

**THOMAS CORCORAN - BUILDING INSPECTOR**  
**MONTHLY REPORT - BUILDING DEPARTMENT**  
**MONTH OF: APRIL 2022**

CERTIFICATE OF OCCUPANCY	10	STOP WORK ORDER	1
REQUEST FOR INFORMATION	22	ZBA APPLICATION	2
TRAILER PARK RENEWALS	5	ORDER TO REMEDY	11
BUILDING EXTENSIONS	13	COMPLAINTS	28
FIRE INSPECTIONS	5	BURN PERMITS ISSUED	1
FIRE CALLS	2	CLOTHING BIN RENEWALS	2
<b>TOTAL MILEAGE</b>	<b>1,096</b>	<b>TOTAL GAS USAGE</b>	<b>92 Gals.</b>

**BUILDING PERMITS**

ADDITION / RENOVATION	4	POOL / HOT TUB	4
BARN	0	ROOF	3
BURNING	1	SHED	3
CARPORT / GARAGE	1	SIGNS	1
DECK/STAIRS	3	SINGLE FAMILY	2
DEMOLITION	4	SOLAR PANELS	7
ELECTRICAL / HVAC	10	TANK INSTALL / REMOVAL	0
FURNACE / BOILER	1	WIRELESS COMMUNICATION	0
GENERATOR	0	WOOD / PELLET STOVE	0
<b>TOTAL PERMITS</b>	<b>44</b>	<b>EST. COST OF BUILDINGS</b>	<b>\$1,982,920.00</b>

**FEES COLLECTED**

CERTIFICATE OF OCCUPANCY	\$1,600.00
PERMIT EXTENSIONS	\$2,778.00
BUILDING PERMITS	\$8,225.34
REQUEST FOR INFORMATION	\$4,400.00
<b>TOTAL BUILDING FEES</b>	<b>\$17,003.34</b>
FIRE INSPECTIONS	\$1,185.00
TRAILER PARK RENEWALS	\$2,325.00
<b>TOTAL FIRE FEES</b>	<b>\$3,510.00</b>
<b>BURNING FEES</b>	<b>\$0.00</b>
ZBA APPLICATIONS	\$700.00
ZBA ESCROW	\$1,400.00
<b>TOTAL FEES</b>	<b>\$22,613.34</b>

**Police Department  
Town of Marlborough**

**MEMORANDUM**

To: Town Board of the Town of Marlborough

From: Chief Cocozza

Date: May 9, 2022

Subject: Activity Summary for the Month of April 2022



Following is a summary of the activity of the Police Department for the month of April 2022

<u>MOTOR VEHICLE ACCIDENT</u>	April 22	Yr. Date 22	April 21	Yr. Date 21
Personal injury	2	18	2	11
Fatal	0	0	0	0
Property Damage	14	77	7	65

Total	16	95	Total	9	76
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SUMMONSES ISSUED

Vehicle and Traffic	140	406	19	210
Parking	3	4	1	5

COMPLAINT ACTIVITY

Total Blotter Entries	1336	5713	1639	6353
Total Arrests	17	60	12	63

<u>TOTAL TELEPHONE CALLS</u>	18758	24291	1899	7559
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POLICE DEPARTMENT OVERTIME HOURS payroll 08 & 09

Full Time Officer Overtime	(see attached)	(see attached)
Full Time Officer Grant O/T	(see attached)	(see attached)
Part Time Officer Overtime	(see attached)	(see attached)
Part Time Officer Gant O/T	(see attached)	(see attached)
Full Time Dispatchers Overtime	0 (\$)	0 (\$)
Part Time Dispatchers Overtime	48 (\$1656)	97 (\$624)

<u>Police Mileage</u>	9713	37006	10626	44756
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Police Department  
Town of Marlborough



**MEMORANDUM**

Activity Summary for the month of April 2022

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**Police Department Payroll 8 & 9 Regular Hours**

	April 22	Yr. Date	April 21	Yr. Date
Full Time Police Officer	1136	4585	1132	3428
Part Time Police Officer	1109.5	4510.25	1235.5	3404
Full Time Dispatcher	160	804	320	1280
Part Time Dispatcher	582	2887.5	416.5	1040.75
Traffic Officer	60	244	40	88

**Police Department Fuel Consumption**

Police	974.379	4243.276	1121.677	4604.569
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**Use of Force**

0-use of force	YTD 0 - use of force	0- deer	YTD 5-deer
0-deer	YTD 5 - deer	1- Hands	YTD 2-hands
0 - Animal	YTD 0 - animal		
0- Hands	YTD 0 - hands		

Civilian Complaints 0

Civilian Complaints 0





## Incident Breakdown By Month Report



Print Date/Time: 05/05/2022 14:09  
Login ID: jvanamburgh.marlpd  
Year: 2022

Marlborough Town Police Department  
ORI Number: NY0555800  
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
7 Digit Call	4	23.5	4	23.5	3	17.6	6	35.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	17
911 Abandoned	1	11.1	1	11.1	2	22.2	5	55.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9
911 Misdiel	0	0.0	2	28.6	3	42.9	2	28.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
911 No Voice Call	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Accident Personal	8	44.4	2	11.1	6	33.3	2	11.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	18
Accident Property	26	32.5	13	16.3	24	30.0	14	17.5	3	3.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	80
Alarm Burglary	16	19.5	20	24.4	22	26.8	19	23.2	5	6.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	82
Alarm Panic	1	33.3	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Animal	4	13.8	7	24.1	10	34.5	7	24.1	1	3.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	29
Assault	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Assist EMS	70	26.8	58	22.2	63	24.1	59	22.6	11	4.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	261
Assist Fire	18	26.9	17	25.4	12	17.9	19	28.4	1	1.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	67
Assist Other	2	14.3	3	21.4	5	35.7	4	28.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	14
ATV Complaint	0	0.0	2	33.3	0	0.0	4	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
BOLO	1	50.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Bomb Threat	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Burglary	0	0.0	1	25.0	1	25.0	2	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Civil Matter	0	0.0	2	25.0	1	12.5	5	62.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Criminal Mischief	4	57.1	1	14.3	1	14.3	1	14.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
Custody Dispute	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Disabled Vehicle	3	18.8	5	31.3	3	18.8	5	31.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	16
Disorderly	0	0.0	0	0.0	0	0.0	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Dispute	6	15.0	7	17.5	11	27.5	11	27.5	5	12.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	40
Domestic Dispute	9	24.3	9	24.3	7	18.9	9	24.3	3	8.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	37
Erratic Vehicle	7	17.9	5	12.8	11	28.2	14	35.9	2	5.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	39
Error	1	33.3	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3





## Incident Breakdown By Month Report



Print Date/Time: 05/05/2022 14:09  
Login ID: jvanamburgh.marlpd  
Year: 2022

Marlborough Town Police Department  
ORI Number: NY0555800  
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Eviction	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fight	4	66.7	0	0.0	2	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Foot Patrol	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fraud	6	50.0	3	25.0	2	16.7	1	8.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	12
Harassment	2	13.3	8	53.3	2	13.3	3	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	15
Information	5	21.7	6	26.1	4	17.4	7	30.4	1	4.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	23
Juvenile	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Larceny	2	14.3	5	35.7	4	28.6	2	14.3	1	7.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	14
Lock Out	4	12.1	15	45.5	7	21.2	6	18.2	1	3.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	33
Lost or Missing	1	33.3	0	0.0	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Mental Health Law	1	33.3	0	0.0	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
New Call	1	33.3	1	33.3	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Noise Complaint	0	0.0	0	0.0	4	36.4	5	45.5	2	18.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	11
Open Door	1	33.3	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Police Public	4	13.8	6	20.7	6	20.7	13	44.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	29
Police Station	5	41.7	1	8.3	5	41.7	1	8.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	12
Property Check	1059	26.4	917	22.9	1091	27.2	858	21.4	80	2.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4005
Property Found	0	0.0	2	66.7	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Property Lost	2	11.8	2	11.8	5	29.4	8	47.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	17
Property Retrieval	0	0.0	0	0.0	2	50.0	2	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Psychiatric	0	0.0	3	25.0	5	41.7	2	16.7	2	16.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	12
Public Safety	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Road Hazard	5	19.2	11	42.3	6	23.1	4	15.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	26
School Check	107	29.0	84	22.8	105	28.5	68	18.4	5	1.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	369
School Incident	0	0.0	2	22.2	5	55.6	1	11.1	1	11.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	9
Serve Papers	2	25.0	4	50.0	1	12.5	1	12.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8



## Incident Breakdown By Month Report



Print Date/Time: 05/05/2022 14:09  
Login ID: jvanamburgh.maripd  
Year: 2022

Marlborough Town Police Department  
ORI Number: NY0555800  
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Sex Offense	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Shots Fired	0	0.0	1	33.3	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Special Detail	0	0.0	1	25.0	0	0.0	3	75.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Suicide or	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Suspicious	11	23.9	9	19.6	10	21.7	14	30.4	2	4.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	46
Traffic Complaint/	3	9.1	13	39.4	11	33.3	4	12.1	2	6.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	33
Traffic Stop	44	15.0	56	19.0	80	27.2	109	37.1	5	1.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	294
Trespass	1	14.3	1	14.3	3	42.9	2	28.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7
Unknown Police	1	50.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Unwanted Subject	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Vehicle and Traffic	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Vehicle	2	66.7	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Warrant Execution	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Welfare Check	13	18.8	20	29.0	14	20.3	21	30.4	1	1.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	69
Total:	1471	25.2	1338	22.9	1568	26.8	1336	22.8	135	2.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5848



**Police Officer Overtime** ( these figures are not exact and are intended for budget use and tracking)  
 Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Admin	\$445	\$3,162	\$2,717	14%
DARE	\$685	\$4,110	\$3,425	17%
F/T Court	\$0	\$2,984	\$2,984	0%
F/T Holiday *	\$4,946	\$37,311	\$32,365	13%
F/T Investigations	\$1,023	\$8,086	\$7,063	13%
F/T Shift Cover	\$9,442	\$17,797	\$8,355	53%
F/T Training	\$0	\$6,133	\$6,133	0%
P/T Court	\$459	\$4,457	\$3,998	10%
P/T Holiday *	\$7,204	\$12,228	\$5,024	59%
P/T Investigations	\$1,581	\$6,980	\$5,399	23%
P/T Shift Cover	\$7,781	\$16,238	\$8,457	48%
P/T Training	\$0	\$6,576	\$6,576	0%
F/T Firearms training & taser	\$0	\$5,247	\$5,247	0%
P/T Firearms training & Taser	\$118	\$7,076	\$6,958	2%
FT Special detail	\$0	\$9,762	\$9,762	0%
PT Special Detail	\$167	\$12,201	\$12,034	1%
<b>Total</b>	<b>\$33,851</b>	<b>\$160,348</b>	<b>\$126,497</b>	<b>21%</b>
<b>*Holiday</b>	<b>\$12,150</b>	<b>\$49,539</b>	<b>\$37,389</b>	<b>25%</b>

**Police Officer Grant Overtime** ( these figures are not exact and are intended for budget tracking only)  
 Figures are up to date of last payroll

<u>Line Item</u>	<u>Yr. to Date</u>	<u>Budgeted</u>	<u>remaining</u>	<u>% utilized</u>
Grant Funds				
BUNY (buckle up NY)	\$0	\$2,000	\$2,000	0%
DWI (driving while intoxicated)	\$533	\$2,500	\$1,967	21%
PTS (police traffic services)	\$990	\$3,500	\$2,510	28%



## **SUPERINTENDENT OF HIGHWAYS**

Town of Marlborough  
1650 Route 9W, P.O. Box 305  
Milton, New York 12547



**John Alonge**  
Highway Superintendent

**Phone:** 845-795-2272 x 6

**Fax:** 845-795-6037

**Cell:** 845-849-5549

Supervisor Corcoran  
Town Clerk Colleen Corcoran  
Town Board Members

### **Monthly Report for April 2022**

Most of the month we dedicated to refurbishing the TOMVAC building. We assisted Scaturro Landscaping & Masonry in preparing and installing a new foundation for the addition. A few days were spent removing debris due to demolition.

#### **Highlights for the month:**

1. Our new street sweeper has been out throughout the month sweeping all the roads of the sand and salt from the winter storms.
2. On 4/7 we installed all the trucks with tarps and tail gates, preparing for our summer paving project. All snowplows were stored at the landfill.
3. On 4/8 we cut down and removed a large willow tree from a stream on Bingham Rd.
4. After several rainstorms we spent several days cleaning pipe ends, catch basins and repairing driveway aprons and cold patching pavement holes. We addressed drainage issues on Prospect St. and on Ridge Rd.
5. We did blacktop repairs on Highland Ave, Bingham Rd., North Rd., Old Indian Rd. and Chestnut La. We also did blacktop repairs in both hamlets.
6. On 4/19 we assisted the Water Department with a fire hydrant set up.
7. We did some drain ditching on Bingham Rd. and at the intersection of Bingham Rd. and Lattintown Rd., we also ditched across the road from Locust Grove Brewery on North Rd.
8. On 4/29 we rolled the ballfield for the Little League.
9. We spent several days preparing the roadsides for our summer paving projects.

**Fuel Usage:** Gas: 98 gallons      Diesel: 1,196 gallons

Respectfully submitted,

John Alonge,  
Highway Superintendent

**WATER SUPERINTENDENT  
TOWN OF MARLBOROUGH  
1650 ROUTE 9W, PO BOX 305  
MILTON, NY 12547**

**CHARLES MUGGEO  
WATER SUPERINTENDENT**

**FAX (845) 795-2031  
PHONE (845) 795-5100**

**DATE: 5/09/2022**

**TO: SUPERVISOR SCOTT CORCORAN  
TOWN BOARD MEMBERS  
TOWN CLERK**

**RE: MONTHLY REPORT FOR APRIL**

Water consumption totaled 14,841 million gallons, which is a daily usage of 494,700  
Compared to last month 17,040 million gallons, which is a daily usage of 549,677  
Compared to a year ago water consumption was 16,849 million gallons for the month,  
which is a daily usage of 543,516.

**SUMMARY FOR THE MONTH**

**CURB BOXES:** We had to repair a curb box on Highland Ave., Orchard St. and Sherman Dr.

**HYDRANTS:** We had to repair a fire hydrant at North Young Ave and 9W because of damage from a car.

**METERS:** We are continuing to replace old meters in our wireless system, batteries are failing.

Calls for dirty water on Orange St and Reservoir Rd had to be addressed.  
We had to repair water main road cuts with the help of the Highway Dept.  
We had to open up the bathrooms at the park. We also had to repair toilets at the playground bathrooms. We also had to open up the Dog Park.

**CLOSINGS:** 5  
**MARKOUTS:** 50  
**Gallons of Gas:** 200  
**Gallons of Diesel:** 25  
**Mileage for the month:** 1,800

Account Description	Fee Description	Account#	Qty	Local Share
Conservation	Conservation	A1255	15	36.21
			<b>Sub-Total:</b>	<b>\$36.21</b>
Dog Licensing	Female, Spayed	A2544	17	85.00
Dog Licensing	Female, Unspayed	A2544	1	10.00
Dog Licensing	Male, Neutered	A2544	15	75.00
Dog Licensing	Male, Unneutered	A2544	2	10.00
			<b>Sub-Total:</b>	<b>\$180.00</b>
LANDFILL FEES	T/s Permits	00-2130	2	75.00
LANDFILL FEES	T/s Punch Cards	00-2130	28	1,610.00
			<b>Sub-Total:</b>	<b>\$1,685.00</b>
Marriage Lic.	MARRIAGE LICENSE FEE	00-1255	2	35.00
			<b>Sub-Total:</b>	<b>\$35.00</b>
Misc Fees	Building Fees\Building Dept	00-2110	1	19,678.00
Misc Fees	Fire Fees/Building Dept	00-2110	1	1,560.00
Misc Fees	YRP Camp	00-2025	14	6,720.00
			<b>Sub-Total:</b>	<b>\$27,958.00</b>
MISC. FEES	Accident Reports	00-1255	15	75.00
MISC. FEES	Bank Fees (NSF)	00-1256	1	35.00
MISC. FEES	Burgular Permits	00-2590	1	20.00
MISC. FEES	Certified Copies	00-1255	4	130.00
MISC. FEES	Junkyard Licenses	00-2590	1	250.00
MISC. FEES	Park Fees	00-2001	2	600.00
			<b>Sub-Total:</b>	<b>\$1,110.00</b>
Park and Rec Fees	Train Station Fee	2001	1	300.00
			<b>Sub-Total:</b>	<b>\$300.00</b>
			<b>Total Local Shares Remitted:</b>	<b>\$31,304.21</b>
Amount paid to: NYS Ag. & Markets for spay/neuter program				41.00
Amount paid to: NYS Environmental Conservation				619.79
Amount paid to: State Health Dept. For Marriage Licenses				45.00
<b>Total State, County &amp; Local Revenues:</b>			<b>\$32,010.00</b>	
			<b>Total Non-Local Revenues:</b>	<b>\$705.79</b>

To the Supervisor:  
Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

_____ Supervisor	_____ Date	_____ Town Clerk	_____ Date
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Water Quality Management, Inc.  
P.O. Box 655  
Marlboro, NY 12542

May 6, 2022

For the month of April 2022, both the Marlboro and Milton Wastewater Treatment Plants complied with most of the SPDES requirements. The following are monthly statistics for both plants;

**Marlboro WWTP**

- Average Daily Flow = **184,000** gallons per day.
  - (About **105%** of design capacity.)
- Average BOD removal = **97%**
- Average Suspended Solids removal = **98%**

**Milton WWTP**

- Average Daily flow = **50,000** gallons per day.
  - (About 91% of design capacity)
- Average BOD removal = **99%**
- Average Suspended Solids removal = **95%**

Both the Marlboro and Milton treatment plants operated normally during the month of April without any major changes or events. The average flow for the Marlboro facility exceeded the designed capacity of 175,000 gallons. This is due to a high amount of rainfall infiltrating into our collection system. The system was able to handle this flow without any additional violations or disruptions of treatment. I will include an explanation when submitting our data to the state. I strongly suggest we look into the sources of potential inflow and infiltration before this problem of high flow gets worse and more frequent. Typical sources are cracks in sewer pipes, deteriorated manholes and homes pumping water from their basement into the system. The broken Flygt pump used for the Marlboro digester tank has been rebuilt and reinstalled. Now the entire designed wasting system is working properly. If you need any additional information, please do not hesitate to contact me.

Thank you,  
Julian Falco  
Water Quality Management, Inc.

21 Milton Turnpike  
Marlborough, New York, 12547

# Town of Marlborough Dog Control

Andrew McKee-Dog Control Officer      Bethany Wager-McKee Deputy Dog Control Officer

Tuesday, May 3, 2022      April 2022 Monthly Report

## Monthly Report – 4/1/2022 through 4/30/2022

### Overview:

We received a total of 10 calls this month including 2 calls to service from the New York State Police and Ulster County Sherriff.

Responded to 3 active complaints and/or cases which are now closed or resolved

We currently have 1 open case or complaint.

We Impounded 0 dogs this month.

4 appearance tickets were issued this month

There was 1 dog bite reported this month

We have 0 Dangerous Dog cases in progress in the Marlborough Justice Court

With warm weather, ticks are on the move. Ticks also use our dogs as vehicles to enter our homes. Please consider flea/tic preventative for your pets and check them for ticks regularly.

End of report.

# Memo

**To:** Town Board  
**From:** Cindy Hilbert  
**CC:** Colleen Corcoran  
**Date:** May 9, 2022  
**Re:** **May** Report

We prepared 7 tax estimates and are working on two commercial tax estimates.

We processed 41 sales this month.

We sent out all of our Change of Assessment Notices on May 2, 2022.

We filed our Tentative Assessment Roll on May 1, 2022.

Grievance Day is scheduled for Tuesday, May 24, 2022. The Board of Assessment Review will be meeting between the hours of 1:00-4:00 p.m. and 6:00 – 8:00 p.m.



# Planning Board Review

## April 2022

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April 2022 Financial Report	
April 2022 Application Fees	\$107,911
April 2022 Escrow Fees	\$22,697.80
April 2022 Recreation Fees	\$0
April 2022 Invoices	\$8,470.21

Meeting: April 4, 2022

### ATTENDEES

Chris Brand, Steve Clarke, Cindy Lanzetta, Joe Lofaro, Bob Troncillito, James Garofalo, Steve Jennison

### AGENDA

#### Approval of Stenographic Minutes for 3/7/2022

Approval for the 2/7/2022 minutes was granted unanimously.

#### Guarino, 5 Ashlyen Drive, Marlboro: Public Hearing, Site Plan

- The Public Hearing was opened and the Board held a brief discussion regarding the recent site visit recently held with Board Attorney Jeff Battistoni, Town Supervisor Corcoran, Planning Board Members Lanzetta and Jennison, and the Highway Department Superintendent and his Deputy. The discussion included snow removal, lack of turn around space, and emergency vehicle access. The applicant expressed dismay regarding the visit, which did not include the applicant or their representative. The Board's attorney requested additional time to review

property deeds. Adjoining property owners expressed concerns regarding the aforementioned Board discussion as well as recent clearing on the site, proposed setbacks, and encroachment. The applicant agreed to waive the 62 day "shot clock" regulations and will continue discussions with the Board Attorney, Engineer, Highway Superintendent, and Jurisdictional Emergency Service Coordinators in an attempt to resolve ongoing concerns. The Board also agreed to notify the applicant and their representatives of any additional site visits.

#### **Verizon Marlboro HS, 50 Cross Road, Marlboro: Public Hearing, Site Plan**

- Member Garofalo again recused himself from the Verizon portion of the Meeting. The Public Hearing was opened and the Board reviewed comments from Wireless Communications Consultant Mike Musso regarding the applicant's progress. Several members from the community asked questions regarding the proposed location, lease agreement with Marlboro Central Schools, proposed construction time frames, health concerns, and the co-location of county and town emergency service co-lation, which the applicant agreed to and will confirm with written documentation. The applicant will return for the April 18, 2022 Meeting for continuation.

#### **Pollock Site Plan, 39 Main Street, Milton: Final, Site Plan**

- The Board approved both the SEQR Negative Declaration and Resolution of Approval by a 6-1 vote for the combined Site Plan and Lot Line Revision.

#### **Bayside, 18 Birdsall Ave., Marlboro: Extension, Site Plan**

- The applicant is seeking extensions in compliance with Section 155-31K. The Attorney was authorized to prepare a Resolution of Approval for consideration at the next Meeting which will identify the previous approval dates and proposed extension limitation for the April 18, 2022 Meeting.

#### **Dane Desantis, 226 Highland Ave., Marlboro: Sketch, Subdivision**

- The applicants reviewed their proposed Site Plan with the Board. Town Engineer Pat Hines comments included the applicant's requested variance for proposed Lot #1 width, the necessity to include grading plans, Highway Superintendent comments on the proposed driveway, finish floor

elevations of the sanitary sewer service, and technical notes which should be added to future plan submissions. A motion was made and unanimously approved to refer the applicant to the ZBA.

#### **DuBois Dave Jolee, 39 Main Street, Milton: Sketch, Subdivision**

- The applicants reviewed their proposed Site Plan with the Board. Town Engineer Pat Hines comments included numerous technical issues to be addressed on future submissions including bulk table deficiencies, Highway Superintendent comments regarding the proposed driveway, possible easements, roadway dedications, agricultural data, setbacks, and Ulster County Planning Board Review. The Board unanimously agreed to waive topography requirements not applicable to the proposed subdivision.

#### **\*\*\*Discussion with Stenographer, Engineer, and Attorney\*\*\***

- The Board discussed ongoing concerns regarding complete applications and the tracking of ongoing applications. The discussion also included the implications to the application process without input from the Town Code Enforcement Officer and his previously supplied "Gatekeeper" letter. The Board unanimously agreed to authorize Attorney Jeff Battistoni to draft a letter to be sent to applicants who have begun the approval process, but have not made any progress for six months. The letter will indicate the next submission deadline and meeting date, Should the applicant not appear, their application will be terminated.
- Due to the lateness of the evening, the Board unanimously agreed to table discussion regarding the Lot Line Application revision.

#### **NEXT Deadline**

Friday, April 8, 2022

#### **NEXT Scheduled Meeting**

Monday, April 18, 2022

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**Meeting: April 18, 2022**

## **ATTENDEES**

Chris Brand, Steve Clarke, Joe Lofaro, Bob Troncillito, James Garofalo, Steve Jennison

## **AGENDA**

### **Approval of Stenographic Minutes for 3/7/2022**

Approval for the 3/21/2022 minutes was granted. Member Garafalo abstained from the approval of the Verizon discussion and asked to amend pg 16-17.

### **Buttermilk Spa Expansion Resubmittal, 220 North Road, Milton: Public Hearing, Site Plan**

- The Public Hearing was opened and closed with no input from the public. The Board Approved the Amended Special Permit/Site Plan by a vote 5-1.

### **Corrado Subdivision, Burma Road, Marlboro: Sketch, Subdivision**

- The applicant proposed to subdivide 2.51 acres of land from an existing 56+/- acre parcel. Questions regarding the access and buildability of the remaining parcel was discussed. Wetlands on the parcel should be depicted. The Subdivision would require Ulster County Health Department approval for sewer and Town of Mrelborough Highway Superintendent review and approval of the proposed driveway.

### **Bayside, 18 Birdsall Ave, Marlboro: Extension/Final, Site Plan**

- After a brief discussion over the interpretation of the Town Code regarding extensions of approval, the project received approval via resolution granting further extension for the Site Plan by a vote of 4-2. The extension will expire May 6, 2024.

### **Verizon Marlboro HS, 50 Cross Road, Marlboro: Public Hearing, Site Plan**

- Member Garofalo again recused himself from the Verizon portion of the Meeting. HDR Michael Musso reviewed his finalized technical memo regarding the proposed tower. The Board will finalize the color,

fencing, and landscaping at the following meeting. A Final Resolution of Approval will be prepared for the meeting following the next.

#### **Keebomed, Route 9W, Marlboro: Sketch, Site Plan**

- The Board reviewed Engineer Pat Hines comments which included: building height, permissible uses in the HD Zone, corner lot setbacks, Bulk Table Requirements, easements, parking, grading, floor elevations, water and sewer, Stormwater Pollution Prevention Plans, and previously completed clearing and grading completed at the site. The Site Plan will require approval of the location of the intersection from the Town of Marlborough Highway Superintendent as well as variances from ZBA for front yard setbacks from Cubbard Drive.

#### **Jeff Aldrich, 132 Milton Turnpike, Milton: Sketch, Subdivision**

- The Board reviewed Engineer Pat Hines comments which included: Bulk Table Requirements, wetlands onsite, agricultural uses and buffers, lot geometry, proximity and possible encroachment of nearby baseball fields, and possible encumbrances by the adjacent solar farm. The Town of Marlborough Water Superintendent will review the parcel to ensure adequate service from the water district based on the locations and elevations of the proposed project.

#### **\*\*\* Discussion with Engineer & Attorney\*\*\***

- Chairman Brand read the following letter from Member Lanzetta into the minutes:

I am concerned about the discussion to change the new law enacted in 2021 -Short Term Rentals 155-32.3.

As you know, the Town went through a lot of time and money, developing and vetting the new law. The Planning Board has been working with a number of applicants, and has been successful in navigating these operations to outcomes that seem acceptable to all parties.

We believe that the law is operational, as is, and it would be premature to change the law before we have a better understanding of how it is functioning.

I would like to see the Planning Board, as a Board, inform the Town Board that we would like to wait to see how the present law works, before any changes are made.

Thank you,

Cindy Lanzetta

- Board Member Troncillito asked for clarification regarding contractors being required to provide portable toilet facilities for their employees after a recent incident at one of his properties. There are currently no provisions in the code requiring contractors to do so and he was encouraged to contact local police if future incidents occur.

## **NEXT Deadline**

Friday, April 22, 2022

## **NEXT Scheduled Meeting**

Monday, May 2, 2022

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board