

THOMAS CORCORAN - BUILDING INSPECTOR
MONTHLY REPORT - BUILDING DEPARTMENT
MONTH OF: APRIL 2021

CERTIFICATE OF OCCUPANCY	1	STOP WORK ORDER	0
REQUEST FOR INFORMATION	20	ZBA APPLICATION	3
TRAILER PARK RENEWALS	7	ORDER TO REMEDY	12
BUILDING EXTENSIONS	4	COMPLAINTS	29
FIRE INSPECTIONS	12	BURN PERMITS ISSUED	5
FIRE CALLS	1	CLOTHING BIN RENEWALS	0
 TOTAL MILEAGE	 1556	 TOTAL GAS USAGE	 104

BUILDING PERMITS

ADDITION / RENOVATION	0	POOL / HOT TUB	10
BURNING	5	ROOF	5
CARPORT / GARAGE	1	SHED	8
COMMERCIAL	1	SIGNS	0
DECK/STAIRS	9	SINGLE FAMILY	6
DEMOLITION	1	SOLAR PANELS	4
ELECTRICAL / HVAC	2	TANK INSTALL / REMOVAL	0
FURNACE / BOILER	0	WIRELESS COMMUNICATION	0
GENERATOR	0	WOOD / PELLET STOVE	0
 TOTAL PERMITS	 52	 EST. COST OF BUILDINGS	 \$4,495,604.40

FEES COLLECTED

CERTIFICATE OF OCCUPANCY	\$150.00
PERMIT EXTENSIONS	\$1,173.50
BUILDING PERMITS	\$21,944.63
REQUEST FOR INFORMATION	\$2,000.00
TOTAL BUILDING FEES	\$25,268.13
 FIRE INSPECTIONS	 \$1,000.00
TRAILER PARK RENEWALS	\$2,675.00
TOTAL FIRE FEES	\$3,675.00
 BURNING FEES	 \$0.00
 ZBA APPLICATIONS	 \$900.00
ZBA ESCROW	\$2,100.00
TOTAL FEES	\$31,943.13

Police Department
Town of Marlborough

MEMORANDUM

To: Town Board of the Town of Marlborough

From: Chief Cocozza

Date: May 10, 2021

Subject: Activity Summary for the Month of April 2021



Following is a summary of the activity of the Police Department for the month of April 2021

<u>MOTOR VEHICLE ACCIDENT</u>	April 21	Yr. Date 21	April 20	Yr. Date 20
Personal injury	2	11	3	15
Fatal	0	0	0	0
Property Damage	7	65	11	50
Total	9	76	Total	14
				65

<u>SUMMONSES ISSUED</u>				
Vehicle and Traffic	19	210	9	479
Parking	1	5	0	71

<u>COMPLAINT ACTIVITY</u>				
Total Blotter Entries	1639	6353	1264	4765
Total Arrests	12	63	4	63

<u>TOTAL TELEPHONE CALLS</u>				
	1899	7559	1901	7324

POLICE DEPARTMENT OVERTIME HOURS payroll 8 & 9

Full Time Officer Overtime	(see attached)	(see attached)
Full Time Officer Grant O/T	(see attached)	(see attached)
Part Time Officer Overtime	(see attached)	(see attached)
Part Time Officer Gant O/T	(see attached)	(see attached)
Full Time Dispatchers Overtime	0 (\$)	29
Part Time Dispatchers Overtime	24 (\$624)	112

<u>Police Mileage</u>	10626	44756	12170	60420
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Police Department
Town of Marlborough



MEMORANDUM

Activity Summary for the month of April 2021

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Police Department Payroll 8 & 9 Regular Hours

	April 21	Yr. Date	April 20	Yr. Date
Full Time Police Officer	1132	3428	1157	4521.5
Part Time Police Officer	1235.5	3404	649	3630.25
Full Time Dispatcher	320	1280	320	1280
Part Time Dispatcher	416.5	1040.75	464.5	11678
Traffic Officer	40	88	0	193

Police Department Fuel Consumption

Police 1121.677 4604.569 1049.250 3391.456

Use of Force

0-deer YTD 5—deer

1- Hands YTD 2- hands

Civilian Complaints 0

Police Officer Overtime (these figures are not exact and are intended for budget use and tracking)
 Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Admin	\$80	\$3,092	\$3,012	3%
DARE	\$0	\$4,020	\$4,020	0%
F/T Court	\$0	\$2,984	\$2,984	0%
F/T Holiday *	\$528	\$38,171	\$37,643	1%
F/T Investigations	\$120	\$7,908	\$7,788	2%
F/T Shift Cover	\$525	\$17,405	\$16,880	3%
F/T Training	\$0	\$4,408	\$4,408	0%
P/T Court	\$40	\$4,359	\$4,319	1%
P/T Holiday *	\$966	\$430	(\$536)	225%
P/T Investigations	\$506	\$6,826	\$6,320	7%
P/T Shift Cover	\$368	\$15,880	\$15,512	2%
P/T Training	\$109	\$4,288	\$4,179	3%
F/T Firearms training	\$110	\$3,421	\$3,311	3%
P/T Firearms training	\$725	\$4,610	\$3,885	16%
FT Special detail	\$0	\$4,407	\$4,407	0%
PT Special Detail	\$150	\$3,348	\$3,198	4%
Total	\$4,227	\$125,557	\$121,330	3%
*Holiday	\$1,494	\$38,601	\$37,107	4%

Police Officer Grant Overtime (these figures are not exact and are intended for budget tracking only)
Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
<hr/>				
Grant Funds				
BUNY (buckle up NY)	\$0	\$2,000	\$2,000	0%
DWI (driving while intoxicated)	\$82	\$2,000	\$1,918	4%
PTS (police traffic services)	\$0	\$4,000	\$4,000	0%

Incident Breakdown By Month Report



Print Date/Time: 05/05/2021 09:20
 Login ID: jvanamburgh.marpd
 Year: 2021

Marlborough Town Police Department
 ORI Number: NY05555800
 Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly
	#	%	#	%	#	%	#	%	#	%	#	%	#
7 Digit Call	2	25.0	1	12.5	2	25.0	3	37.5	0	0.0	0	0.0	0
911 Abandoned	0	0.0	1	14.3	4	57.1	2	28.6	0	0.0	0	0.0	0
911 Misdial	2	22.2	1	11.1	0	0.0	6	66.7	0	0.0	0	0.0	8
911 No Voice Call	0	0.0	1	25.0	1	25.0	2	50.0	0	0.0	0	0.0	9
Abandoned	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	4
Accident Personal	4	36.4	3	27.3	2	18.2	2	18.2	0	0.0	0	0.0	1
Accident Property	21	32.3	20	30.8	17	26.2	7	10.8	0	0.0	0	0.0	11
Alarm Burglary	19	24.1	12	15.2	23	29.1	22	27.8	3	3.8	0	0.0	65
Alarm Panic	0	0.0	0	0.0	4	50.0	0	0.0	0	0.0	0	0.0	79
Animal	5	29.4	2	11.8	6	35.3	3	17.6	1	5.9	0	0.0	8
Assault	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	17
Assist EMS	48	22.1	49	22.6	61	28.1	52	24.0	7	3.2	0	0.0	1
Assist Fire	16	26.7	19	31.7	15	25.0	6	10.0	4	6.7	0	0.0	217
Assist Other	6	28.6	5	23.8	5	23.8	4	19.0	1	4.8	0	0.0	60
ATV Complaint	0	0.0	0	0.0	0	0.0	4	80.0	1	20.0	0	0.0	21
BOLO	0	0.0	3	75.0	0	0.0	1	25.0	0	0.0	0	0.0	5
Burglary	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	4
Child Abuse	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Civil Matter	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Criminal Mischief	5	55.6	2	22.2	1	11.1	1	11.1	0	0.0	0	0.0	2
Disabled Vehicle	4	20.0	8	40.0	4	20.0	3	15.0	1	5.0	0	0.0	9
Disorderly	0	0.0	2	28.6	4	57.1	1	14.3	0	0.0	0	0.0	7
Dispute	9	27.3	4	12.1	10	30.3	8	24.2	2	6.1	0	0.0	33
Domestic Dispute	10	34.5	5	17.2	7	24.1	6	20.7	1	3.4	0	0.0	29
Erratic Vehicle	5	19.2	1	3.8	10	38.5	8	30.8	2	7.7	0	0.0	26
Fight	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	2

Incident Breakdown By Month Report

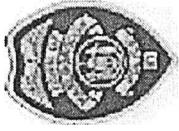


Print Date/Time: 05/05/2021 09:20
 Login ID: jvanamburgh.marpd
 Year: 2021

Marlborough Town Police Department
 ORI Number: NY0555800
 Incident Type: All

Incident Type	January #	January %	February #	February %	March #	March %	April #	April %	May #	May %	June #	June %	July #	July %	August #	August %	September #	September %	October #	October %	November #	November %	December #	December %	Yearly #	Yearly %	Totals
Fireworks	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fraud	0	0.0	2	10.0	7	35.0	10	50.0	1	5.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	20
Harassment	7	35.0	1	5.0	9	45.0	0	0.0	3	15.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	20
Identity Theft	0	0.0	0	0.0	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	20
Indecent Exposure	0	0.0	0	0.0	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Information	14	40.0	5	14.3	5	14.3	11	31.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Juvenile	0	0.0	0	0.0	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Larceny	5	33.3	2	13.3	4	26.7	4	26.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	15
Lock Out	8	22.2	4	11.1	9	25.0	13	36.1	2	5.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	35
Lost or Missing	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	35
New Call	2	40.0	1	20.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Noise Complaint	2	33.3	0	0.0	1	16.7	3	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
NYS Pause	2	66.7	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Open Door	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Police Public	2	10.5	7	36.8	6	31.6	3	15.8	1	5.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Police Station	0	0.0	1	20.0	2	40.0	2	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	19
Property Check	1109	23.1	1075	22.4	1198	24.9	1234	25.7	190	4.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5	
Property Found	2	25.0	0	0.0	1	12.5	4	50.0	1	12.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Property Lost	2	15.4	2	15.4	6	46.2	3	23.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	13
Property Retrieval	3	75.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Psychiatric	1	10.0	4	40.0	4	40.0	1	10.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	10
Road Hazard	7	25.0	6	21.4	11	39.3	4	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	28
School Check	39	16.4	56	23.5	33	13.9	95	39.9	15	6.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	288
School Incident	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Serve Papers	6	35.3	2	11.3	6	35.3	3	17.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	17
Shots Fired	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2

Incident Breakdown By Month Report



Print Date/Time: 05/05/2021 09:20
Login ID: ivanamburgh.marlpd
Year: 2021

Marlborough Town Police Department
ORI Number: NY0555800
Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly
	#	%	#	%	#	%	#	%	#	%	#	%	#
Special Detail	3	15.8	7	36.8	1	5.3	8	42.1	0	0.0	0	0.0	0
Suicide or	1	25.0	2	50.0	1	25.0	0	0.0	0	0.0	0	0.0	0
Suspicious	10	19.6	15	29.4	13	25.5	8	15.7	5	9.8	0	0.0	0
Suspicious Mail or	0	0.0	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0
Traffic Complaint/	8	26.7	5	16.7	7	23.3	9	30.0	1	3.3	0	0.0	0
Traffic Stop	34	15.8	46	21.4	91	42.3	37	17.2	7	3.3	0	0.0	0
Transport	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Trespass	2	33.3	0	0.0	2	33.3	2	33.3	0	0.0	0	0.0	0
Unknown Police	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0
Unwanted Subject	4	50.0	1	12.5	3	37.5	0	0.0	0	0.0	0	0.0	0
Vehicle	3	50.0	3	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Warrant Execution	2	40.0	2	40.0	0	0.0	1	20.0	0	0.0	0	0.0	0
Welfare Check	15	23.8	14	22.2	7	11.1	27	42.9	0	0.0	0	0.0	0
Total:	1452	22.8	1408	22.1	1612	25.3	1639	25.8	250	3.9	0	0.0	0
													6361

SUPERINTENDENT OF HIGHWAYS

*Town of Marlborough
1650 Route 9W, P.O. Box 305
Milton, New York 12547*



John Alonge
Highway Superintendent

Supervisor Lanzetta
Town Clerk Colleen Corcoran
Town Board Members

Phone: 845-795-2272 x 6
Fax: 845-795-6037
Cell: 845-849-5549

Monthly Report for April 2021

ROADS: We removed an old guide rail on Bailey's Gap Rd. On 4/5 Chemung Supply's crew, along with some of our crew, installed a new guide rail. We did litter patrol throughout the month. We collected 40 bags on Highland Ave. and 35 bags between Gabriety Rd., Bailey's Gap Rd. and Mahoney Rd. On 4/6 we put our street sweeper into service. We started with road sweeping along with cleaning the swales throughout the Town. We also continued doing lawn repair from the winter plow season.

BRUSH/WEEDS: On 4/5 and 4/6 we worked with DiLorenzo Tree Care to remove trees on Bingham Rd., South Rd., Bailey's Gap Rd., Old Indian Rd., Chestnut Ln., Lyons Ln., Old Post Rd., and Purdy Ave. We also removed trees at the Dog Park. At the end of the month, we rented a stump grinding machine and removed the stumps created from all the tree removal. We continued tree trimming along all our roads.

TOWN PARKS: On 4/26 through 4/30 a crew worked at the Town's Dog Park removing black top and relocating it to the Landfill. They cleaned and chipped brush, along with some tree removal and prepped a designated area for topsoil. They delivered 3 loads of fillings and applied it on the roadway.

SHARED SERVICES: On 4/22 we assisted the Water Department with a water main break on Hudson Terrace in Marlboro.

LANDFILL: We sent 2 men up to the Landfill to help Larry in picking up garbage.

FUEL USAGE: Gas: 239.812 gallons Diesel: 1,299.701 gallons

Respectfully submitted,


John Alonge, Highway Superintendent

JA/cw

**WATER SUPERINTENDENT
TOWN OF MARLBOROUGH
1650 ROUTE 9W, PO BOX 305
MILTON, NY 12547**

**CHARLES MUGGEO
WATER SUPERINTENDENT**

**FAX (845) 795-2031
PHONE (845) 795-5100**

DATE: 5/10/2021

**TO: SUPERVISOR AL LANZETTA
TOWN BOARD MEMBERS
TOWN CLERK**

RE: MONTHLY REPORT FOR APRIL

Water consumption totaled 16,272 million gallons, which is a daily usage of 542,400. Compared to last month 16,849 million gallons, which is a daily usage of 543,600. Compared to a year ago water consumption was 13,602 million gallons for the month, which is a daily usage of 453,400.

SUMMARY FOR THE MONTH

HYDRANTS: We started weed whacking around hydrants.

WATER MAINS: We had to repair an 8-inch water main on Hudson Terrace with the help of the Highway Dept.

SERVICE LINE: We had to repair a service line on West St. We also had to put a new service shut off on Old Post Rd.

METERS: We had to replace a meter at Rosa Dr.

STORAGE TANKS: We took water a sample out of our storage tanks to test for bacteria and also had to increase the chlorine levels in the tanks.

TOWN PARK: We got the park ready for the season at the pavilion. Installed sewer pumps and installed a chlorinator pump.

SERVICE LINE INSPECTIONS:

CLOSINGS: 4

MARKOUTS: 60

Gallons of Gas: 200

Gallons of Diesel: 25

Mileage for the month: 1,600

Account Description	Fee Description	Account#	Qty	Local Share	
building Dept/ Burn permits	Burn Permits	00-2110	1	10.00	
			Sub-Total:	\$10.00	
Conservation	Conservation	A1255	4	9.12	
			Sub-Total:	\$9.12	
Dog Licensing	Female, Spayed	A2544	18	90.00	
Dog Licensing	Female, Unspayed	A2544	1	10.00	
Dog Licensing	Male, Neutered	A2544	15	75.00	
Dog Licensing	Male, Unneutered	A2544	3	30.00	
			Sub-Total:	\$205.00	
General Fund	Water Service	2144SW	1	1,500.00	
			Sub-Total:	\$1,500.00	
LANDFILL FEES	T/s Permits	00-2130	6	285.00	
LANDFILL FEES	T/s Punch Cards	00-2130	34	1,945.00	
			Sub-Total:	\$2,230.00	
Marriage Lic.	MARRIAGE LICENSE FEE	00-1255	5	87.50	
			Sub-Total:	\$87.50	
Misc Fees	Building Fees\Building Dept	00-2110	1	15,348.20	
Misc Fees	Fire Fees/Building Dept	00-2110	1	735.00	
			Sub-Total:	\$16,083.20	
MISC. FEES	Accident Reports	00-1255	4	20.00	
MISC. FEES	Certified Copies	00-1255	5	210.00	
MISC. FEES	Foi Requests	00-1255	1	1.25	
MISC. FEES	Junkyard Licenses	00-2590	3	750.00	
MISC. FEES	Park Fees	00-2001	7	2,300.00	
			Sub-Total:	\$3,281.25	
			Total Local Shares Remitted:	\$23,406.07	
Amount paid to: NYS Ag. & Markets for spay/neuter program				45.00	
Amount paid to: NYS Environmental Conservation				155.88	
Amount paid to: State Health Dept. For Marriage Licenses				112.50	
Total State, County & Local Revenues:	\$23,719.45			Total Non-Local Revenues:	\$313.38

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

Water Quality Management, Inc.
P.O. Box 655
Marlboro, NY 12542

May 6, 2021

For the month of April 2021, both the Marlboro and Milton Wastewater Treatment Plants complied with the SPDES requirements. The following are monthly statistics for both plants;

Marlboro WWTP

- Average Daily Flow = **114,000** gallons per day.
 - (About 65% of design capacity.)
- Average BOD removal = **98%**
- Average Suspended Solids removal = **98%**

Milton WWTP

- Average Daily flow = **28,000** gallons per day.
 - (About 51% of design capacity)
- Average BOD removal = **99%**
- Average Suspended Solids removal = **93%**

Both the Marlboro and Milton treatment plants operated normally during the month of April without any major changes or events. The DEC had requested the Marlboro WWTP to test its effluent for mercury, due to a dentist office connected into the collection system. It is our understanding that mercury will soon become an additional monthly test required on our SPDES permit. We have yet to receive the results from the lab but the DEC mentioned that depending on what mercury level is detected, a weekly testing schedule may be required. We have also been assisting the Brinner and Larios engineer firm to create a plan for equipment replacements and upgrades at the Marlboro Plant. Overall both wastewater treatment plants are in good working order but are getting older. If you need any additional information, please do not hesitate to contact me. Stay safe and be healthy.

Thank you,
Julian Falco
Water Quality Management, Inc.

21 Milton Turnpike
Marlborough, New York, 12547

Town of Marlborough Dog Control

Andrew McKee-Dog Control Officer Bethany Wager-McKee Deputy Dog Control Officer

Sunday, April 4, 2021

March 2021 Monthly Report

Monthly Report - 3/1/2021 through 3/31/2021

Overview:

We received a total of 14 calls this month including 4 calls to service from the New York State Police and Ulster County Sheriff.

Responded to 4 active complaints and/or cases which are now closed or resolved

We currently have 0 open case or complaint.

We Impounded 0 stray dogs this month.

no appearance tickets were issued this month

There were no dog bites reported this month

*** There was a high number of dogs running at large reported this month. I would like to urge residents to keep their dogs physically contained while outdoors and to not leave dog outside unattended when you are not home.

If you use invisible or electronic fences please take the time to do necessary maintenance so they continue working as most of our “running at large” calls are a result of electronic restraints that are damaged or have dead batteries.

End of report.

Memo

To: Town Board
From: Cindy Hilbert
CC: Colleen Corcoran
Date: May 10, 2021
Re: **May Report**

We prepared 4 property tax estimates.

We processed 26 real property transfers.

We filed our Tentative Assessment Roll on April 30, 2021.

Grievance Day will be held on Tuesday, May 25, 2021. The hours for grievance appointments will be from 1:00-4:00 PM and 6:00-8:00 PM BY APPOINTMENT ONLY. The meetings will be held via Zoom this year.

Town of Marlborough

Planning Board Review

April 2021

Meeting: April 5, 2021 / 7:30 PM / Meeting Held via Zoom Video Conference

ATTENDEES

Chris Brand, Steve Clarke, Cindy Lanzetta, Joe Lofaro, Bob Trocillito, James Garofalo

AGENDA

Approval of Stenographic Minutes for 3/1/21

Approval for the above minutes was granted unanimously.

WMG Property Holdings, 565 Lattintown Rd., Marlboro: Public Hearing, Subdivision

- A Public Hearing was opened and closed without any public input. The applicant still needs to address concerns raised at the March 1, 2021 Meeting.

Marlboro Flats, 8-10 Watson Ave., Milton: Sketch, Subdivision

- Since the applicant last appeared, new plans were submitted which rotated the proposed structures 90 degrees. The applicant also addressed technical issues from their last submission. The Highway Superintendent requested paving to be completed along the shoulder of the roadway. A motion was made and approved to have the Planning Board Attorney prepare SEQR Negative Declaration and Resolution of Approval for the project to be voted upon at the Meeting.

Dzieglewski AirBnB, 95 Millhouse Road, Marlboro: Sketch, Site Plan

- The applicant presented initial plans for a B&B application at the above residence. The Board requested a plan of the house depicting what portions of the home would be used by guests in order to comply with the B&B regulations. The applicant was also requested to provide plans for adequate on site parking. The Board also requested from the Attorney to clarify whether or not the Town had finalized the STR ordinance and what, if any, impact this would have on the proposal.

Review of Site Plan Checklist

- The Board continued to work on revising the Site Plan Checklist for applicants.

NEXT Deadline

Friday, April 9, 2021

NEXT Scheduled Meeting

Monday, April 19, 2021

Meeting: April 19, 2021 / 7:30 PM / Meeting Held via Zoom Video Conference

ATTENDEES

Chris Brand, Manny Cauchi, Steve Clarke, Cindy Lanzetta, Joe Lofaro, Bob Troncillito, James Garofalo

AGENDA

Approval of Stenographic Minutes for 3/15/21

Approval for the above minutes was granted unanimously.

HSC Milton LLC, Dollar General, Route 9W, Milton: Final, Site Plan/Lot Line

- The applicant was granted Conditional Approval via Resolution.

WMG Property Holdings, 565 Lattintown Rd., Marlboro: Preliminary, Subdivision

- The Board reviewed documentation from the Ulster County Highway Department indicating conceptual approval of the proposed driveway with the provision a sight distance triangle be protected with sight distances indicated on any deed within the subdivision. Approval from the Ulster County Health Department for the proposed subsurface sanitary sewer system is outstanding. The Board authorized the Attorney to prepare a SEQR Negative Declaration and Resolution of Approval for the application to be voted on at the next meeting.

Crimi Varoli, 282 Orchard Street, Marlboro: Sketch, Subdivision

- The Board discussed several pre-existing zoning deficiencies on one of the two lots. The Attorney will require roadway dedication documentation for review. The applicant indicated they would remove a trailer on site due to non-conformity. A Public Hearing was scheduled for May 17, 2021.

Rivercrest Lot 6, 12 Rivercrest Lane, Marlboro: Sketch, Subdivision

- The Board requested copies of the Ulster County Health Department approval identified on the maps for review by the Engineer. The Board requested the Engineer and/or Attorney research the original subdivision filed May 19, 1998, entitled American Land Preservation Corporation, to review any previous restrictions, covenants, reservation rights of way, and any other easement and agreements on further subdivisions. The Highway Superintendent comments on new driveway locations and previous roadway dedications are outstanding. Several other technical issues on the submission were requested to be addressed.

Bishop Subdivision, New Road/Mahoney Road, Milton: Sketch, Subdivision

- The Board reviewed the initial application for a proposed two lot subdivision. The Board reviewed several technical deficiencies in the application and asked the applicant to address them. They include: updating the submitted EAF, roadway dedication, clarification of depicted rights of way, well and septic approvals, grading, bulk table

setbacks, sight distances, driveways, floor elevations and culvert locations. The Board also requested clarification of a barn depicted on the site. The Board also reminded the applicant that newly created lots less than five acres in size need to be proven buildable and asked the applicant to document this requirement.

Swartz, 71 & 79 Ridge Road, Marlboro: Sketch, Lot Line

- The applicant proposed a transfer of 0.06 acres and a subsequent transfer of a 156 square foot property between two adjoining parcels. The Board authorized the Attorney to prepare a Resolution of Approval for the application to be voted on at the next meeting.

Kent Family Farm, 152 & 178 North Road, Milton: Sketch, Site Plan

- The Board reviewed the applicant's initial application for a Farm Winery and Cidery. The Board requested clarification of on site parking, sewer and water, signage, roadway access point, hours of operation, and additional usages. Questions regarding the newly constructed barn and building permitting were also discussed in terms of agricultural usage and public usage. A historic structure on the site was also discussed in terms of hazards to visitors on the site. A Public Hearing was scheduled for May 17, 2021.

***** Discussion without Lawyer, Engineer, and/or Stenographer*****

Review of Site Plan Checklist

- Due to the time, discussions were postponed until the next meeting. Board Members were asked to review the last revision to the checklist and to familiarize themselves with Ag and Market regulations.

NEXT Deadline

Friday, April 23, 2021

NEXT Scheduled Meeting

Monday, May 5, 2021

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board