

Memo

To: Town Board
From: Cindy Hilbert
CC: Colleen Corcoran
Date: January 10, 2022
Re: January Report

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We prepared 9 tax estimates.

We processed 25 sales this month. Serval of the sales were transfers into Trusts or Life Estates. We have also contacted the attorneys' offices to get copies of these documents.

We have been field reviewing the monthly sales and have continued to review and collect all of the yearly permits from 2021.