

Town of Marlborough Fee Schedule		1/1/2024
		2024
TOWN CLERK FEES		
Return check fee		\$35.00
Towing License		\$300.00
Peddlers License		\$300.00
Junkyard License		\$300.00
Certified Copies		\$10.00
Accident Report		\$5.00
Games of Chance		\$25.00
Marriage License		\$40.00
One day marriage officiant license		\$25.00
Alarm Application		\$20.00
FOIL Fees		\$.25 per copy
FOIL fee for CDs		\$25.00
Filiming Fee		case by case basis
Reservoir Fishing Permit		
Water District residents		no charge
Non Water District Residents		\$10.00
Home Town Hero Banner		
		\$250.00
Train Station Fees		
Train Station (Daily) (8 hr max) - Resident / Private Group		\$400.00 / \$50.00 for each additional hour
Train Station (Daily) (8 hr max) - Non Resident / Private Group		\$600.00 / \$75.00 for each additional hour
** plus a Non refundable cleaning fee		\$50.00
*** plus a refundable maintenance fee only after post facility inspection by Town is acceptable and Clerks office is notified of No damages		\$200.00 for Resident or Non Resident / \$100 for Non for Profits
* Meeting room fee for Resident / Private Groups		\$50 per hour
** Meeting room fee for Non Resident / Private Groups		\$75 per hour
*** plus a Non refundable cleaning fee per room use		\$25.00
Train Station - Town of Marlborough Civic Group that is non for profit		NO CHARGE with Town Board approval
Cluett Schantz Park Pavilion Fees		
Cluett Shantz Pavilion (Daily) (8 hr max) - Resident / Private Group		\$400.00 / \$50.00 for each additional hour
Cluett Shantz Pavilion (Daily) (8 hr max) - Non Resident / Private Group		\$600.00 / \$75.00 for each additional hour
** plus a Non refundable cleaning fee		\$50.00
*** plus a refundable maintenance fee only after post facility inspection by Town is acceptable and Clerks office is notified of No damages		\$200.00 for Resident or Non Resident / \$100 for Non for Profits
Cluett Schantz Park Baseball field use Fees		
Cluett Schantz field per field use (4 hr max) - Resident / Private Group		\$100.00 / \$25.00 for each additional hour
Cluett Schantz field per field use (4 hr max) - Non Resident / Private Group		\$200.00 / \$50.00 for each additional hour

**plus a refundable maintenance fee only after post facility inspection by Town is acceptable and Clerks office is notified of No damages	\$200.00 for Resident or Non Resident / \$100 for Non for Profits
Cluett Schantz Baseball field - Town of Marlborough Civic Group that is non for profit	NO CHARGE with Town Board approval
Youngs Baseball field use Fees	
Youngs Baseball field use (4 hr max) - Resident / Private Group	\$100.00 / \$25.00 for each additional hour
Youngs Baseball field use (4 hr max) - Non Resident / Private Group	\$200.00 / \$50.00 for each additional hour
**plus a refundable maintenance fee only after post facility inspection by Town is acceptable and Clerks office is notified of No damages	\$200.00 for Resident or Non Resident / \$100 for Non for Profits
Youngs Baseball field - Town of Marlborough Civic Group that is non for profit	NO CHARGE with Town Board approval
TOMVAC (Recreation Room) Fees	
Recreation Room (hourly) Resident / Private Group	\$75 per hour
Recreation Room (hourly) Non Resident / Private Group	\$100 per hour
** plus a Non refundable cleaning fee per room use	\$25.00
*** plus a refundable maintenance fee only after post facility inspection by Town is acceptable and Clerks office is notified of No damages	\$200.00 for Resident or Non Resident / \$100 for Non for Profits
Recreation Room (Daily) (8 hr max) - Resident / Private Group	\$600.00 / \$75.00 for each additional hour
Recreation Room (Daily) (8 hr max) - Non Resident / Private Group	\$800.00/ \$100.00 for each additional hour
** plus a Non refundable cleaning fee	\$50.00
*** plus a refundable maintenance fee only after post facility inspection by Town is acceptable and Clerks office is notified of No damages	\$200.00 for Resident or Non Resident / \$100 for Non for Profits
Recreation Room - Town of Marlborough Civic Group that is non for profit	NO CHARGE with Town Board approval
TOMVAC (Community Room) Fees	
Community Room (hourly) Resident / Private Group	\$75 per hour
Community Room (hourly) Non Resident / Private Group	\$100 per hour
** plus a Non refundable cleaning fee per room use	\$25.00
*** plus a refundable maintenance fee only after post facility inspection by Town is acceptable and Clerks office is notified of No damages	\$200.00 for Resident or Non Resident / \$100 for Non for Profits
Community Room (Daily) (8 hr max) - Resident / Private Group	\$600.00 / \$75.00 for each additional hour
Community Room (Daily) (8 hr max) - Non Resident / Private Group	\$800.00 / \$100.00 for each additional hour
** plus a Non refundable cleaning fee	\$50.00
*** plus a refundable maintenance fee only after post facility inspection by Town is acceptable and Clerks office is notified of No damages	\$200.00 for Resident or Non Resident / \$100 for Non for Profits
Community Room - Town of Marlborough Civic Group that is non for profit	NO CHARGE with Town Board approval
TOMVAC (Conference Room) Fees	
Conference Room (hourly) Resident / Private Group	\$50 per hour

Conference Room (hourly) Non Resident / Private Group	\$70 per hour
** plus a Non refundable cleaning fee per room use	\$25.00
*** plus a refundable maintenance fee only after post facility inspection by Town is acceptable and Clerks office is notified of No damages	\$200.00 for Resident or Non Resident / \$100 for Non for Profits
Conference Room - Town of Marlborough Civic Group that is non for profit	NO CHARGE with Town Board approval
Home Town Hero Banner	\$250.00
Dog Licenses	
Spayed/Neutered	\$6.00
Unspayed/unneutered	\$13.00
Replacement Tag	\$15.00
Purebred License no more than 10 dogs	plus State surcharge per dog \$25.00
Purebred license 11-25 dogs	plus State surcharge per dog \$50.00
Purebred license more than 25 dogs	Plus State surcharge per dog \$100.00
Kennel Fees	\$30.00 daily
Sewer Fees	
Inspection Fee	250
Road Cut Application Fee	500
Highway	
Private Road Sign	\$100.00
Road cut fee for drainage	\$350.00
Inspection fee	\$250.00
Water Department Fees	
Reactivation of Existing Service	\$50.00
Damage to water meter due to negligence or freeze (replace base or top of meter)	3/4" \$200.00/ 1" \$350.00
Replace the entire meter	3/4 " \$350.00/ 1" \$450.00
Meter connectors	3/4" \$150.00/1" \$250.00
Reactivation of Service - Reconnection to Main/Street Opening	\$200.00
New Application Fee for Work Performed by Water Department -	
Tapping the water main and accessory parts for Residential use which includes and is limited to curb box, curb valve, corporation cock, water meter and use of	3000
Existing non billable taps and pre existing taps on properties, and water mains that have been put in by contractors and the town has taken them over	\$1,500.00
Taps requiring road cuts of less than 60 SF	\$2,000.00 added to New Application Fee
Taps requiring road cuts, which are the entire roadway width	\$3,000.00 added to New Application Fee
Road cut/openings for sewer or water-anything over 1"	\$5000.00 road repair bond for 6 months
Per hour per backhoe	125
Per hour per dump truck	95
Excavator with hydraulic hammer	\$125.00
If Hydro-Vac excavator is needed customer will be responsible to pay for it	
Labor per hour per man	50
3/4 k-copper per Linear Foot	list price
K-copper larger than 3/4	list price
Roadway boring of roads less than 6 years old	\$75.00 per linear foot
One inch taps additional fee	500
Additional meter reading fee non cycle billing	\$35.00

Inspection fee for privately installed main and tap		\$500.00
For each service line & tap from privately installed main		500
Extra compress use per hour		75
Transfer Station Fees - Senior Citizens Free		
Annual Fee for permits A	\$70.00 full year/ \$35.00 after July 1	
Annual Fee for permits B-includes two 30 gallon totes of brush	\$88.00 full year/ \$44.00 after July 1	
Price per bag		6
APPLIANCES		
Stoves, washers, dryers, dishwashers,		24
compactors, Microwaves		24
Refrigerators, Freezers with Freon gas removed		24
FIXTURES		
Tubs, showers, stalls, sinks, toilets		24
Fuel tanks, NOT ACCEPTED		
Water storage tanks		24
Lawn mowers, air conditioners		24
Mattresses, Sofa, Sofa chairs		24
Metal drums with covers and bottom NOT ACCEPTED		
Construction and Demolition Debris	\$210.00 PER ESTIMATED TON	
Brush	\$24.00 per pick up truck	
Genealogy fee		
Fee varies depending on requested number of years	starts at \$22.00	
BUILDING DEPARTMENT FEES		
BUILDING PERMIT		
Residential Application		\$750.00 plus \$.20 per SF
Commercial Application		\$950.00 plus \$.20 per SF
Multiple Unit Apartment		\$350.00 flat fee/ plus \$.30 per SF per Unit
Condo or Town House		\$350.00 plus .30 per SF per Unit
ACCESSORY BUILDING		
Shed, Deck, Garage, Barn less than 300 SF		\$50.00 plus \$.10 per SF
Shed, Deck, Garage, Barn more than 300 SF		\$250.00 plus \$.10 per SF
Alteration, Renovation or Addition less than 500 SF		\$200.00 plus \$.10 per SF
Alteration, Renovation or Addition more than 500 SF		\$500.00 plus \$.10 per SF
Residential Oil Tank Removal Application		\$100.00
Solar Panels		\$200.00 and .10 per SF
Solar Farm		
For Systems Sized		Permit fee
0-10 kilowatts (kW-dc)		\$200.00
11-50 kilowatts (kW-dc)		\$300.00
51-100 kilowatts (kW-dc)		\$500.00
101-500 kilowatts (kW-dc)		\$1,000.00
501-1000 kilowatts (kW-dc)		\$3,000.00
1000-2000 kilowatts (kW-dc)		\$5,000.00
2000-3000 kilowatts (kW-dc)		\$7,000.00
3000-4000 kilowatts (kW-dc)		\$9,000.00

4000-5000 kilowatts (kW-dc)	\$12,000.00
Wireless Communication application fee	\$250.00
Wind Turbine	\$250.00
CERTIFICATE OF OCCUPANCY	
Residential	\$175.00
Commercial	\$300.00
OTHER PERMITS	
Short term/Bed and Breakfast rental-Annual fee	\$500.00/ \$50.00 per bedroom after the first
Small Cell Nodes	\$300.00
Roofing permit	commercial \$200.00/residential \$100.00
Electrical plumbing HVAC permit/per unit	100
Commercial Storage Tank Installation	\$250.00 per Tank
Commercial Oil tank removal	\$200.00
Blasting Permit	\$300.00
Duplicate copy of CO or CC	\$10.00
Demolition Permit - Residential	\$100.00 per Story
Demolition Permit - Commercial	\$200.00 per Story
Demolition Permit - Accessory Building	\$50.00
Swimming Pools Above Ground	\$50.00
Swimming Pools Inground	\$100.00
Building Permit Extensions	\$200.00 PLUS HALF THE ORIGINAL AMOUNT OF PERMIT FEE FOR 6 MONTHS
Heating Apparatus (Exterior Wood Furnaces, Woodstoves, Boilers, Fireplaces)	\$100.00
Signs	\$100.00
Mobil Home Permit	\$250.00 plus \$.10 SF
Mobil Park License	\$100.00 plus \$25.00 per Unit
Mobil Retail Stand	\$225.00
Move Existing Structure	\$250.00
Request for Information - Building Department Archival Search (each request)	200
Fireworks Permit Fee	\$200.00
Yearly Fire Inspections	\$50.00
Special Use	\$50.00
Plus an additional fee per apartment or dwelling unit	\$10.00
GAME ROOM LICENSE	
Annual game room License	\$200.00
Plus \$30.00 for each machine over 5	max at \$300.00
MISCELLANEOUS	
Work Not Ready for Scheduled Inspection	\$100.00
Construction Without Permit - Triple Original Permit Fee	TBD in Accordance with Fee Schedule
Legal Notice Fee	\$30.00
PLANNING BOARD FEES-ALL APPLICATIONS SUBJECT TO ESCROW DEPOSIT	
Storm water Management Fee included in Planning Board Application Fee	
Residential Subdivision - Single Family or Town House	\$750.00 plus \$150.00 per Lot or Unit

Residential Site Plan - Multi Family Apartments or Condos	\$750.00 plus \$100.00 per Unit
Commercial Subdivision	\$600.00, plus \$200.00 per lot or unit
Commercial Site Plan	\$1,000.00 plus \$10.00 per 1000 sq ft of building
All Other Site Plan Reviews	\$550.00 minimum
Lot Line Revision	\$600.00 minimum
Minor Site Plan Short Term Rentals, Home Occupations, Bed and Breakfast	\$350.00
Recreation Fees (excludes parent parcel)	\$2000.00 per lot or unit
Recreation Fees Associated with Senior citizens	\$500.00 per unit
Planning Board Escrow Deposit	
To be replenished to 75% of original escrow deposit when level drops to 25% remaining in account	
Conceptual site plan	\$300
Residential Subdivision - Single Family or Town House	\$1500.00 plus \$150.00 per Lot or Unit
Residential Site Plan - Multi Family Apartments or Condos	\$1500.00 plus \$100.00 per Unit
Commercial Subdivision	\$1000.00 per Lot (up to 4) \$200.00 after
Commercial Site Plan	\$2000.00 Minimum
All Other Site Plan Reviews	\$1500.00 Minimum
Lot Line Revision	\$1000.00 Minimum
Minor Site Plan: Short Term Rentals, Home Occupations, Bed and Breakfast	\$750.00
ZONING BOARD OF APPEALS FEES-ALL APPLICATIONS SUBJECT TO ESCROW DEPOSIT	
ZBA Application	\$300.00
ZBA Escrow Deposit	
To be replenished to 75% of original escrow deposit when level drops to 25% remaining in account	
All Applications - Referrals from Building Department	\$700.00
Engineer Inspection Escrow Deposit - All Public Improvement Site Inspections and Review	
To be replenished to 75% of original escrow deposit when level drops to 25% remaining in account	
Improvements as approved by Town Engineer	5% of cost to construct - Town Engineer est.
TOW FEES	
Automobiles, Sports Utility, Light Trucks, pick ups, vans, suburban's, motorcycles, ATV	
Accidents, impounds and snow removal INCLUDING WINCHING on and off truck	Day 8am to 6pm \$250.00 / Evenings Weekends + Holidays \$300.00
Disabled Vehicles	Day 8am to 6pm \$150.00 / Evenings Weekends + Holidays \$200.00
Tractor Trailers and or other vehicles with GVWR 18001 LBs or more	Day 8am-6pm \$350.00 per hour 2 hour min
	Evenings Weekends or Holidays \$400.00 per hour up to 2 hour min
Additional Charges	
Second Truck to assist	Day 8am to 6pm \$200.00 / Evenings Weekends + Holidays \$250.00
Winching for passenger automobiles, sports utility, pick up trucks, vans or suburban's	Day 8am to 6pm \$175.00 / Evenings Weekends + Holidays \$225.00
	*per hour chargeable to the 1/2 hour
Waiting and clean up time in excess of 15 min on scene with standard tow truck	Day 8am to 6pm \$100.00 / Evenings weekends + Holidays \$125.00

	* per hour
Mileage outside the Town of Marlborough	\$7.00 per loaded mile
STORAGE FEES	
Outside Storage	\$85.00 per day
Inside Storage	\$95.00 per day
If vehicles is picked up after said hours of 8am to 6pm Monday-Friday	\$85.00 additional Charge
Heavy Duty Storage	Max of \$100.00 per day
If picked up with in 24 hours from time of impound excluding weekends and holidays	NO CHARGE
MILTON LANDING DOCKING FEES	
Commercial Touch and Go fee	\$1,100.00 per docking
Commercial Overnight fee	\$500.00
Fresh Water fee - Per docking if not metered	\$200.00
VEHICLES AND TRAFFIC PENALITES	
Blocking a fire hydrant	\$125.00
Parked in a fire lane	\$75.00
No parking anytime	\$75.00
Restricted Parking	\$50.00
Temporoary Parking Prohibited	\$50.00
Parking Overtime	\$50.00
Parked in a bus zone	\$75.00
Parked in a handicap Parking area	\$125.00
Violation of snow ordiance	\$100.00
Double Parking	\$75.00
Parking on sidewalk	\$75.00
Blocking Intersection	\$75.00
Blocking Crosswalk	\$75.00
Blocking Driveway	\$50.00

