Impounded **0** dogs this month.

There were **0** Dog Bites Reported this month.

We currently have **0** dog in the kennel

We have **0** case in the Marlborough Justice Court at this time

\*\*\*I would like to urge residents to please be cautious when leaving your dogs outside in these frigid temperatures as we are in the coldest months of the year.

End of Report.

# Memo

**To:** Town Board  
**From:** Cindy Hilbert  
**CC:** Colleen Corcoran  
**Date:** February 4, 2021  
**Re:** **February** Report

We prepared 7 property tax estimates.

We processed 19 real property transfers.

We worked on two agricultural rollbacks.

We have been working with the school district managing the Ulster County IDA PILOT projects.

We are continuing to work on collecting our new construction and verifying our sales data.

We are sending out reminder notices for the Agricultural Exemptions and Non-Profit Exemptions this week. The filing deadline is March 1, 2021.

Town of Marlborough

# Planning Board Review

## January 2021

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Meeting: January 4, 2021 / 7:30 PM / Meeting Held via Zoom Video

Conference

### ATTENDEES

Chris Brand, Manny Cauchi, Steve Clarke, Cindy Lanzetta, Joe Lofaro, Bob Trocillito, James Garofalo

### AGENDA

#### **Approval of Stenographic Minutes for 12/6/2020**

Approval for the above minutes was granted unanimously.

#### **Alden Carol Link, 30 Green Tree Lane, Milton: Public Hearing, Subdivision**

- A Public Hearing was held with limited participation from members of the community. The Board approved to have Attorney Jeff Batastoni prepare a resolution of approval for the next meeting.

#### **Guarino S/D, Lattintown Road, Milton: Public Hearing, Subdivision**

- A Public Hearing was held with no participation from members of the community. The Board approved to have Attorney Jeff Batastoni prepare a resolution of approval for the next meeting.

#### **Nason Subdivision, 89 Peach Lane, Marlboro: Preliminary, Subdivision**

- The Board reviewed and discussed the project's Erosion and Sediment Control Plan, driveway locations, SWPPP, and septic approval. A public Hearing was scheduled to be held on February 1, 2021.

\*\*\* Discussion without Lawyer, Engineer, and/or Stenographer\*\*\*

**Kristie Savage, Plattekill Rd., Marlboro: Events Business**

- Ms. Savage sought advice on how to proceed with plans for an events space at the above address. She was provided with the appropriate information on how to move forward.

**Review of Site Plan Checklist**

- The Board continued to work on revising the Site Plan Checklist for applicants. It was agreed to provide the consultants with the most recent version of the revised checklist for review.

**NEXT Deadline**

Friday, January 8, 2021

**NEXT Scheduled Meeting**

Tuesday, January 19, 2021

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**Meeting: January 19, 2021 / 7:30 PM / Meeting Held via Zoom Video Conference**

**ATTENDEES**

Chris Brand, Manny Cauchi, Steve Clarke, Cindy Lanzetta, Joe Lofaro, Bob Troncillito, James Garofalo

**AGENDA**

**Approval of Stenographic Minutes for 12/20/2020 & 1/4/21**

Approval for the above minutes was granted unanimously.

**Alden Carol Link, 30 Green Tree Lane, Milton: Final, Subdivision**

- The Project was approved via resolution unanimously.

**Guarino S/D, Lattintown Road, Milton: Final, Subdivision**

- The Project was approved via resolution unanimously.

**HSC Milton LLC, Dollar General, Route 9W, Milton: Sketch, Site**

**Plan/Lot Line**

- The Board reviewed the project's SWPPP, sanitary sewer disposal system, proposed irrigation systems, and discussed the possibility of sprinklers located inside the proposed structure. The applicant provided updated maps which clarified previously discussed concerns. It was agreed the project could be sent to the Ulster County Planning for their review. A Public Hearing for this project will be scheduled for Tuesday, February 16, 2021.

**\*\*\* Discussion without Lawyer, Engineer, and/or Stenographer\*\*\***

**Planning Board Term Discussion**

- A brief discussion was held in regards to the current and proposed terms of Planning Board Members. All members of the Planning Board agreed the simplest solution to the current 5 year term plan would be to institute a 7 year term for each member so that only one vacancy occurs each year. It was pointed out during the discussion NYS Law prescribes this 7 member/7year term as their default practice, which local municipalities can override. However, all agreed the 7 year term would best suit the Planning Board and the Town of Marlborough moving forward.

**Review of Site Plan Checklist**

- The Engineer and Attorney both indicated they would provide feedback on the updated checklist at the next meeting.

**NEXT Deadline**

Friday, January 22, 2021

**NEXT Scheduled Meeting**

Monday, February 1, 2021

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board