

THOMAS CORCORAN - BUILDING INSPECTOR
MONTHLY REPORT - BUILDING DEPARTMENT
MONTH OF: NOVEMBER 2023

CERTIFICATE OF OCCUPANCY	<u>7</u>	STOP WORK ORDER	<u>1</u>
REQUEST FOR INFORMATION	<u>14</u>	FIRE CALLS	<u>1</u>
TRAILER PARK RENEWALS	<u>0</u>	ORDER TO REMEDY	<u>6</u>
BUILDING EXTENSIONS	<u>4</u>	COMPLAINTS	<u>21</u>
FIRE INSPECTIONS	<u>9</u>	CLOTHING BIN RENEWALS	<u>0</u>
TOTAL MILEAGE		TOTAL GAS USAGE	<u>No Gas Report</u>

BUILDING PERMITS

ADDITION / RENOVATION	<u>1</u>	POOL / HOT TUB	<u>1</u>
BARN	<u>1</u>	ROOF	<u>10</u>
BURNING	<u>10</u>	SHED	<u>1</u>
COMMERCIAL	<u>0</u>	SIGNS	<u>0</u>
DECK/STAIRS	<u>5</u>	SINGLE FAMILY	<u>4</u>
DEMOLITION	<u>3</u>	SOLAR PANELS	<u>4</u>
ELECTRICAL / HVAC	<u>2</u>	TANK INSTALL / REMOVAL	<u>1</u>
FURNACE / BOILER	<u>1</u>	WIRELESS COMMUNICATION	<u>0</u>
GENERATOR	<u>1</u>	WOOD / PELLET STOVE	<u>2</u>
TOTAL PERMITS	<u>47</u>	EST. COST OF BUILDINGS	<u>\$1,959,407.00</u>

FEES COLLECTED

CERTIFICATE OF OCCUPANCY	<u>\$1,225.00</u>
PERMIT EXTENSIONS	<u>\$6,167.50</u>
BUILDING PERMITS	<u>\$7,977.40</u>
REQUEST FOR INFORMATION	<u>\$2,800.00</u>
TOTAL BUILDING FEES	<u>\$18,169.90</u>
FIRE INSPECTIONS	<u>\$900.00</u>
TRAILER PARK RENEWALS	<u>\$0.00</u>
TOTAL FIRE FEES	<u>\$900.00</u>
BURNING FEES	<u>\$35.00</u>
TOTAL FEES	<u>\$19,104.90</u>

Police Department
Town of Marlborough

MEMORANDUM

To: Town Board of the Town of Marlborough
From: Chief Cocozza
Date: December 11, 2023
Subject: Activity Summary for the Month of November 2023



Following is a summary of the activity of the Police Department for the month of November 2023

<u>MOTOR VEHICLE ACCIDENT</u>	November 23	Yr. Date 23	November 22	Yr. Date 22
Personal injury	2	46	9	58
Fatal	0	1	0	0
Property Damage	32	204	25	208
Total	34	250	34	266

SUMMONSES ISSUED

Vehicle and Traffic	50	1198	100	936
Parking	1	12	0	10

COMPLAINT ACTIVITY

Total Blotter Entries	991	11111	830	12881
Total Arrests	25	269	19	190

<u>TOTAL TELEPHONE CALLS</u>	1194	12837	1875	20622
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POLICE DEPARTMENT OVERTIME HOURS payroll 24 & 25

Full Time Officer Overtime	(see attached)	(see attached)		
Full Time Officer Grant O/T	(see attached)	(see attached)		
Part Time Officer Overtime	(see attached)	(see attached)		
Part Time Officer Gant O/T	(see attached)	(see attached)		
Full Time Dispatchers Overtime	16.5 (\$654)	130.5	60 (\$2318)	194.5
Part Time Dispatchers Overtime	40 (\$1200)	276.5	26 (\$984)	211

<u>Police Mileage</u>	12239	116728	9649	109345
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Police Department
Town of Marlborough



MEMORANDUM

Activity Summary for the month of November 2023

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Police Department Payroll 24 & 25 Regular Hours

	Nov. 23	Yr. Date	Nov. 22	Yr. Date
Full Time Police Officer	1184	13133	1120	12489
Part Time Police Officer	1258	13052.5	1055	12098.75
Full Time Dispatcher	488	4754	504	2588
Part Time Dispatcher	296	3418.75	237.25	6260.5
Traffic Officer	52	580.5	0	501.5

Police Department Fuel Consumption

Police	1012.443	10555.052	926.217	10939.049
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Use of Force

0-use of force YTD 1 - use of force
0-deer YTD 5 - deer
0 - Animal YTD 1 - animal
2- Hands YTD 5 - hands
0- Taser YTD 4- Taser
0 OC spray YTD 1- OC Spray

Civilian Complaints 0

0- use of force
0 - deer YTD 9- deer
1- Animal YTD 2-animal
0- Hands YTD 3- hands
0- Taser YTD 2- Taser

Civilian Complaints 0

Police Officer Overtime (these figures are not exact and are intended for budget use and tracking)
 Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Admin	\$1,315	\$3,233	\$1,918	41%
DARE	\$924	\$4,200	\$3,276	22%
F/T Court	\$496	\$3,052	\$2,556	16%
F/T Holiday *	\$13,336	\$42,335	\$28,999	32%
F/T Investigations	\$4,199	\$8,268	\$4,069	51%
F/T Shift Cover	\$13,405	\$18,197	\$4,792	74%
F/T Training	\$4,337	\$7,367	\$3,030	59%
P/T Court	\$137	\$4,557	\$4,420	3%
P/T Holiday *	\$17,169	\$10,020	(\$7,149)	171%
P/T Investigations	\$4,939	\$7,137	\$2,198	69%
P/T Shift Cover	\$12,206	\$16,604	\$4,398	74%
P/T Training	\$4,138	\$5,412	\$1,274	76%
F/T Firearms training & taser	\$4,551	\$3,578	(\$973)	127%
P/T Firearms training & Taser	\$4,138	\$7,684	\$3,546	54%
FT Special detail	\$1,237	\$7,156	\$5,919	17%
PT Special Detail	\$2,259	\$7,277	\$5,018	31%
Total	\$88,786	\$156,077	\$67,291	57%
*Holiday	\$30,505	\$52,355	\$21,850	58%

Police Officer Grant Overtime (these figures are not exact and are intended for budget tracking only)
 Figures are up to date of last payroll

<u>Line Item</u>	<u>Yr. to Date</u>	<u>Budgeted</u>	<u>remaining</u>	<u>% utilized</u>
Grant Funds				
BUNY (buckle up NY)	\$301	\$750	\$449	40%
DWI (driving while intoxicated)	\$3,696	\$5,000	\$1,304	74%
PTS (police traffic services)	\$2,603	\$2,250	(\$353)	116%



Incident Breakdown By Month Report



Print Date/Time: 12/08/2023 12:20
Login ID: jvanamburgh.marlpd
Year: 2023

Marlborough Town Police Department
ORI Number: NY0555800
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
7 Digit Call	5	9.3	5	9.3	6	11.1	1	1.9	5	9.3	4	7.4	4	7.4	7	13.0	6	11.1	2	3.7	8	14.8	1	1.9	54
911 Abandoned	1	4.8	2	9.5	3	14.3	1	4.8	1	4.8	0	0.0	1	4.8	1	4.8	0	0.0	5	23.8	4	19.0	2	9.5	21
911 Misdial	0	0.0	2	16.7	1	8.3	3	25.0	1	8.3	1	8.3	0	0.0	3	25.0	0	0.0	0	0.0	0	0.0	1	8.3	12
911 No Voice Call	0	0.0	1	5.0	1	5.0	3	15.0	2	10.0	1	5.0	3	15.0	3	15.0	3	15.0	2	10.0	1	5.0	0	0.0	20
Abandoned	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	33.3	0	0.0	1	33.3	0	0.0	1	33.3	3
Accident Personal	4	8.0	4	8.0	6	12.0	1	2.0	2	4.0	3	6.0	4	8.0	7	14.0	6	12.0	8	16.0	2	4.0	3	6.0	50
Accident Property	12	5.8	15	7.2	23	11.1	13	6.3	23	11.1	20	9.7	6	2.9	21	10.1	16	7.7	23	11.1	32	15.5	3	1.4	207
Alarm Burglary	16	7.2	17	7.6	27	12.1	26	11.7	16	7.2	16	7.2	23	10.3	19	8.5	24	10.8	14	6.3	17	7.6	8	3.6	223
Alarm Panic	2	16.7	0	0.0	1	8.3	2	16.7	1	8.3	1	8.3	2	16.7	0	0.0	1	8.3	0	0.0	2	16.7	0	0.0	12
Animal	10	7.9	11	8.7	16	12.7	8	6.3	17	13.5	11	8.7	12	9.5	15	11.9	10	7.9	8	6.3	7	5.6	1	0.8	126
Assault	1	14.3	0	0.0	2	28.6	0	0.0	0	0.0	0	0.0	0	0.0	4	57.1	0	0.0	0	0.0	0	0.0	0	0.0	7
Assist EMS	65	9.9	39	5.9	57	8.7	53	8.1	57	8.7	57	8.7	63	9.6	61	9.3	75	11.4	62	9.5	52	7.9	15	2.3	656
Assist Fire	19	9.3	19	9.3	11	5.4	16	7.8	14	6.8	19	9.3	17	8.3	15	7.3	25	12.2	26	12.7	20	9.8	4	2.0	205
Assist Other	8	14.0	5	8.8	3	5.3	7	12.3	3	5.3	7	12.3	0	0.0	3	5.3	6	10.5	3	5.3	9	15.8	3	5.3	57
ATV Complaint	0	0.0	2	14.3	2	14.3	0	0.0	2	14.3	3	21.4	2	14.3	3	21.4	0	0.0	0	0.0	0	0.0	0	0.0	14
BOLO	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	1
Burglary	0	0.0	0	0.0	0	0.0	1	20.0	2	40.0	0	0.0	1	20.0	0	0.0	0	0.0	0	0.0	1	20.0	0	0.0	5
Civil Matter	5	23.8	1	4.8	2	9.5	1	4.8	0	0.0	1	4.8	3	14.3	1	4.8	0	0.0	4	19.0	2	9.5	1	4.8	21
Criminal Contempt	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	33.3	0	0.0	3
Criminal Mischief	3	15.0	0	0.0	4	20.0	4	20.0	1	5.0	3	15.0	1	5.0	1	5.0	1	5.0	1	5.0	1	5.0	0	0.0	20
Custody Dispute	3	42.9	0	0.0	0	0.0	1	14.3	0	0.0	0	0.0	0	0.0	0	0.0	1	14.3	0	0.0	2	28.6	0	0.0	7
Disabled Vehicle	2	3.2	5	8.1	3	4.8	3	4.8	6	9.7	6	9.7	2	3.2	9	14.5	6	9.7	9	14.5	4	6.5	7	11.3	62
Disorderly	2	11.1	0	0.0	1	5.6	4	22.2	4	22.2	1	5.6	0	0.0	1	5.6	0	0.0	1	5.6	4	22.2	0	0.0	18
Dispute	7	8.4	5	6.0	0	0.0	0	0.0	8	9.6	14	16.9	15	18.1	13	15.7	6	7.2	5	6.0	8	9.6	2	2.4	83
Domestic Dispute	17	12.2	11	7.9	8	5.8	11	7.9	14	10.1	8	5.8	9	6.5	12	8.6	15	10.8	17	12.2	14	10.1	3	2.2	139
Encon Violation	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1



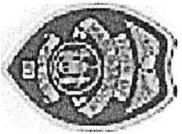
Incident Breakdown By Month Report



Print Date/Time: 12/08/2023 12:20
Login ID: ivanamburgh.maripd
Year: 2023

Marlborough Town Police Department
ORI Number: NY0555800
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Erratic Vehicle	9	7.7	8	6.8	7	6.0	9	7.7	13	11.1	14	12.0	8	6.8	12	10.3	9	7.7	15	12.8	9	7.7	4	3.4	117
Error	0	0.0	1	20.0	1	20.0	0	0.0	1	20.0	0	0.0	1	20.0	0	0.0	1	20.0	0	0.0	0	0.0	0	0.0	5
Fight	1	11.1	2	22.2	1	11.1	0	0.0	0	0.0	1	11.1	1	11.1	1	11.1	0	0.0	1	11.1	1	11.1	0	0.0	9
Fire Alarm	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fireworks	1	12.5	0	0.0	0	0.0	0	0.0	0	0.0	1	12.5	6	75.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Foot Patrol	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	40.0	1	20.0	0	0.0	0	0.0	1	20.0	1	20.0	0	0.0	5
Fraud	4	11.1	8	22.2	4	11.1	1	2.8	2	5.6	3	8.3	1	2.8	3	8.3	3	8.3	2	5.6	4	11.1	1	2.8	36
Harassment	3	4.6	4	6.2	9	13.8	7	10.8	2	3.1	12	18.5	3	4.6	6	9.2	5	7.7	3	4.6	9	13.8	2	3.1	65
Identity Theft	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	1	33.3	3
Information	7	9.3	10	13.3	11	14.7	3	4.0	8	10.7	4	5.3	9	12.0	6	8.0	6	8.0	3	4.0	8	10.7	0	0.0	75
Juvenile	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	2
Larceny	7	11.3	2	3.2	4	6.5	4	6.5	7	11.3	6	9.7	2	3.2	10	16.1	8	12.9	4	6.5	6	9.7	2	3.2	62
Local Law	0	0.0	0	0.0	0	0.0	4	80.0	0	0.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Lock Out	3	3.9	5	6.5	3	3.9	3	3.9	11	14.3	9	11.7	10	13.0	6	7.8	12	15.6	9	11.7	6	7.8	0	0.0	77
Lost or Missing	2	8.0	2	8.0	0	0.0	1	4.0	2	8.0	3	12.0	1	4.0	1	4.0	2	8.0	4	16.0	6	24.0	1	4.0	25
Menacing	0	0.0	0	0.0	0	0.0	1	25.0	0	0.0	0	0.0	2	50.0	0	0.0	0	0.0	0	0.0	1	25.0	0	0.0	4
Mental Health Law	0	0.0	1	12.5	3	37.5	0	0.0	1	12.5	0	0.0	0	0.0	0	0.0	0	0.0	1	12.5	2	25.0	0	0.0	8
New Call	2	11.1	2	11.1	0	0.0	0	0.0	1	5.6	8	44.4	0	0.0	2	11.1	2	11.1	0	0.0	1	5.6	0	0.0	18
Noise Complaint	0	0.0	0	0.0	0	0.0	3	7.1	3	7.1	6	14.3	7	16.7	10	23.8	4	9.5	9	21.4	0	0.0	0	0.0	42
Open Door	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Police Public	7	11.7	11	18.3	8	13.3	10	16.7	5	8.3	5	8.3	1	1.7	3	5.0	4	6.7	3	5.0	2	3.3	1	1.7	60
Police Station	1	6.7	0	0.0	0	0.0	2	13.3	4	26.7	2	13.3	0	0.0	3	20.0	2	13.3	1	6.7	0	0.0	0	0.0	15
Property Check	626	10.7	526	9.0	485	8.3	530	9.1	645	11.1	368	6.3	508	8.7	422	7.2	470	8.1	574	9.8	539	9.2	138	2.4	5831
Property Found	1	4.8	3	14.3	4	19.0	3	14.3	4	19.0	2	9.5	0	0.0	1	4.8	0	0.0	0	0.0	0	0.0	3	14.3	21
Property Lost	2	4.9	5	12.2	3	7.3	5	12.2	3	7.3	3	7.3	4	9.8	3	7.3	3	7.3	7	17.1	2	4.9	1	2.4	41
Property Retrieval	7	29.2	1	4.2	4	16.7	0	0.0	2	8.3	1	4.2	1	4.2	0	0.0	2	8.3	2	8.3	4	16.7	0	0.0	24



Incident Breakdown By Month Report



Print Date/Time: 12/08/2023 12:20
Login ID: ivanamburgh.maripd
Year: 2023

Marlborough Town Police Department
ORI Number: NY0555800
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Psychiatric	1	3.8	0	0.0	3	11.5	2	7.7	4	15.4	4	15.4	1	3.8	4	15.4	0	0.0	4	15.4	3	11.5	0	0.0	26
Railroad Incident	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Road Hazard	6	4.9	7	5.7	12	9.8	8	6.5	12	9.8	9	7.3	19	15.4	14	11.4	20	16.3	10	8.1	5	4.1	1	0.8	123
Robbery	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
School Check	59	9.2	61	9.5	33	5.2	45	7.0	61	9.5	55	8.6	82	12.8	65	10.2	33	5.2	77	12.0	55	8.6	14	2.2	640
School Incident	5	12.5	8	20.0	2	5.0	5	12.5	8	20.0	2	5.0	0	0.0	0	0.0	5	12.5	4	10.0	1	2.5	0	0.0	40
Serve Papers	3	10.3	2	6.9	2	6.9	2	6.9	3	10.3	6	20.7	3	10.3	0	0.0	2	6.9	4	13.8	1	3.4	1	3.4	29
Sex Offense	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Shots Fired	1	20.0	0	0.0	1	20.0	0	0.0	0	0.0	2	40.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Special Detail	1	2.2	0	0.0	0	0.0	3	6.7	3	6.7	7	15.6	13	28.9	5	11.1	6	13.3	6	13.3	1	2.2	0	0.0	45
Suicide or	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Suspicious	8	4.2	9	4.7	12	6.3	26	13.7	18	9.5	19	10.0	14	7.4	25	13.2	19	10.0	19	10.0	17	8.9	4	2.1	190
Traffic Complaint/	4	5.1	6	7.7	7	9.0	11	14.1	11	14.1	5	6.4	11	14.1	5	6.4	3	3.8	8	10.3	6	7.7	1	1.3	78
Traffic Stop	105	8.1	171	13.1	99	7.6	98	7.5	91	7.0	141	10.8	182	14.0	134	10.3	85	6.5	98	7.5	80	6.1	18	1.4	1302
Transport	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Trespass	1	4.5	0	0.0	1	4.5	4	18.2	3	13.6	1	4.5	2	9.1	2	9.1	5	22.7	1	4.5	1	4.5	1	4.5	22
Unknown Police	1	7.1	0	0.0	4	28.6	3	21.4	1	7.1	1	7.1	1	7.1	0	0.0	1	7.1	1	7.1	1	7.1	0	0.0	14
Unwanted Subject	2	33.3	0	0.0	1	16.7	0	0.0	0	0.0	0	0.0	1	16.7	0	0.0	0	0.0	0	0.0	2	33.3	0	0.0	6
Vehicle and Traffic	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	25.0	0	0.0	2	50.0	1	25.0	0	0.0	4
Vehicle	2	9.5	0	0.0	1	4.8	1	4.8	0	0.0	1	4.8	2	9.5	3	14.3	2	9.5	4	19.0	4	19.0	1	4.8	21
Warrant Execution	1	6.3	0	0.0	1	6.3	3	18.8	2	12.5	1	6.3	0	0.0	2	12.5	0	0.0	2	12.5	4	25.0	0	0.0	16
Water Emergency	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	2
Wellfare Check	17	8.0	13	6.1	13	6.1	11	5.2	21	9.9	25	11.7	19	8.9	24	11.3	24	11.3	23	10.8	15	7.0	8	3.8	213
Total:	1083	9.5	1013	8.9	919	8.1	969	8.5	1133	10.0	906	8.0	1085	9.5	976	8.6	941	8.3	1095	9.6	991	8.7	258	2.3	11369

SUPERINTENDENT OF HIGHWAYS

Town of Marlborough
1650 Route 9W, P.O. Box 305
Milton, New York 12547



John Alonge
Highway Superintendent

Phone: 845-795-2272 x 6
Fax: 845-795-6037
Cell: 845-849-5549

Supervisor Corcoran
Town Clerk Colleen Corcoran
Town Board Members

Monthly Report for November 2023

We continued preparing our trucks for the snow season, installing sanders and prepping plows. We started mowing, cleaning, and removing leaves in the ditch lines and catch basins throughout the Town, also in preparation for the upcoming snow season.

Several days were spent at the Dog Park removing fencing, clearing, and cutting brush around the garage. On 11/6 we assisted DiLorenzo Tree Care with removal of several trees. We installed a new flagpole and Christmas lights at the Town Park, which may be viewed from 9W. On 11/16 we removed the kayak launch and floating dock at Milton Landing. On 11/22 we chose 3 Christmas trees from Split Rail Tree Farm and installed them at the Police Department, Highway Department and in front of the Sarah Hull Hallock Library in Milton for their tree lighting event.

We assisted the Water Department with repairing lawns and blacktop on Old Post Rd., Jonathan Pl., South St., Marlboro and 9W.

We finished installing pipe and cleaning around the Highway yard.

One week was spent installing a new retaining wall at the intersection of Bloom St. and 9W. We installed a new guide rail and we blacktopped the swale in order to save the road.

Fuel Usage: Gas: 117.793 gal. Diesel: 1,153.674 gal.

Respectfully submitted,

John Alonge, Highway Superintendent

JA/cm

**WATER SUPERINTENDENT
TOWN OF MARLBOROUGH
1650 ROUTE 9W, PO BOX 305
MILTON, NY 12547**

**CHARLES MUGGEO
WATER SUPERINTENDENT**

**FAX (845) 795-2031
PHONE (845) 795-5100**

DATE: 12/11/2023

**TO: SUPERVISOR SCOTT CORCORAN
TOWN BOARD MEMBERS
TOWN CLERK**

RE: MONTHLY REPORT FOR NOVEMBER

Water consumption totaled 15,186,000 gallons, which is a daily usage of 506,200.
Compared to last month 15,583,000 gallons, which is a daily usage of 502,677.
Compared to a year ago water consumption was 15,884,000 gallons for the month, which is a daily usage of 529,466.

SUMMARY FOR THE MONTH

BILLING: Bills went out in the beginning of the month. We had to alleviate some of the calls about bills. If there are any problems with bills feel free to give us a call.

CURB BOXES: We had to repair a curb box and stem valves on Rt. 9W, South Rd. and also one on Ridge Rd.

HYDRANTS: We started flushing hydrants. We had to repair a hydrant on Prospect St.

METERS: We had to repair 4 meters.

SERVICE LINES: Repaired service line on North Rd. in Milton.

WATERMAINS: We had to repair a 6-inch water main on Jonathon Pl. with the help of the Highway Dept.

VALVES: We had to repair a water valve on Sands Ave. in Milton

TOWN PARKS: We winterized the Town parks, turned off the water and closed the bathroom. We also winterized the dog park.

SEWER LINE INSPECTIONS: 1

SERVICE LINE INSPECTIONS: 1

CLOSINGS: 0

MARKOUTS: 60

Gallons of Gas: 200

Gallons of Diesel: 30

Mileage for the month: 1,300

Account Description	Fee Description	Account#	Qty	Local Share
building Dept/ Burn permits	Burn Permits	00-2110	1	55.00
			Sub-Total:	\$55.00
Conservation	Conservation	A1255	13	108.26
			Sub-Total:	\$108.26
Dog Licensing	Female, Spayed	A2544	1	5.00
Dog Licensing	Female, Unspayed	A2544	2	20.00
Dog Licensing	Male, Neutered	A2544	9	45.00
Dog Licensing	Male, Unneutered	A2544	1	10.00
			Sub-Total:	\$80.00
LANDFILL FEES	T/s Permits	00-2130	2	53.00
LANDFILL FEES	T/s Punch Cards	00-2130	16	1,056.00
			Sub-Total:	\$1,109.00
Marriage Lic.	MARRIAGE LICENSE FEE	00-1255	2	35.00
			Sub-Total:	\$35.00
Misc Fees	Building Fees\Building Dept	00-2110	1	15,088.00
Misc Fees	Fire Fees/Building Dept	00-2110	1	930.00
			Sub-Total:	\$16,018.00
MISC. FEES	Accident Reports	00-1255	7	35.00
MISC. FEES	Certified Copies	00-1255	8	210.00
MISC. FEES	Foi Requests	00-1255	1	1.00
MISC. FEES	Geneology	00-1255	1	22.00
MISC. FEES	One-Day Marriage Officiant License	00-1255	1	25.00
			Sub-Total:	\$293.00
Total Local Shares Remitted:				\$17,698.26
Amount paid to:	NYS Ag. & Markets for spay/neuter program			19.00
Amount paid to:	NYS Environmental Conservation			1,855.74
Amount paid to:	State Health Dept. For Marriage Licenses			45.00
Total State, County & Local Revenues:				\$19,618.00
Total Non-Local Revenues:				\$1,919.74

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

Water Quality Management, Inc.
P.O. Box 655
Marlboro, NY 12542

December 5, 2023

For the month of November 2023, both the Marlboro and Milton Wastewater Treatment Plants complied with all of the SPDES requirements. The following are monthly statistics for both plants;

Marlboro WWTP

- Average Daily Flow = **103,000** gallons per day.
 - (About **59%** of design capacity.)
- Average BOD removal = **99%**
- Average Suspended Solids removal = **99%**

Milton WWTP

- Average Daily flow = **30,000** gallons per day.
 - (About **55%** of design capacity)
- Average BOD removal = **99%**
- Average Suspended Solids removal = **95%**

Both the Marlboro and Milton Treatment Plants operated normally during the month of November without any major changes or events. We are currently obtaining quotes for a Vac Truck to remove the large amount of settled grit and silt at the bottom of the EQ Tank at the Milton Treatment Plant. This will help with overall Influent quality and improve the pre-aeration that is now happening with the upgraded Aeration Line. Overall, both wastewater treatment plants are in good working order but are getting older. If you need any additional information, please do not hesitate to contact me.

Thank you,
Julian Falco
Water Quality Management, Inc.

21 Milton Turnpike
Marlborough, New York, 12547

Town of Marlborough Dog Control

Andrew McKee-Dog Control Officer

Bethany Wager-McKee Deputy Dog Control Officer

Monday, December 4, 2023

November 2023 Monthly Report

Monthly Report –11/1/2023 through 11/30/2023

Overview:

We received a total of 11 calls this month including 3 calls to service from the Marlborough Police, New York State Police or Ulster County Sherriff.

Responded to 3 active complaints and/or cases which are now closed or resolved

We currently have 2 open case or complaint.

We Impounded 0 stray dogs this month.

0 appearance tickets were issued this month

There were no dog bites reported this month

We have no Dangerous Dog cases under investigation

All dogs are required to be licensed with our town clerk. I urge residents who own dogs to please contact out Town Clerks office to find out how to obtain a license. If your dog is impounded and has a valid license tag, it will be returned promptly. Unlicensed dogs cannot be returned until it is during business hours and dog licensing process has been completed by the Town which can be costly as impound and kenneling fees apply.

End of report.

November 2023

TOWN OF MARLBOROUGH PLANNING BOARD REVIEW

CHAIR: Chris Brand, **MEMBERS:** Fred Callo, James Garofalo, Steve Jennison, Cindy Lanzetta, Joe Lofaro, Bob Troncillito,

November 2023 Financial Report	
Application Fees	\$5,997
Escrow Fees	\$21,8882.50
Recreation Fees	\$6,000
Invoices	\$9,148.80

November 6, 2023
Regular Meeting 7:30 PM

Approval of Minutes

The minutes for the October 6, 2023, Meeting were approved unanimously.

Announcements

Members Joe Lofaro and Chris Brand submitted continuing education credits.
Chairman Brand also proposed a tentative Planning Board Meeting Calendar for the 2024 year.

Communications

None

Public Hearings

RIVER VISTA 2 LOT
River Vista Dr., Marlboro

23-1022 PUBLIC HEARING
103.3-3-28.123

SUBDIVISION

Technical Comments

1. The applicant's representative has clarified that the current private roadway serves 4 residential lots. The tax lot sections for the existing lots are identified and the two lots resulting from this subdivision.
2. Comments from the Office of Parks, Recreation and Historical Preservation should be received.
3. Copies of the Ulster County Department of Health approved sub-surface sanitary sewer disposal system has been received.

4. Zoning Bulk Table has been updated on the plans.
5. The applicants have confirmed that the driveway lengths are compliant with the NYS Fire Code.
6. The project requires a Public Hearing for the two lot subdivision.

Board Actions

The Board opened and closed the Public Hearing with limited input. The Board reviewed the technical comments noted above. The Board discussed existing roadway maintenance agreements, existing rights of way, and cul-de-sac requirements. The Board approved a motion to authorize their attorney to draft a Resolution of Approval for the next meeting.

Ongoing Application Review

MOHEGAN FARMS

271 Milton Tpke, Marlboro

23-1010

95.4-3-12.200

FINAL SITE PLAN

Technical Comments

1. The fence has been extended along the property line abutting the residential parcel to 60 feet.
2. The side yards have been updated in the bulk table.
3. Note 10 has been added to the plans identifying the site being accessible for 24 hours a day, however no overnight parking is to be permitted.

Board Actions

The Board Board reviewed the technical comments noted above. The Board approved a SEQR Negative Declaration and Notice of Nonsignificance as well as a Resolution of approval.

BUSH AND WATSON

548&550 Lattintown Rd, Marlboro

Applicant is seeking: Bush to convey 1.46 acres to Watson

23-1015

108.2-3-1, 47

FINAL LOT LINE

Board Actions

The Board tabled further review on the application until the applicant can provide well and septic locations, completes the required agricultural statement, and updates the zoning tables and metes and bounds information on maps.

SOME PLACE UPSTATE

20 Mt Rose, Marlboro

23-1008

109.1-4-57, 58, 71

SKETCH SITE PLAN

Technical Comments

1. The parcels of property appear to not be in common ownership.
2. None of the parcels has the minimum 10 acre lot size. The Planning Board Attorney's comments regarding the need to combine the parcels under similar use should be received.
3. Zoning Bulk Table should be complete with all existing and proposed setback lines labeled.
4. Water and Sewer provisions for the entire site should be addressed.
5. All permitted parking should be detailed on the plans.
6. We question the use of summer event lawn parking.
7. A Narrative Report should be submitted. The application references a letter of Intent, however this was not received by this office.
8. Boulder piles are labeled in the twenty (20) parking spots located in the summer event lawn parking.
9. Traffic and access may be an issue on the site. Vehicle access through the existing farm lane may be problematic. Rights of this parcel to utilize the farm lane should be addressed.

10. The applicants are requested to address all items in Section 155-18 B(10) (a-i) .
11. 155-18B1(d) "No structure in such use shall be within 50 feet of any property line or within 100 feet of any water course which is part of a public water supply system. A couple of the structures are within 50 feet of the property line." Once Bulk Tables have been complete referral to the Zoning Board of Appeals may be required.
12. Future plans should address noise from amplified music and lighting on the site.
13. The parcel boundary between Tax Lot 58 and Tax Lot 71 appears to be a stream. No access is depicted across the stream.
14. Item in the Legend of Use refers to "possible event space" and "flex space," etc. should be defined use not "possible".
15. The item I on the plan identifies a retail Gift Shop. Retail component does not appear in the R-1 Zoning District allowable uses.
16. Access to all uses on the site should be depicted. Access to proposed parking in the area of Buildings J, K and L should be detailed.
17. The EAF submitted identifies the project in an Archaeologically sensitive area. Coordination with NYSOPRHP is required.
18. Provision for potable water for the uses must be approved by the Ulster County Health Department.
Similar comment for sanitary sewer disposal.
19. The width of all internal roadways should be identified. Minimum fire access road width of 20 feet is required for structures less than 30 feet high.
20. The Fifty Scale Plan does not address items to the westerly most portion of the site.
21. Accessible parking and access must be provided in compliance with ADA Standards.
22. Summer events space lawn parking should have defined access. The intensity of the use on the site appears to be in excess of that which would be supported by year round parking or by parking on the lawn areas. Permanent uses should have permanent dust free parking surfaces.
23. Parking and access for large vehicles should be addressed.
24. Loading docks are required. Locations of loading docks and delivery truck access on the site should be identified. Large vehicles/Bus turning radius plans should be identified.
25. Height of all existing structures should be provided to determine compliance with fire access road requirements.
26. Comments from Jurisdictional Emergency Services should be received.
27. The applicant's representative is asked to explain Note 10. Is a dedication parcel proposed?
28. All structures within 100 feet of the parcel are to be depicted on the plans. Adjoining residential uses should be depicted to assist with any Public Hearing to be held in the future.
29. Details of all delineated parking spots should be added to the plans.
30. Status of the ownership of Mount Rose Road and James Street should be identified.
31. Highway Superintendent's comments regarding access should be received. Parking spots which back out into roadways should not be permitted.
32. The use of Structure M on tax parcel 56.1 should be further clarified. Use is identified as a farmhouse.
33. Property lines are depicted extending into the roadways. Roadway dedication should be provided on all existing Town roadways.
34. Confirmation should be provided determining if the parcel is in the water district. Water supply to all structures on the site should be identified.
35. Sanitary sewer disposal for the site should be addressed. All uses should be considered when identifying sanitary sewer.
36. The structure identified as Structure J does not appear to have any parking associated with it. Access and parking for this structure as well as potable water and sanitary sewer should be addressed.
37. The Planning Board may wish to declare its intent for Lead Agency for review of the project as an unlisted action coordinated review.

38. A site lighting plan should be provided identifying existing and proposed security and safety lighting for all proposed uses on the site.

39. We would recommend a separate plan sheet be developed for review by Jurisdictional Emergency Services which identifies emergency vehicle access to all structures and uses on the site, water supply and fire protection facilities on the site.

40. The applicants are requested to identify the maximum intensity use on the site. Numerous event spaces are depicted as well as temporary tent areas.

Board Actions

The Board reviewed the extensive technical comments noted above. The Board discussed the parcels in question not being held in common ownership and the ramifications this issue presents to the application moving forward. The site's previous activity and concerns with emergency personnel access, noise, and traffic were all discussed. The Board allowed the applicant to host an informal informational Q&A session to be held at the Town Hall prior to its next meeting. The Board also moved to complete an on site visit. The Board approved its intent to act as lead agent for this project.

New Application Review

None

Special Topics Discussion

Subdivision Lot Line Application

Adjournment

NEXT DEADLINE: Friday November 10, 2023

NEXT SCHEDULED MEETING: Monday November 20, 2023

November 20, 2023

Regular Meeting 7:30 PM

Approval of Minutes

The Minutes for October 16, 2023, Meeting were approved unanimously.

Announcements

None

Communications

None

Public Hearings

DEBORAH JONES SD
98 Orange St, Marlboro

23-1017
108.4-6-29.110

PUBLIC HEARING SUBDIVISION

Technical Comments

1. The proposed project has been reduced in scope. Project is now a 3 Lot Subdivision. The original proposal was for 5 lots. The 3 Lot Subdivision eliminates the need to provide for water and sewer

main extensions as laterals will be proposed to serve each of the lots from the existing municipal system.

2. Common Driveway Easement is required. Common Driveway Easements should be submitted to Meghan Clemente's office for review.

3. The sewer invert in the vicinity of Lot #1 identifies a twenty-three foot deep manhole. This should be evaluated.

4. Detail for modifications to the manhole serving Lot #2 should be provided on the plans if the Town of Marlborough Sewer Department permits connections to manholes.

5. Information pertaining to the fifty foot right-of-way identified per filed Map 11-37 should be submitted to Meghan Clemente's office for review. Common Driveway Access and Maintenance Agreement should be provided if not addressed in the fifty foot right-of-way as a shared driveway is now proposed.

6. Application materials should be revised to identify the three lot subdivision currently proposed.

7. A Public Hearing is required for the subdivision.

8. Recreation fees for the two new lots are required as a condition of any approval.

Board Actions

The Board opened and closed the Public Hearing, hearing from several residents before reviewing the technical comments noted above.

STRALOW FARM

23-1023

PUBLIC HEARING SITE PLAN

551 Lattintown Rd, Marlboro

108.2-2-45

Technical Comments

1. Responses to the 16 October 2023 Planning Board comments should be received. A Site Plan at a scale which was more legible was to be provided. The 8 ½ x 11 sheet is not to scale and was difficult to read.

2. The Planning Board requested that parking spaces on the site be in compliance with the 9 x 18 parking spots currently permitted by the Town of Marlborough.

Board Actions

The Board opened and closed the Public Hearing with no input from the public before reviewing the technical comments noted above. The Board discussed the structures on the site, parking, proximity to neighboring agricultural operations, water and sewer systems in place, compliance with local building codes, and driveway access. The Board approved a Resolution of Approval to be prepared for the next meeting.

Ongoing Application Review

RIVER VISTA 2 LOT

23-1022

FINAL SUBDIVISION

River Vista Dr., Marlboro

103.3-3-28.123

Technical Comments

1. Comments from the 16 October 2023 Planning Board meeting are outstanding. (Copy of 16 Oct. Comment attached). Actual Survey Map of the lot line change must be provided including a Location Map, survey notes, surveyor's certification, metes and bounds description, owner's endorsement and other information required by the lot line change application.

2. Zoning Bulk Table should be provided for each lot existing and proposed. Pre-existing non-conforming Bulk Requirements should be identified. Any new Bulk Requirements should be identified.

3. The location of water and sewer serving each of the parcels must be identified on the map. Wells and septic locations should be depicted on the Lot Line Survey.

Board Actions

The Board approved both a Negative Declaration and Determination of Non-Significance as well as Resolution of Approval. The Board also approved \$2,000 in Recreation Fees.

BUSH AND WATSON
548&550 Lattintown Rd, Marlboro

23-101
108.2-3-1, 47

FINAL LOT LINE

Board Actions

The applicant was removed from the agenda.

New Application Review

VITO TRIOLO PIZZA TOWN
1326 Route 9W Marlboro

23-1024
108.4-3-28

SKETCH SITE PLAN

Technical Comments

1. Project proposes the addition of two new apartments on the third floor of an existing structure. The project is located in the C-1 Commercial Zone.
2. Several bulk deficiencies exist on the lot including;
 - Front yard- 5 foot required where zero (0) exists
 - Rear yard- 20 foot required where 2.1 foot exists
 - Building height- 2.12 stories, 35 ft. max where 3 stories at 37.5 +/- height existing
3. A parking calculation has been provided identifying thirty (30) occupants of the commercial space and five (5) apartments total identifying the required parking of 18 spaces.
4. One accessible parking spot is required. The change of use will negate the existing condition where no accessible spot exists. Confirm parking space size meets Town Code.
5. Comments from the Jurisdictional Emergency Services should be received. It is noted the building is identified as being retrofitted with fire sprinkler system. Location of the FD connection should be depicted on the plans.
6. Fourteen spots are identified in the proposed parking lot while credit for five spots is available in the hamlet parking calculation.
7. The Planning Board may wish to evaluate the existing dumpster enclosures along the property frontage.
8. Coordination with NYSDOT and Ulster County Planning is required.

Board Actions

The Board reviewed an overview of the proposed project and discussed the removal of the existing fire escape as a result of the proposed sprinkler system being installed. The Board also discussed the technical comments noted above. The Board also discussed proposed parking, floor plans, dumpster location, and fencing. The board referred this application to the ZBA for existing non-conformities.

LYNNDAVID PROPERTIES
397&405 Willow Tree Rd, Milton

23-1025
102.2-5-23, 26

SKETCH SUBDIVISION

Technical Comments

1. The application should be revised to state it is four (4) lot subdivision with lot line change.
2. Lot lines are depicted to the center lines of the roadway. Roadway dedication parcels should be provided and the revised property lines for all bulk setbacks.
3. Topography is required to be shown on the entire parcel.
4. Highway Superintendents comments regarding the location of all driveways should be received. Consideration for combining the driveways on Lots 2 & 4 should be addressed.
5. Numerous pre-existing non-conformities exist on the site. Front yard setbacks for two existing

structures on Lot 1. Front yard setback on existing structure on new Lot A, the lot line parcel.

6. Section 155-12.2A Additional Restrictions on Use states "in all zones other than the C-1 and C-2 zones, residential use of a lot shall be limited to one single family residence or if the density allows one two family residence on an individual lot. Three existing residential structures will be located on proposed Lot 1. These structures will lose their pre-existing non-conforming protections based on a significant reduction in lot size.

7. Wells and septic locations must be approved by the Ulster County Health Department.

8. Sight distance on all driveways existing and proposed should be depicted.

9. The amount of land disturbed by the Grading Plan to be provided must be addressed. If greater than one acre disturbance is proposed coverage under the NYSDEC Stormwater SPDES Permit is required.

10. A Grading Plan supporting access and construction of each lot should be submitted. It is requested that the revised plan depicting the roadway dedication parcels be submitted including updated Bulk Tables based on the revised property lines prior to any referrals to the ZBA.

Board Actions

The Board reviewed the technical comments noted above. The board discussed the number of lots being proposed, the width of adjacent roadways, and the possibility of the project requiring ZBA review,

DIVIESTI MICHAEL JENNIFER
6-8 DiViesti Dr, Marlboro

23-1026
108.4-7-14

SKETCH SUBDIVISION

Technical Comments

1. Applicant proposes to subdivide two existing single-family residences located on a 2+/- acre parcel of property.

2. Existing and proposed bulk issues are identified for the two-lot subdivision:

- Lot A- side yard setback
- Lot B- both side yards: minimum lot width, minimum lot depth,
- Lot B has a front yard issue as front yard is measured where the lot has the minimum lot width of 150 feet. Lot does not have 150 feet at the house location, front yard setback is also required.

3. The Planning Board should discuss whether topography should be provided for the subdivision or a waiver can be granted upon request.

4. Existing easement to adjoining parcel Tax Lot 15 should be identified.

5. Proposed easement documentation should be submitted to Planning Board Attorney's office for review.

6. The subdivision may trigger the need for an additional variance for the number of lots accessing a private roadway.

7. The project surveyor is requested to discuss the adjacent deed overlap identified on proposed Lot B. Information pertaining to this should be submitted to the Planning Board Attorney's office for review.

8. The location of the subsurface sanitary sewer disposal systems must be depicted on the plans.

9. A review of the 2001 aerials of Ulster County Parcel identifies out buildings and additional driveways not depicted on the survey sheet. In addition, it appears that the private roadway depicted as Diviesti Drive on the sheet may not be located within the 50 foot strip as depicted.

10. A wood patio is depicted as an encroachment extending from Lot A.

Board Actions

The Board reviewed the technical comments noted above. The board discussed the maps provided by the applicant, road frontage, existing driveway location, and the possibility of the project requiring ZBA review,

Technical Comments

1. The project narrative identifies that the proposal is to add a 65 room hotel, 35 individual cabins, a 60 seat restaurant and a 300 seat banquet hall along with accessory facilities on a total site area of combined lots of 62 acres. The existing Buttermilk Falls facility is located on a 50.7 acre parcel which will have the balance parcels added from adjoining lots to be combined.
2. The Bulk Table should be completed to assist in review of any zoning compliance issues.
3. The applicants have submitted a Full Environmental Assessment Form for the project. Project is a Type I Action under SEQRA as it proposes an 111,700 square feet of new structures, greater than 10 acres disturbance. Greater than 2.5 acres disturbance in an AG District. Comments will be on the Long Form EAF submitted:
 - B Government Approvals, i.- the project is located in a community with an approved local waterfront revitalization program. Town was awarded a Certificate of Approval from the State of New York Department of State on 12 November 2020.
 - C.4.B. Police and Public Protection Forces identify the Town of Marlborough Police Department.
 - Page 4 G; approximate extent of building space to be heated or cooled identifies 87,000 sq. feet while greater than 111,000 sq. feet was identified on the narrative.
 - Page 6; identify that stormwater will flow to adjacent properties. Answer does propose plan that minimizing impervious surfaces use pervious materials or collect and reuse stormwater.
 - Page 13. F; Letter from SHPPO identifies the site is in a sensitive area for archeological resources and a Phase I AB Assessment has been requested.
4. After revisions to the Long Form EAF the Planning Board may wish to circulate its Intent to be Lead Agency for the review of the project.
5. The height of any proposed structure should be identified. Buildings exceeding 3 stories or 30 feet in height require two means of fire apparatus access for each structure. Fire apparatus access roads must be provided for aerial fire apparatus with a minimum unobstructed width of 26 feet.
6. Future plans should identify hydrant locations proposed. Access roads with hydrants must comply with NYS Fire Code, Appendix D.
7. Access roads to the cabin structures should be evaluated with regard to compliance with Fire Code Access. Fire apparatus access roads are 20 feet in width. Comments from the authority having jurisdiction should be received.
8. The project narrative identifies a requirement for 495 parking spaces. The total parking calculated required for the site is 495 spots. There is no provision for reduction of required off-street parking in the Town Code Section 155-27. Section 155-27 2(b) #4 states the Planning Board in its discretion may increase the parking spaces necessary as part of the Site Plan review process. No permitted reduction in parking spaces is permitted. Zoning Board of Appeals approval may be required for reduction in required parking spaces.
9. This office would recommend that the Planning Board have the Traffic Analysis reviewed by the Traffic Consultant typically used by the Planning Board, Creighton Manning Engineering, Ken Wersted, P.E.
10. A list of involved agencies has been identified. We would recommend adding the Health Department for water main extension with hydrants. Revise the Town of Marlborough Fire Department to the Milton Fire District.
11. The project must comply with NYSDEC and Town of Marlborough Stormwater Management Regulations. A Stormwater Pollution Prevention Plan should be provided for the Planning Board to review.

12. The Planning Board may wish to have a Visual Addendum to the EAF provided in order to evaluate impacts from views from the Hudson River and other sensitive receptors.

13. In a Stormwater Facilities Maintenance Agreement will be required to assure the long-term operation and maintenance of stormwater management facilities implemented under the SWPPP.

Board Actions

Member Garofalo noted his written comments provided addressing his concerns on traffic. The Board reviewed the technical comments noted above. The Board discussed scheduling an on-site visitation and moved for additional traffic review to be completed by Creighton Manning. The Board moved to circulate intent to act as lead agency for the project, The Board also discussed combining this application with the proposed lot line change proposed by the applicant.

BUTTERMILK FALLS HOTEL
220 North Rd, Milton

23-1019
103.1-2-

SKETCH LOT LINE

Technical Comments

1. The applicants have applied for a lot line change between two lots involved in the Buttermilk Falls Hotel application. This application should be combined and be reviewed under SEQRA. Segmenting the lot line revisions from the Special Use/Site Plan portion of the project may result in a segmentation issue regarding SEQRA. This office recommends the lot line change be processed along a parallel path with the Hotel Site Plan, Special Use and Lot Consolidation application before the Board.

Special Topics Discussion

None

Adjournment

NEXT DEADLINE: Monday November 27, 2023

NEXT SCHEDULED MEETING: Monday December 4, 2023

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board