

THOMAS CORCORAN - BUILDING INSPECTOR
MONTHLY REPORT - BUILDING DEPARTMENT
MONTH OF: DECEMBER 2023

CERTIFICATE OF OCCUPANCY	3	STOP WORK ORDER	0
REQUEST FOR INFORMATION	6	FIRE CALLS	2
TRAILER PARK RENEWALS	0	ORDER TO REMEDY	2
BUILDING EXTENSIONS	14	COMPLAINTS	16
FIRE INSPECTIONS	6	CLOTHING BIN RENEWALS	0
 TOTAL MILEAGE	 1,044	 TOTAL GAS USAGE	 65 Gals

BUILDING PERMITS

ADDITION / RENOVATION	6	POOL / HOT TUB	0
BARN	0	ROOF	0
BURNING	7	SHED	1
COMMERCIAL	0	SIGNS	0
DECK/STAIRS	3	SINGLE FAMILY	0
DEMOLITION	1	SOLAR PANELS	5
ELECTRICAL / HVAC	6	TANK INSTALL / REMOVAL	1
FURNACE / BOILER	0	WIRELESS COMMUNICATION	0
GENERATOR	1	WOOD / PELLET STOVE	0
 TOTAL PERMITS	 31	 EST. COST OF BUILDINGS	 \$711,525.00

FEES COLLECTED

CERTIFICATE OF OCCUPANCY	\$525.00
PERMIT EXTENSIONS	\$7,090.00
BUILDING PERMITS	\$6,143.48
REQUEST FOR INFORMATION	\$1,200.00
TOTAL BUILDING FEES	\$14,958.48
 FIRE INSPECTIONS	 \$380.00
TRAILER PARK RENEWALS	\$0.00
TOTAL FIRE FEES	\$380.00
 BURNING FEES	 \$35.00
 TOTAL FEES	 \$15,373.48

Police Department
Town of Marlborough

MEMORANDUM

To: Town Board of the Town of Marlborough

From: Chief Cocozza

Date: January 8, 2023



Subject: Activity Summary for the Month of December 2023

Following is a summary of the activity of the Police Department for the month of December 2023

<u>MOTOR VEHICLE ACCIDENT</u>	December 23	Yr. Date 23	December 22	Yr. Date 22
Personal injury	6	52	5	63
Fatal	0	1	1	1
Property Damage	9	213	25	233

Total	15	266	Total	31	330
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SUMMONSES ISSUED

Vehicle and Traffic	60	1258	57	936
Parking	0	12	0	10

COMPLAINT ACTIVITY

Total Blotter Entries	1144	12255	888	13769
Total Arrests	12	281	15	205

TOTAL TELEPHONE CALLS 1087 13924 1901 22

POLICE DEPARTMENT OVERTIME HOURS payroll 26 &1

Full Time Officer Overtime	(see attached)	(see attached)
Full Time Officer Grant O/T	(see attached)	(see attached)
Part Time Officer Overtime	(see attached)	(see attached)
Part Time Officer Gant O/T	(see attached)	(see attached)
Full Time Dispatchers Overtime	8 (\$267) 138.5	16 (\$640) 210.5
Part Time Dispatchers Overtime	24 (\$729) 300.5	67 (\$2010) 278

Police Mileage 13863 130591 12711 122056

Police Department
Town of Marlborough



MEMORANDUM

Activity Summary for the month of December 2023

Page 2.

Police Department Payroll 26 & 1 Regular Hours

	Dec. 23	Yr. Date		Dec. 22	Yr. Date
Full Time Police Officer	1144	132277		1224	13713
Part Time Police Officer	1281.5	14334		972	13070.75
Full Time Dispatcher	488	5242		504	3092
Part Time Dispatcher	300	3718.75		293	6553.5
Traffic Officer	20	600.5		0	501.5

Police Department Fuel Consumption

Police	1218.620	11773.672	1011.571	11950.62
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Use of Force

0-use of force	YTD 1 - use of force
0-deer	YTD 5 - deer
0 - Animal	YTD 1 - animal
0- Hands	YTD 5 - hands
0- Taser	YTD 4- Taser
0 OC spray	YTD 1- OC Spray

0- use of force	
0 – deer	YTD 12- deer
0- Animal	YTD 2-animal
0- Hands	YTD 3- hands
0- Taser	YTD 2- Taser

Civilian Complaints 0

Civilian Complaints 0

Police Officer Overtime (these figures are not exact and are intended for budget use and tracking)
 Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Admin	\$1,315	\$3,233	\$1,918	41%
DARE	\$924	\$4,200	\$3,276	22%
F/T Court	\$496	\$3,052	\$2,556	16%
F/T Holiday *	\$13,336	\$42,335	\$28,999	32%
F/T Investigations	\$4,231	\$8,268	\$4,037	51%
F/T Shift Cover	\$13,405	\$18,197	\$4,792	74%
F/T Training	\$4,780	\$7,367	\$2,587	65%
P/T Court	\$137	\$4,557	\$4,420	3%
P/T Holiday *	\$21,722	\$10,020	(\$11,702)	217%
P/T Investigations	\$5,598	\$7,137	\$1,539	78%
P/T Shift Cover	\$12,709	\$16,604	\$3,895	77%
P/T Training	\$4,690	\$5,412	\$722	87%
F/T Firearms training &laser	\$4,551	\$3,578	(\$973)	127%
P/T Firearms training &Taser	\$4,138	\$7,684	\$3,546	54%
FT Special detail	\$1,237	\$7,156	\$5,919	17%
PT Special Detail	\$2,259	\$7,277	\$5,018	31%
Total	\$95,528	\$156,077	\$60,549	61%
*Holiday	\$35,058	\$52,355	\$17,297	67%

Police Officer Grant Overtime (these figures are not exact and are intended for budget tracking only)
Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Grant Funds				
BUNY (buckle up NY)	\$301	\$750	\$449	40%
DWI (driving while intoxicated)	\$3,696	\$5,000	\$1,304	74%
PTS (police traffic services)	\$2,603	\$2,250	(\$353)	116%

Incident Breakdown By Month Report



Print Date/Time: 01/05/2024 11:20
 Login ID: jvanamburgh.marlpd
 Year: 2023

Marlborough Town Police Department
 ORI Number: NY0555800
 Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Totals												
	#	%	#	%	#	%	#	%	#	%	#	%	#												
7 Digit Call	5	8.9	5	8.9	6	10.7	1	1.8	5	8.9	4	7.1	6	10.7	2	3.6	8	14.3	3	5.4	56				
911 Abandoned	1	3.7	2	7.4	3	11.1	1	3.7	0	0.0	1	3.7	1	3.7	0	0.0	5	18.5	4	14.8	8	29.6	27		
911 Misdial	0	0.0	2	15.4	1	7.7	3	23.1	1	7.7	0	0.0	3	23.1	0	0.0	0	0.0	0	0.0	2	15.4	13		
911 No Voice Call	0	0.0	1	5.0	1	5.0	3	15.0	2	10.0	1	5.0	3	15.0	3	15.0	2	10.0	1	5.0	0	0.0	20		
Abandoned	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	33.3	0	0.0	1	33.3	0	33.3	3		
Accident Personal	4	7.5	4	7.5	6	11.3	1	1.9	2	3.8	3	5.7	4	7.5	7	13.2	6	11.3	8	15.1	2	3.8	6	11.3	53
Accident Property	12	5.6	15	7.0	23	10.8	13	6.1	23	10.8	20	9.4	6	2.8	21	9.9	16	7.5	23	10.8	32	15.0	9	4.2	213
Alarm Burglary	16	6.8	17	7.2	27	11.5	26	11.1	16	6.8	16	6.8	23	9.8	19	8.1	24	10.2	14	6.0	17	7.2	20	8.5	235
Alarm Panic	2	16.7	0	0.0	1	8.3	2	16.7	1	8.3	1	8.3	2	16.7	0	0.0	1	8.3	0	0.0	2	16.7	0	0.0	12
Animal	10	7.5	11	8.3	16	12.0	8	6.0	17	12.8	11	8.3	12	9.0	15	11.3	10	7.5	8	6.0	7	5.3	8	6.0	133
Assault	1	14.3	0	0.0	2	28.6	0	0.0	0	0.0	0	0.0	0	0.0	4	57.1	0	0.0	0	0.0	0	0.0	0	0.0	7
Assist EMS	65	9.2	39	5.5	57	8.1	53	7.5	57	8.1	57	8.1	63	9.0	61	8.7	75	10.7	62	8.8	52	7.4	62	8.8	703
Assist Fire	19	8.4	19	8.4	11	4.9	16	7.1	14	6.2	19	8.4	17	7.6	15	6.7	25	11.1	26	11.6	20	8.9	24	10.7	225
Assist Other	8	13.6	5	8.5	3	5.1	7	11.9	3	5.1	7	11.9	0	0.0	3	5.1	6	10.2	3	5.1	9	15.3	5	8.5	59
ATV Complaint	0	0.0	2	14.3	2	14.3	0	0.0	2	14.3	3	21.4	2	14.3	3	21.4	0	0.0	0	0.0	0	0.0	0	0.0	14
BOLO	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	1
Burglary	0	0.0	0	0.0	0	0.0	1	16.7	2	33.3	0	0.0	1	16.7	0	0.0	0	0.0	1	16.7	1	16.7	6		
Child Abuse	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	1		
Civil Matter	5	22.7	1	4.5	2	9.1	1	4.5	0	0.0	1	4.5	3	13.6	1	4.5	0	0.0	4	18.2	2	9.1	2	9.1	22
Criminal Contempt	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	50.0	1	25.0	1	25.0	4		
Criminal Mischief	3	13.6	0	0.0	4	18.2	4	18.2	1	4.5	3	13.6	1	4.5	1	4.5	1	4.5	1	4.5	2	9.1	22		
Custody Dispute	3	37.5	0	0.0	0	0.0	1	12.5	0	0.0	0	0.0	0	0.0	1	12.5	0	0.0	2	25.0	1	12.5	8		
Disabled Vehicle	2	2.9	5	7.2	3	4.3	3	4.3	6	8.7	6	8.7	2	2.9	9	13.0	6	8.7	9	13.0	4	5.8	14	20.3	69
Disorderly	2	11.1	0	0.0	1	5.6	4	22.2	4	22.2	1	5.6	0	0.0	1	5.6	0	0.0	1	22.2	0	0.0	18		
Dispute	7	8.1	5	5.8	0	0.0	0	0.0	8	9.3	14	16.3	15	17.4	13	15.1	6	7.0	5	5.8	8	9.3	5	5.8	86
Domestic Dispute	17	11.1	11	7.2	8	5.2	11	7.2	14	9.2	8	5.2	9	5.9	12	7.8	15	9.8	17	11.1	14	9.2	17	11.1	153

Incident Breakdown By Month Report



Print Date/Time: 01/05/2024 11:20
 Login ID: iyanamburgh.marlpolc
 Year: 2023

Marlborough Town Police Department
 ORI Number: NY05555800
 Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#
Enon Violation	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0
Erratic Vehicle	9	7.3	8	6.5	7	5.6	9	7.3	13	10.5	14	11.3	8
Error	0	0.0	1	20.0	1	20.0	0	0.0	1	20.0	0	0.0	1
Fight	1	11.1	2	22.2	1	11.1	0	0.0	1	11.1	1	11.1	0
Fire Alarm	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0
Fireworks	1	12.5	0	0.0	0	0.0	0	0.0	1	12.5	6	75.0	0
Foot Patrol	0	0.0	0	0.0	0	0.0	0	0.0	2	40.0	1	20.0	0
Fraud	4	10.5	8	21.1	4	10.5	1	2.6	2	5.3	3	7.9	3
Harassment	3	4.4	4	5.9	9	13.2	7	10.3	2	2.9	12	17.6	3
Identity Theft	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	1
Information	7	9.3	10	13.3	11	14.7	3	4.0	8	10.7	4	5.3	9
Juvenile	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	1
Larceny	7	10.9	2	3.1	4	6.3	4	6.3	7	10.9	6	9.4	2
Local Law	0	0.0	0	0.0	4	80.0	0	0.0	1	20.0	0	0.0	0
Lock Out	3	3.6	5	6.0	3	3.6	3	3.6	11	13.3	9	10.8	10
Lost or Missing	2	7.7	2	7.7	0	0.0	1	3.8	2	7.7	3	11.5	1
Menacing	0	0.0	0	0.0	1	25.0	0	0.0	0	0.0	2	50.0	0
Mental Health Law	0	0.0	1	11.1	3	33.3	0	0.0	1	11.1	0	0.0	0
New Call	2	10.5	2	10.5	0	0.0	0	0.0	1	5.3	8	42.1	0
Noise Complaint	0	0.0	0	0.0	3	6.7	3	6.7	6	13.3	7	15.6	10
Officer Needs	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0
Open Door	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	100.0	0
Police Public	7	11.3	11	17.7	8	12.9	10	16.1	5	8.1	5	8.1	1
Police Station	1	6.3	0	0.0	0	0.0	2	12.5	4	25.0	2	12.5	0
Property Check	626	9.9	526	8.3	485	7.7	530	8.4	645	10.2	368	5.8	508
Property Found	1	4.5	3	13.6	4	18.2	3	13.6	4	18.2	2	9.1	0

Incident Breakdown By Month Report



Print Date/Time: 01/05/2024 11:20
 Login ID: jyamburgh.marlpd
 Year: 2023

Marlborough Town Police Department
 ORI Number: NY0555800
 Incident Type: All

Incident Type	January	February	March	April	May	June	July	August	September	October	November	December	Yearly Totals	
	#	%	#	%	#	%	#	%	#	%	#	%	#	
Property Lost	2	4.4	5	11.1	3	6.7	5	11.1	3	6.7	3	6.7	5	11.1
Property Retrieval	7	28.0	1	4.0	4	16.0	0	0.0	2	8.0	1	4.0	5	45
Psychiatric	1	3.8	0	0.0	3	11.5	2	7.7	4	15.4	4	15.4	0	25
Railroad Incident	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	26
Road Hazard	6	4.5	7	5.3	12	9.0	8	6.0	12	9.0	9	6.8	11	133
Robbery	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	1
School Check	59	8.7	61	9.0	33	4.9	45	6.6	61	9.0	55	8.1	82	12.1
School Incident	5	11.9	8	19.0	2	4.8	5	11.9	8	19.0	2	4.8	0	1
Serve Papers	3	10.0	2	6.7	2	6.7	3	10.0	6	20.0	3	10.0	0	42
Sex Offense	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	30
Shots Fired	1	20.0	0	0.0	1	20.0	0	0.0	2	40.0	1	20.0	0	1
Special Detail	1	2.2	0	0.0	0	0.0	3	6.7	3	6.7	7	15.6	13	45
Suicide or ...	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	1
Suspicious	8	3.9	9	4.4	12	5.9	26	12.7	18	8.8	19	9.3	14	88
Traffic Complaint	4	5.0	6	7.5	7	8.8	11	13.8	11	13.8	5	6.3	3	204
Traffic Stop	105	7.4	171	12.1	99	7.0	98	6.9	91	6.4	141	10.0	182	12.9
Transport	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	1
Trespass	1	4.5	0	0.0	1	4.5	4	18.2	3	13.6	1	4.5	2	45
Unknown Police	1	5.6	0	0.0	4	22.2	3	16.7	1	5.6	1	5.6	0	22
Unwanted Subject	2	33.3	0	0.0	1	16.7	0	0.0	0	0.0	1	16.7	0	18
Vehicle and Traffic	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	25.0	0	6
Vehicle	2	9.1	0	0.0	1	4.5	1	4.5	2	9.1	3	13.6	2	22
Warrant Execution	1	5.6	0	0.0	1	5.6	3	16.7	1	5.6	0	0.0	2	9.1
Water Emergency	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	1	50.0	0	2
Weapons Seizure	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	1
Welfare Check	17	7.3	13	5.6	11	4.7	21	9.0	25	10.7	19	8.2	24	10.3



Incident Breakdown By Month Report

Print Date/Time: 01/05/2024 11:20
Login ID: ivanamburgh.marpd
Year: 2023

Marlborough Town Police Department
ORI Number: NY0555800
Incident Type: All

Total:	1083	8.8	1013	8.3	919	7.5	969	7.9	1133	9.2	906	7.4	1085	8.9	976	8.0	941	7.7	1095	8.9	991	8.1	1144	9.3	12255
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SUPERINTENDENT OF HIGHWAYS

*Town of Marlborough
1650 Route 9W, P.O. Box 305
Milton, New York 12547*



John Alonge
Highway Superintendent

Phone: 845-795-2272 x 6
Fax: 845-795-6037
Cell: 845-849-5549

Supervisor Corcoran
Town Clerk Colleen Corcoran
Town Board Members

Monthly Report for December 2023

We finished cleaning up leaves in our ditch lines and had the flail mower cutting back roadside vegetation in both hamlets. We did road patrols, cleaning catch basins and pipe ends.

On 12/18 we had a severe rainstorm that eroded the road shoulders, damaged drains and created road hazards. The entire week was spent doing wash out repairs, replacing millings, removing debris and temporarily fixing a wash out on Bingham Rd.

We assisted the Water Department with repairing the road due to water main breaks on Jonathan Pl., Berry Rd., and Bloom St.

Met with GPI to go over the plans for the renovations at the Highway Department building. Also met with Crown Castle at the TOMVAC building about their fiber optic services.

Fuel Usage: Gas: 135.401 gal. Diesel: 806.998 gal.

Respectfully submitted,


John Alonge, Highway Superintendent

JA/cm

**WATER SUPERINTENDENT
TOWN OF MARLBOROUGH
1650 ROUTE 9W, PO BOX 305
MILTON, NY 12547**

**CHARLES MUGGEO
WATER SUPERINTENDENT**

**FAX (845) 795-2031
PHONE (845) 795-5100**

DATE: 1/08/2024

**TO: SUPERVISOR SCOTT CORCORAN
TOWN BOARD MEMBERS
TOWN CLERK**

RE: MONTHLY REPORT FOR DECEMBER

Water consumption totaled 13,715,000 gallons, which is a daily usage of 442,322. Compared to last month 15,186,000 gallons, which is a daily usage of 506,200. Compared to a year ago water consumption was 16,341,000 gallons for the month, which is a daily usage of 527,129.

SUMMARY FOR THE MONTH

BILLING: Bills were due at the end of the month. We had to alleviate some of the calls about bills.

CURB BOXES: We had to repair a curb box and stem valves on South St. and one on Birdsall Ave.

METERS: We had to repair 8 meters.

SERVICE LINES: Repaired service line on Main St. and one South Rd. in Milton

VALVES: We had to repair a water valve on South St. and Briarwood Ln.

We also had to repair a road cut from water main breaks on Jonathan Pl., Berry Ln., Bloom St. and on Route 9W with the help of the Highway Dept.

SEWER LINE INSPECTIONS: 1

SERVICE LINE INSPECTIONS: 4

CLOSINGS: 6

MARKOUTS: 45

Gallons of Gas: 225

Gallons of Diesel: 0

Mileage for the month: 1,700

Account Description	Fee Description	Account#	Qty	Local Share
building Dept/ Burn permits	Burn Permits	00-2110	1	35.00
			Sub-Total:	\$35.00
Conservation	Conservation	A1255	2	1.77
			Sub-Total:	\$1.77
Dog Licensing	Male, Neutered	A2544	3	15.00
			Sub-Total:	\$15.00
LANDFILL FEES	T/s Permits	00-2130	2	78.00
LANDFILL FEES	T/s Punch Cards	00-2130	19	1,386.00
			Sub-Total:	\$1,464.00
Misc Fees	Building Fees\Building Dept	00-2110	1	18,169.90
Misc Fees	Fire Fees/Building Dept	00-2110	1	900.00
			Sub-Total:	\$19,069.90
MISC. FEES	Accident Reports	00-1255	8	40.00
MISC. FEES	Bank Fees (NSF)	00-1256	1	25.00
MISC. FEES	Burgular Permits	00-2590	2	40.00
MISC. FEES	Certified Copies	00-1255	7	320.00
MISC. FEES	Foi Requests	00-1255	1	1.50
			Sub-Total:	\$426.50
Park and Rec Fees	Train Station Fee	2001	1	350.00
			Sub-Total:	\$350.00
				Total Local Shares Remitted: \$21,362.17
Amount paid to: NYS Ag. & Markets for spay/neuter program				3.00
Amount paid to: NYS Environmental Conservation				30.23
Total State, County & Local Revenues:	\$21,395.40			Total Non-Local Revenues: \$33.23

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor_____
Date_____
Town Clerk_____
Date

Water Quality Management, Inc.
P.O. Box 655
Marlboro, NY 12542

January 8, 2024

For the month of December 2023, both the Marlboro and Milton Wastewater Treatment Plants complied with all of the SPDES requirements. The following are monthly statistics for both plants;

Marlboro WWTP

- Average Daily Flow = **176,000** gallons per day.
 - (>100% of design capacity.)
- Average BOD removal = **98%**
- Average Suspended Solids removal = **99%**

Milton WWTP

- Average Daily flow = **50,000** gallons per day.
 - (About 91% of design capacity)
- Average BOD removal = **99%**
- Average Suspended Solids removal = **89%**

Both the Marlboro and Milton Treatment Plants operated normally during the month of December without any major changes or events. Please take note that Marlboro exceeded its flow limit for the month and the Milton facility was at 91% capacity. This was due to the several storm events that increased the amount of inflow and infiltration we experience. As these storm events are becoming more frequent and severe, we need to work with the Water/Highway department to actively monitor and improve both collection systems. It is important to reserve the remaining capacity of both Plants for future growth, not unwanted rain water. The average flow for the year 2023 was **126,000** gpd at Marlboro and **35,000** gpd at Milton. These flow rates are consistent with the previous 3 years but are increasing. Overall, both wastewater treatment plants are in good working order but are getting older. If you need any additional information, please do not hesitate to contact me.

Thank you,
Julian Falco
Water Quality Management, Inc.

21 Milton Turnpike
Marlborough, New York, 12547

Town of Marlborough Dog Control

Andrew McKee-Dog Control Officer

Bethany Wager-McKee Deputy Dog Control Officer

Sunday, December 31, 2023

December 2023 Monthly Report

Monthly Report –12/1/2023 through 12/31/2023

Overview:

We received a total of 11 calls this month including 3 calls to service from the Marlborough Police, New York State Police or Ulster County Sheriff.

Responded to 3 active complaints and/or cases which are now closed or resolved

We currently have 2 open case or complaint.

We Impounded 0 stray dogs this month.

0 appearance tickets were issued this month

There were no dog bites reported this month

We have 1 Dangerous Dog case under investigation

2024 is a great year to license your dog ! We have a friendly knowledgeable staff available at our Town Clerks office to assist you with the process. Please call 845-795-5100 for more information. Thank you and remember, All dogs are required by New York State Law to be licensed.

End of report.

December 2023

TOWN OF MARLBOROUGH PLANNING BOARD REVIEW

CHAIR: Chris Brand, MEMBERS: Fred Callo, James Garofalo, Steve Jennison, Cindy Lanzetta, Joe Lofaro, Bob Troncillito,

December 2023 Financial Report	
Application Fees	\$1,550
Escrow Fees	\$16,890.49
Recreation Fees	\$0
Invoices	\$16,608.63

December 4, 2023
Regular Meeting 7:30 PM

Approval of Minutes

The minutes for the November 6, 2023, Meeting were approved unanimously.

Announcements

None

Communications

None

Public Hearings

None

Ongoing Application Review

STRALOW FARM 23-1023
551 Lattintown Rd, Marlboro 108.2-2-45

FINAL SITE PLAN

Technical Comments

1. At the 20 November 2023 Planning Board meeting a plan sheet was provided depicting the entire parcel. The applicants identified that the approval is for the "tiny home".
2. The project is before the Board for a short-term rental under Section 155-32.3. Short term rentals

are limited to 2 guests per bedroom. The number of bedrooms should be identified and limited to that number of guests per bedroom.

3. It was requested that the "tiny home" be labeled as the structure to be utilized by the short-term rental.

4. The applicants have identified that they have an extensive guide book for users of the site.

5. Comments from the Jurisdictional Fire Department were requested regarding access to the short-term rental.

6. Delineation of the required parking was requested. Parking area should be delineated with a permanent stabilized parking area rather than the area delineated on the plans as a grassed parking area,

7. Short term rentals are covered under Section 155-32.3 which has a number of conditions, most of which are under the authority of the Building Department for compliance.

8. The Code Enforcement Department's evaluation of the three residential structures now depicted on the lot should be received. Town Code Chapter 155-12.2 A - Additional Restrictions on Uses states "in all zones other than the C-1 and C-2 Zone, residential use of a lot shall be limited to one single family residence or if density allows one two-family residence on an individual lot". The lot currently contains what appears to be three residential structures, a house, a mobile home and the "tiny house", to be utilized as the short-term rental.

9. A discussion was held regarding sanitary service to the "tiny house" structure. Information pertaining to the sanitary service to the structure should be identified. The applicants identified that human waste is removed from the "tiny house" by their clients. This should be confirmed, whether a compost toilet is utilized or some other form of sanitary waste treatment.

10. The Bulk Table identifies the side-yard as 121 feet, which is for the two-story brick residence. The existing mobile home residence is 111.29 feet which should be the setback identified in the Bulk Table.

11. Short term rentals are a special use which requires a Public Hearing.

Board Actions

The Board reviewed the technical comments noted above. The board discussed whether the existing human waste disposal system meets the UC Board of Health and Town of Marlborough requirements and requested the applicant provide documentation to ensure it does before providing further review.

New Application Review

SLUTSKY AND BOWDREN STR Marlboro
79 Ridge Rd, Marlboro

23-1028 SKETCH MINOR SITE PLAN
108.2-3-28.110

Technical Comments

1. The applicants are proposing the short term rental of the existing structure in the RAG-1 Zoning District. Short term rentals are a special use in the RAG Zone.

2. A schematic copy of a portion of a plan has been submitted. No Bulk Tables or other information has been supplied. The Planning Board should determine if the map as submitted is acceptable for use in the application.

3. Occupancy is limited to two guests per bedroom. Two bedrooms are identified on the application, allowing four guests total. The applicants have provided a registration with Ulster County.

4. Compliance with all sections of Chapter 155-32.3 is required. Majority of these requirements have to do with compliance with Building Department related matters.

5. The applicant has schematically shown parking areas on the submitted 8.5 x 11 photo copy. The Planning Board should determine if an actual site plan should be submitted depicting parking in compliance with Town parking requirements.

6. The application for short term rentals identifies a maximum of five overnight guests. Compliance with short term rental code with two bedrooms only permits four. This should be revised.

7. A Public Hearing is required for special use.

Board Actions

The Board reviewed the technical comments noted above A Public Hearing was scheduled for January 2, 2024.

Special Topics Discussion

The Board agreed to review revised documentation regarding the Lot Line Application for possible adoption at the next regular meeting.

Adjournment

NEXT SCHEDULED MEETING: Monday December 18, 2023

December 18, 2023

Regular Meeting 7:30 PM

Approval of Minutes

The Minutes for the November 20, 2023, and December 4, 2023, meetings were approved unanimously.

Announcements

Member Garaofalo submitted 2 hours of education/training.

Member Lanzetta submitted 4 hours of education/training.

Communications

None

Public Hearings

None

Ongoing Application Review

None

New Application Review

SHARON THOMAS	23-1029	SKETCH LOT LINE
287 Lattintown Rd, Marlboro	108.3.2-34.100, 35.100	

Technical Comments

1. Bulk Table should be modified to show existing and proposed conditions on each lot in addition to the requirements currently shown.
2. Lot 1 contains an existing foundation noted as "under construction". The foundation does not meet the rear yard setback requirements nor the agricultural setback requirements. Review of the Ulster County Parcel Mapper identifies the project site as recently having a mobile home structure on the site.
3. The well depicted on Lot #1 does not appear to meet required separation distances to property lines.
4. The front yard setback on Lot #2 does not meet the minimum required front yard setback. In

accordance with the recent policy of the Planning Board all pre-existing, non-conforming bulk requirements require submission to the ZBA for approval.

Board Actions

The Board discussed existing structures on the site as well as the pool and fire pit indicated on the plans. A motion was passed to refer the application to the ZBA.

Special Topics Discussion

**LYONS SD OLD INDIAN
144 Old Indian Rd, Milton 102.4-1-7.2**

23-1030PC

SKETCH SUBDIVISION

Technical Comments

1. 1. The project proposes an access road which is not consistent with the Town Private Road Specification Town Code Chapter 130-14.16 controls the design standards for private roadways. The roadway does not comply with Section 130-14.16 E (4) "The paved portion of a private road shall not be less than 24 feet in width and shall have, in addition, shoulders three feet in width on both sides of the road, which shoulders shall be compacted to maximum density, and shall also have a three-foot-wide drainage swale adjacent to each shoulder." Town Code Chapter 130-14.16 E(5) "The right-of-way reserved for all private roads shall not be less than 50 feet in width; rights-of-way for culs-de-sac shall not be less than 80 feet in diameter."

2. Section 130-14.17 Interpretation B "The Town Board, after consultation with the Highway Superintendent, shall have the authority to waive or to modify the requirements of these specifications when, in its opinion, all of the following conditions are applicable:

- (1) Unique or peculiar conditions make it impracticable to follow the strict letter of these specifications without causing significant hardship to the property owner;
- (2) Issuing the waiver or modification will not establish precedent which tends to encourage efforts to avoid the standards established in this chapter;
- (3) The waiver or modification is not contrary to interests of public health, safety and welfare; and
- (4) The Town Board shall balance the interests of the public against those of the applicant, and the Town Board must find that the detriment to be suffered by the public, if any, by the granting of the waiver or modification is not greater than the benefit to the applicant in granting the waiver or modification.

3. Section 130-14.17 C states "Where the requested waiver or modification affects a matter pending before, formerly before, or foreseeable to come before the Planning Board, no action shall be taken without providing the Planning Board with opportunity to comment on not less than 30 days' written notice."

4. As the street specifications are not contained within the Zoning Code the above referenced procedure, spelled out in Chapter 130, is the process the applicants must go through as the proposed project does not meet Chapter 130 Street Specifications. A review of the project will be undertaken should the project return to the Planning Board.

Board Actions

The Board discussed fire access and the existing driveway. A question of whether or not the parcels in the proposed are commonly owned or are two separate lots. A motion was passed to refer the project to the Town Board for consideration.

SUBDIVISION / LOT LINE APPLICATION REVISIONS

The Board discussed the newly revised applications. The Board's attorney recommended the revised application be condensed in scope and will provide written comments for the Board to review.

PROPOSED TOWN LAW DISCUSSION

The Board reviewed the newly proposed Resolution #119 and #120 regarding Cannabis Establishments and Ridgeline and Steep Slope Protection. The Board's attorney will compile the discussion and present a preliminary findings report at the next meeting before submitting a final report to the Town Board.

Adjournment

NEXT SCHEDULED MEETING: Tuesday January 2, 2024

Respectfully Submitted,

Chris Brand, Chairman, Town of Marlborough Planning Board