



*Town of Marlborough Police Department*

## **GENERAL ORDER**

**SUBJECT: Incident Scene Equipment**

**Order Number: 2.23**

DATE ISSUED: 09/10/10 BY ORDER OF POLICE CHIEF: COCOZZA

DATE EFFECTIVE: 09/10/10 REPLACES ORDER #(S): APR

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### **EQUIPMENT AVAILABLE FOR PROCESSING THE SCENE OF AN INCIDENT**

**PURPOSE:** To identify equipment maintained by the police department for use by members assigned to process the scene of an incident for evidence.

#### **I. POLICY**

It is the policy of the police department to maintain equipment necessary to process the scene of an incident. The person using a piece of equipment is responsible for maintaining it in good working order during use, and to report to his or her immediate supervisor any defects so that they may be corrected as soon as possible

#### **II. EQUIPMENT MAINTAINED BY THE DETECTIVE DIVISION**

##### **A. Recovery of Latent Fingerprints**

1. Complete fingerprint dusting kit, includes:
  - Lifting tape with a minimum of one inch width.
  - Lifting tape backers, white/black/clear.
  - Dusting powder and magnifying glass
  - Application brushes fiberglass/camel hair/white and black.

##### **B. Crime Scene/Evidence Recovery Equipment**

1. Crime scene barrier tape.
2. 300' measuring tape.
3. Assorted tools.
4. Evidence tape.
5. Paper bag, small/medium/large.
6. Plastic bag, small/medium/large.
7. Assorted plastic bottles.
8. Property forms.
9. Evidence collection forms.
10. Evidence tags.
11. DNA recovery kit.

**C. Camera Equipment**

1. (1) **SLR Body Digital Cameras with specific memory cards.**
2. (1) video camera.