

**THOMAS CORCORAN - BUILDING INSPECTOR**  
**MONTHLY REPORT - BUILDING DEPARTMENT**  
**MONTH OF: JULY 2024**

|                          |           |                       |             |
|--------------------------|-----------|-----------------------|-------------|
| CERTIFICATE OF OCCUPANCY | 3         | STOP WORK ORDER       | 2           |
| REQUEST FOR INFORMATION  | 17        | FIRE CALLS            | 2           |
| TRAILER PARK RENEWALS    | 0         | ORDER TO REMEDY       | 14          |
| BUILDING EXTENSIONS      | 8         | COMPLAINTS            | 39          |
| FIRE INSPECTIONS         | 8         | CLOTHING BIN RENEWALS | 0           |
| <br>TOTAL MILEAGE        | <br>1,593 | <br>TOTAL GAS USAGE   | <br>99 Gals |

**BUILDING PERMITS**

|                       |        |                            |                    |
|-----------------------|--------|----------------------------|--------------------|
| ADDITION / RENOVATION | 3      | POOL / HOT TUB             | 2                  |
| BARN                  | 0      | ROOF                       | 5                  |
| BURNING               | 13     | SHED                       | 6                  |
| CARPORT/GARAGE        | 1      | SIGNS                      | 1                  |
| COMMERCIAL            | 0      | SINGLE FAMILY              | 2                  |
| DECK/STAIRS           | 1      | SOLAR PANELS               | 4                  |
| DEMOLITION            | 1      | TANK INSTALL / REMOVAL     | 2                  |
| ELECTRICAL / HVAC     | 5      | WIRELESS COMMUNICATION     | 0                  |
| FURNACE / BOILER      | 2      | WOOD / PELLET STOVE        | 0                  |
| <br>TOTAL PERMITS     | <br>48 | <br>EST. COST OF BUILDINGS | <br>\$2,253,876.00 |

**FEES COLLECTED**

|                            |                        |
|----------------------------|------------------------|
| CERTIFICATE OF OCCUPANCY   | \$650.00               |
| PERMIT EXTENSIONS          | \$2,951.00             |
| BUILDING PERMITS           | \$12,123.11            |
| REQUEST FOR INFORMATION    | \$3,400.00             |
| <b>TOTAL BUILDING FEES</b> | <b>\$19,124.11</b>     |
| <br>FIRE INSPECTIONS       | <br>\$1,200.00         |
| TRAILER PARK RENEWALS      | \$0.00                 |
| <b>TOTAL FIRE FEES</b>     | <b>\$1,200.00</b>      |
| <br>BURNING FEES           | <br>\$60.00            |
| <br><b>TOTAL FEES</b>      | <br><b>\$20,384.11</b> |

Police Department  
Town of Marlborough

**MEMORANDUM**

To: Town Board of the Town of Marlborough

From: Chief Cocozza

Date: August 12,2024

Subject: Activity Summary for the Month of July 2024



Following is a summary of the activity of the Police Department for the month of June 2024

**MOTOR VEHICLE ACCIDENT**

|                 |              |                   |              |                   |
|-----------------|--------------|-------------------|--------------|-------------------|
| Personal injury | July 24<br>4 | Yr. Date 24<br>24 | July 23<br>4 | Yr. Date 23<br>23 |
| Fatal           | 0            | 0                 | 0            | 1                 |
| Property Damage | 13           | 119               | 6            | 112               |
| Total           | 17           | 143               | Total 10     | 136               |

**SUMMONSES ISSUED**

|                     |    |     |     |     |
|---------------------|----|-----|-----|-----|
| Vehicle and Traffic | 70 | 995 | 178 | 816 |
| Parking             | 7  | 29  | 0   | 9   |

**COMPLAINT ACTIVITY**

|                       |      |      |      |      |
|-----------------------|------|------|------|------|
| Total Blotter Entries | 1409 | 8783 | 1085 | 7108 |
| Total Arrests         | 19   | 133  | 25   | 160  |

**TOTAL TELEPHONE CALLS**

|      |      |      |      |
|------|------|------|------|
| 1241 | 8722 | 1189 | 7746 |
|------|------|------|------|

**POLICE DEPARTMENT OVERTIME HOURS payroll 15 & 16**

|   |                |                 |
|---|----------------|-----------------|
| Full Time Officer Overtime                | (see attached) | (see attached)  |
| Full Time Officer Grant O/T               | (see attached) | (see attached)  |
| Part Time Officer Overtime                | (see attached) | (see attached)  |
| Part Time Officer Gant O/T                | (see attached) | (see attached)  |
| Full Time Dispatchers Overtime 0 (\$0)    | 84.75          | 33.5            |
| Part Time Dispatchers Overtime 24 (\$951) | 88             | 55 (\$1670) 187 |

**Police Mileage**

|       |       |       |       |
|-------|-------|-------|-------|
| 12281 | 88606 | 15095 | 69950 |
|-------|-------|-------|-------|

Police Department  
Town of Marlborough



## MEMORANDUM

Activity Summary for the month of July 2024

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### Police Department Payroll 15 &16 Regular Hours

|                          | July 24 | Yr. Date |  | July 23 | Yr. Date |
|--------------------------|---------|----------|--|---------|----------|
| Full Time Police Officer | 960     | 7620.75  |  | 1280    | 8290     |
| Part Time Police Officer | 913     | 8712.25  |  | 869.5   | 8442     |
| Full Time Dispatcher     | 392     | 3760     |  | 320     | 3146     |
| Part Time Dispatcher     | 456.5   | 2479.5   |  | 372.5   | 2123     |
| Traffic Officer          | 40      | 521.5    |  | 0       | 400.5    |

### Police Department Fuel Consumption

|        |          |          |          |          |
|--------|----------|----------|----------|----------|
| Police | 1095.928 | 8271.637 | 1164.173 | 7283.124 |
|--------|----------|----------|----------|----------|

### Use of Force

1( display)-use of force YTD 0 - use of force  
0- Hands YTD 2 – hands

Civilian Complaints 0

0- use of force  
1- Hands YTD 2- hands  
1-Taser  
Civilian Complaints 0

# Incident Breakdown By Month Report



Print Date/Time: 08/09/2024 11:33  
 Login ID: jvanamburgh.marlpd  
 Year: 2024

Marlborough Town Police Department  
 ORI Number: NY0555800  
 Incident Type: All

| Incident Type     | January | February | March | April | May | June | July | August | September | October | November | December | Yearly Totals |
|-------------------|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|----------|---------------|
|                   | #       | %        | #     | %     | #   | %    | #    | %      | #         | %       | #        | %        | #             |
| 7 Digit Call      | 4       | 18.2     | 2     | 9.1   | 3   | 13.6 | 3    | 13.6   | 3         | 13.6    | 2        | 9.1      | 0             |
| 911 Abandoned     | 5       | 26.3     | 3     | 15.8  | 0   | 0.0  | 3    | 15.8   | 4         | 21.1    | 2        | 10.5     | 0             |
| 911 Misdial       | 1       | 14.3     | 1     | 14.3  | 0   | 0.0  | 1    | 14.3   | 2         | 28.6    | 1        | 14.3     | 0             |
| 911 No Voice Call | 5       | 31.3     | 1     | 6.3   | 2   | 12.5 | 3    | 18.8   | 0         | 0.0     | 1        | 6.3      | 4             |
| 911 Prank Call    | 0       | 0.0      | 0     | 0.0   | 0   | 0.0  | 0    | 0.0    | 0         | 0.0     | 0        | 0.0      | 0             |
| Abandoned         | 0       | 0.0      | 2     | 40.0  | 0   | 0.0  | 1    | 20.0   | 1         | 20.0    | 0        | 0.0      | 1             |
| Accident Personal | 1       | 4.0      | 2     | 8.0   | 3   | 12.0 | 4    | 16.0   | 4         | 16.0    | 6        | 24.0     | 4             |
| Accident Property | 22      | 18.2     | 14    | 11.6  | 17  | 14.0 | 17   | 14.0   | 13        | 10.7    | 23       | 19.0     | 13            |
| Alarm Burglary    | 31      | 20.3     | 13    | 8.5   | 15  | 9.8  | 12   | 7.8    | 32        | 20.9    | 19       | 12.4     | 22            |
| Alarm Panic       | 2       | 22.2     | 1     | 11.1  | 0   | 0.0  | 3    | 33.3   | 2         | 22.2    | 1        | 11.1     | 0             |
| Animal            | 9       | 9.8      | 5     | 5.4   | 9   | 9.8  | 10   | 10.9   | 15        | 16.3    | 26       | 28.3     | 17            |
| Assault           | 0       | 0.0      | 0     | 0.0   | 0   | 0.0  | 0    | 0.0    | 0         | 0.0     | 1        | 1.1      | 0             |
| Assist EMS        | 71      | 16.0     | 47    | 10.6  | 68  | 15.3 | 55   | 12.4   | 61        | 13.7    | 49       | 11.0     | 68            |
| Assist Fire       | 20      | 16.3     | 13    | 10.6  | 8   | 6.5  | 14   | 11.4   | 19        | 15.4    | 18       | 14.6     | 19            |
| Assist Other      | 3       | 10.3     | 2     | 6.9   | 5   | 17.2 | 7    | 24.1   | 2         | 6.9     | 5        | 17.2     | 3             |
| ATV Complaint     | 0       | 0.0      | 0     | 0.0   | 0   | 0.0  | 7    | 46.7   | 3         | 20.0    | 1        | 6.7      | 4             |
| BOLO              | 0       | 0.0      | 0     | 0.0   | 1   | 25.0 | 0    | 0.0    | 2         | 50.0    | 0        | 0.0      | 1             |
| Burglary          | 0       | 0.0      | 0     | 0.0   | 1   | 25.0 | 0    | 0.0    | 1         | 25.0    | 0        | 0.0      | 0             |
| Child Abuse       | 0       | 0.0      | 0     | 0.0   | 0   | 0.0  | 0    | 0.0    | 0         | 0.0     | 1        | 25.0     | 0             |
| Civil Matter      | 3       | 20.0     | 4     | 26.7  | 2   | 13.3 | 0    | 0.0    | 1         | 6.7     | 3        | 20.0     | 2             |
| COPP              | 1       | 100.0    | 0     | 0.0   | 0   | 0.0  | 0    | 0.0    | 0         | 0.0     | 1        | 25.0     | 1             |
| Criminal Contempt | 0       | 0.0      | 0     | 0.0   | 0   | 0.0  | 0    | 0.0    | 0         | 0.0     | 0        | 0.0      | 0             |
| Criminal Mischief | 2       | 20.0     | 3     | 30.0  | 2   | 20.0 | 3    | 30.0   | 0         | 0.0     | 0        | 0.0      | 1             |
| Custody Dispute   | 1       | 14.3     | 1     | 14.3  | 0   | 0.0  | 3    | 42.9   | 0         | 0.0     | 2        | 28.6     | 0             |
| Disabled Vehicle  | 6       | 18.2     | 6     | 18.2  | 4   | 12.1 | 3    | 9.1    | 4         | 12.1    | 5        | 15.2     | 4             |
| Disorderly        | 1       | 9.1      | 1     | 9.1   | 2   | 18.2 | 2    | 18.2   | 1         | 9.1     | 2        | 18.2     | 0             |

# Incident Breakdown By Month Report



Print Date/Time: 08/09/2024 11:33  
 Login ID: jvanamburgh.marlpol  
 Year: 2024

Marlborough Town Police Department  
 ORI Number: NY0555800  
 Incident Type: All

| Incident Type      | January | February | March | April | May | June  | July | August | September | October | November | December | Yearly Totals |
|--------------------|---------|----------|-------|-------|-----|-------|------|--------|-----------|---------|----------|----------|---------------|
|                    | #       | %        | #     | %     | #   | %     | #    | %      | #         | %       | #        | %        | #             |
| Dispute            | 3       | 4.6      | 10    | 15.4  | 10  | 15.4  | 6    | 9.2    | 5         | 7.7     | 20       | 30.8     | 10            |
| Domestic Dispute   | 14      | 17.3     | 14    | 17.3  | 8   | 9.9   | 14   | 17.3   | 7         | 8.6     | 10       | 12.3     | 10            |
| Encon Violation    | 0       | 0.0      | 1     | 100.0 | 0   | 0.0   | 0    | 0.0    | 0         | 0.0     | 0        | 0.0      | 0             |
| Erratic Vehicle    | 10      | 11.2     | 6     | 6.7   | 15  | 16.9  | 12   | 13.5   | 15        | 16.9    | 11       | 12.4     | 17            |
| Error              | 0       | 0.0      | 0     | 0.0   | 0   | 0.0   | 0    | 0.0    | 0         | 0.0     | 0        | 0.0      | 0             |
| Field Interview    | 0       | 0.0      | 0     | 0.0   | 0   | 0.0   | 0    | 0.0    | 0         | 0.0     | 1        | 100.0    | 0             |
| Fight              | 0       | 0.0      | 1     | 16.7  | 1   | 16.7  | 0    | 0.0    | 1         | 16.7    | 1        | 16.7     | 2             |
| Fire Investigation | 0       | 0.0      | 0     | 0.0   | 1   | 100.0 | 0    | 0.0    | 0         | 0.0     | 0        | 0.0      | 0             |
| Fireworks          | 0       | 0.0      | 1     | 11.1  | 0   | 0.0   | 0    | 0.0    | 3         | 33.3    | 2        | 22.2     | 3             |
| Follow Up          | 0       | 0.0      | 0     | 0.0   | 0   | 0.0   | 1    | 100.0  | 0         | 0.0     | 0        | 0.0      | 0             |
| Foot Patrol        | 0       | 0.0      | 0     | 0.0   | 0   | 0.0   | 0    | 0.0    | 0         | 0.0     | 0        | 0.0      | 0             |
| Fraud              | 1       | 4.5      | 4     | 18.2  | 2   | 9.1   | 3    | 13.6   | 6         | 27.3    | 2        | 9.1      | 4             |
| Harassment         | 3       | 12.5     | 6     | 25.0  | 3   | 12.5  | 2    | 8.3    | 6         | 25.0    | 3        | 12.5     | 1             |
| HazMat             | 0       | 0.0      | 1     | 100.0 | 0   | 0.0   | 0    | 0.0    | 0         | 0.0     | 0        | 0.0      | 0             |
| Identity Theft     | 1       | 100.0    | 0     | 0.0   | 0   | 0.0   | 0    | 0.0    | 0         | 0.0     | 0        | 0.0      | 0             |
| Indecent Exposure  | 1       | 100.0    | 0     | 0.0   | 0   | 0.0   | 0    | 0.0    | 0         | 0.0     | 0        | 0.0      | 0             |
| Information        | 1       | 4.8      | 4     | 19.0  | 4   | 19.0  | 2    | 9.5    | 3         | 14.3    | 2        | 9.5      | 5             |
| Juvenile           | 0       | 0.0      | 1     | 33.3  | 0   | 0.0   | 1    | 33.3   | 0         | 0.0     | 1        | 33.3     | 0             |
| Larceny            | 8       | 27.6     | 5     | 17.2  | 4   | 13.8  | 2    | 6.9    | 3         | 10.3    | 4        | 13.8     | 2             |
| Local Law          | 0       | 0.0      | 0     | 0.0   | 0   | 0.0   | 0    | 0.0    | 0         | 0.0     | 0        | 0.0      | 0             |
| Lock Out           | 5       | 10.4     | 10    | 20.8  | 6   | 12.5  | 7    | 14.6   | 7         | 14.6    | 2        | 4.2      | 5             |
| Lost or Missing    | 0       | 0.0      | 1     | 12.5  | 0   | 0.0   | 1    | 12.5   | 2         | 25.0    | 3        | 37.5     | 1             |
| Mental Health Law  | 2       | 40.0     | 1     | 20.0  | 1   | 20.0  | 0    | 0.0    | 0         | 0.0     | 1        | 20.0     | 0             |
| New Call           | 1       | 11.1     | 1     | 11.1  | 3   | 33.3  | 0    | 0.0    | 3         | 33.3    | 1        | 11.1     | 0             |
| Noise Complaint    | 2       | 7.7      | 3     | 11.5  | 1   | 3.8   | 7    | 26.9   | 2         | 7.7     | 7        | 26.9     | 2             |
| Open Door          | 1       | 33.3     | 0     | 0.0   | 0   | 0.0   | 2    | 66.7   | 0         | 0.0     | 0        | 0.0      | 0             |

# Incident Breakdown By Month Report



Print Date/Time: 08/09/2024 11:33  
 Login ID: jyanamburgh..marlpolp  
 Year: 2024



Marlborough Town Police Department  
 ORI Number: NY05555800  
 Incident Type: All

| Incident Type       | January | February | March | April | May | June | July | August | September | October | November | December | Yearly   |
|---------------------|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|----------|----------|
|                     | #       | %        | #     | %     | #   | %    | #    | %      | #         | %       | #        | %        | % Totals |
| Police Public       | 5       | 11.9     | 7     | 16.7  | 3   | 7.1  | 8    | 19.0   | 10        | 23.8    | 6        | 14.3     | 0        |
| Police Station      | 0       | 0.0      | 0     | 0.0   | 1   | 11.1 | 1    | 11.1   | 2         | 22.2    | 4        | 44.4     | 1        |
| Property Check      | 538     | 11.2     | 591   | 12.3  | 597 | 12.4 | 587  | 12.2   | 817       | 17.0    | 683      | 14.2     | 824      |
| Property Found      | 0       | 0.0      | 3     | 30.0  | 3   | 30.0 | 1    | 10.0   | 1         | 10.0    | 1        | 10.0     | 0        |
| Property Lost       | 5       | 19.2     | 4     | 15.4  | 1   | 3.8  | 4    | 15.4   | 2         | 7.7     | 4        | 15.4     | 5        |
| Property Retrieval  | 0       | 0.0      | 1     | 12.5  | 1   | 12.5 | 3    | 37.5   | 1         | 12.5    | 0        | 0.0      | 2        |
| Psychiatric         | 3       | 12.0     | 2     | 8.0   | 2   | 8.0  | 5    | 20.0   | 5         | 20.0    | 3        | 12.0     | 4        |
| Public Safety       | 0       | 0.0      | 0     | 0.0   | 0   | 0.0  | 0    | 0.0    | 1         | 100.0   | 0        | 0.0      | 0        |
| Road Hazard         | 18      | 22.0     | 8     | 9.8   | 13  | 15.9 | 6    | 7.3    | 7         | 8.5     | 13       | 15.9     | 14       |
| School Check        | 74      | 11.1     | 60    | 9.0   | 71  | 10.7 | 88   | 13.3   | 98        | 14.8    | 85       | 12.8     | 150      |
| School Incident     | 2       | 8.7      | 0     | 0.0   | 7   | 30.4 | 4    | 17.4   | 5         | 21.7    | 4        | 17.4     | 1        |
| Serve Papers        | 1       | 7.7      | 1     | 7.7   | 3   | 23.1 | 4    | 30.8   | 0         | 0.0     | 2        | 15.4     | 1        |
| Sex Offense         | 1       | 100.0    | 0     | 0.0   | 0   | 0.0  | 0    | 0.0    | 0         | 0.0     | 0        | 0.0      | 0        |
| Shots Fired         | 0       | 0.0      | 0     | 0.0   | 0   | 0.0  | 1    | 25.0   | 0         | 0.0     | 1        | 25.0     | 2        |
| Sick/Unknown        | 0       | 0.0      | 0     | 0.0   | 0   | 0.0  | 0    | 0.0    | 0         | 0.0     | 0        | 0.0      | 0        |
| Special Detail      | 1       | 4.8      | 5     | 23.8  | 1   | 4.8  | 4    | 19.0   | 2         | 9.5     | 4        | 19.0     | 3        |
| Suspicious          | 11      | 7.1      | 20    | 12.9  | 28  | 18.1 | 23   | 14.8   | 25        | 16.1    | 25       | 16.1     | 16       |
| Traffic Complaint/  | 2       | 3.6      | 6     | 10.7  | 10  | 17.9 | 5    | 8.9    | 8         | 14.3    | 11       | 19.6     | 11       |
| Traffic Stop        | 204     | 15.5     | 224   | 17.1  | 178 | 13.6 | 212  | 16.1   | 243       | 18.5    | 135      | 10.3     | 103      |
| Transport           | 0       | 0.0      | 0     | 0.0   | 1   | 50.0 | 0    | 0.0    | 0         | 0.0     | 1        | 50.0     | 0        |
| Trespass            | 0       | 0.0      | 2     | 28.6  | 1   | 14.3 | 1    | 14.3   | 1         | 14.3    | 1        | 14.3     | 1        |
| Unknown Police      | 1       | 20.0     | 1     | 20.0  | 0   | 0.0  | 0    | 0.0    | 1         | 20.0    | 2        | 40.0     | 0        |
| Unwanted Subject    | 1       | 14.3     | 1     | 14.3  | 2   | 28.6 | 0    | 0.0    | 1         | 14.3    | 1        | 14.3     | 0        |
| Vehicle and Traffic | 0       | 0.0      | 0     | 0.0   | 1   | 25.0 | 0    | 0.0    | 1         | 25.0    | 1        | 25.0     | 0        |
| Vehicle             | 2       | 18.2     | 0     | 0.0   | 0   | 0.0  | 4    | 36.4   | 2         | 18.2    | 2        | 18.2     | 0        |
| Warrant Execution   | 1       | 7.1      | 1     | 7.1   | 2   | 14.3 | 2    | 14.3   | 4         | 28.6    | 2        | 14.3     | 0        |

# Incident Breakdown By Month Report



Print Date/Time: 08/09/2024 11:33  
Login ID: iyanamburgh.marlpd  
Year: 2024

Marlborough Town Police Department  
ORI Number: NY0555800  
Incident Type: All

| Incident Type   | January     |             | February    |             | March       |             | April       |             | May         |             | June        |             | July        |             | August     |            | September |            | October  |            | November |            | December |            | Yearly Totals |            |
|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|------------|------------|-----------|------------|----------|------------|----------|------------|----------|------------|---------------|------------|
|                 | #           | %           | #           | %           | #           | %           | #           | %           | #           | %           | #           | %           | #           | %           | #          | %          | #         | %          | #        | %          | #        | %          | #        | %          | #             | %          |
| Water Emergency | 0           | 0.0         | 1           | 50.0        | 0           | 0.0         | 0           | 0.0         | 1           | 50.0        | 0           | 0.0         | 0           | 0.0         | 0          | 0.0        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 0             | 0.0        |
| Welfare Check   | 21          | 12.6        | 19          | 11.4        | 25          | 15.0        | 17          | 10.2        | 20          | 12.0        | 33          | 19.8        | 23          | 13.8        | 9          | 5.4        | 0         | 0.0        | 0        | 0.0        | 0        | 0.0        | 0        | 0.0        | 0             | 0.0        |
| <b>Total:</b>   | <b>1132</b> | <b>12.4</b> | <b>1148</b> | <b>12.6</b> | <b>1152</b> | <b>12.6</b> | <b>1183</b> | <b>13.0</b> | <b>1489</b> | <b>16.3</b> | <b>1271</b> | <b>13.9</b> | <b>1409</b> | <b>15.5</b> | <b>335</b> | <b>3.7</b> | <b>0</b>  | <b>0.0</b> | <b>0</b> | <b>0.0</b> | <b>0</b> | <b>0.0</b> | <b>0</b> | <b>0.0</b> | <b>9119</b>   | <b>0.0</b> |

**Police Officer Overtime**      ( these figures are not exact and are intended for budget use and tracking)  
 Figures are up to date of last payroll

| Line Item                    | Yr. to Date     | Budgeted         | remaining        | % utilized |
|------------------------------|-----------------|------------------|------------------|------------|
| Admin                        | \$790           | \$3,072          | \$2,282          | 26%        |
| DARE                         | \$1,372         | \$4,431          | \$3,059          | 31%        |
| F/T Court                    | \$343           | \$3,421          | \$3,078          | 10%        |
| F/T Holiday *                | \$8,655         | \$55,175         | \$46,520         | 16%        |
| F/T Investigations           | \$2,931         | \$8,552          | \$5,621          | 34%        |
| F/T Shift Cover              | \$5,503         | \$19,954         | \$14,451         | 28%        |
| F/T Training                 | \$511           | \$14,225         | \$13,714         | 4%         |
| P/T Court                    | \$1,233         | \$5,278          | \$4,045          | 23%        |
| P/T Holiday *                | \$10,861        | \$2,634          | (\$8,227)        | 412%       |
| P/T Investigations           | \$3,844         | \$7,533          | \$3,689          | 51%        |
| P/T Shift Cover              | \$1,556         | \$41,356         | \$39,800         | 4%         |
| P/T Training                 | \$224           | \$6,544          | \$6,320          | 3%         |
| F/T Firearms training &laser | \$0             | \$3,771          | \$3,771          | 0%         |
| P/T Firearms training &Taser | \$0             | \$4,963          | \$4,963          | 0%         |
| FT Special detail            | \$1,068         | \$7,543          | \$6,475          | 14%        |
| PT Special Detail            | \$259           | \$8,093          | \$7,834          | 3%         |
| <b>Total</b>                 | <b>\$39,150</b> | <b>\$196,545</b> | <b>\$157,395</b> | <b>20%</b> |
| <b>*Holiday</b>              | <b>\$19,516</b> | <b>\$57,809</b>  | <b>\$38,293</b>  | <b>34%</b> |

**Police Officer Grant Overtime** ( these figures are not exact and are intended for budget tracking only)  
 Figures are up to date of last payroll

| <b>Line Item</b>                   | <b>Yr. to Date</b> | <b>Budgeted</b> | <b>remaining</b> | <b>% utilized</b> |
|------------------------------------|--------------------|-----------------|------------------|-------------------|
| <b>Grant Funds</b>                 |                    |                 |                  |                   |
| BUNY<br>(buckle up NY)             | \$0                | \$750           | \$750            | 0%                |
| DWI<br>(driving while intoxicated) | \$1,517            | \$5,000         | \$3,483          | 30%               |
| PTS<br>(police traffic services)   | \$436              | \$2,250         | \$1,814          | 19%               |

**SUPERINTENDENT OF HIGHWAYS**

*Town of Marlborough  
1650 Route 9W, P.O. Box 305  
Milton, New York 12547*



**John Alonge**  
Highway Superintendent

**Phone:** 845-795-2272 x 6  
**Fax:** 845-795-6037  
**Cell:** 845-849-5549

Supervisor Corcoran  
Town Clerk Colleen Corcoran  
Town Board Members

**Monthly Report for July 2024**

We completed our paving project for this year. We paved South Rd., St. James Rd., the remaining section of Willow Tree Rd., Van Del Dr., Lillie Ln. and Ridgecrest Rd. We applied millings, topsoil or rip rap stone along the shoulders of the roads. We installed new street name signs on the roads and intersections that were part of the project.

Spent several days prepping the Municipal parking lot at SC Designs on Western Ave. in preparation for the paving project. We assisted Alexander Asphalt with hauling all the blacktop.

On Old Indian Trail we ditched and installed rip rap to help prevent any more washouts. We installed several jersey barriers, painted them and assisted Alexander Asphalt in paving the section that was created to be able to open the road to all traffic, excluding trucks.

We framed out and poured concrete for the new bus stop pad at the Police Station.

For 2 days we sent 3 trucks to the Town of Esopus to help with their paving project.

The mower was out during the month cutting along the roadsides in both hamlets. A crew was out trimming vegetation around street signs.

**Fuel Usage:** Gas: 104.510 gal. Diesel: 1,472.927 gal.

Respectfully submitted,

  
John Alonge, Highway Superintendent

JA/cm

| Account Description                              | Fee Description                           | Account# | Qty | Local Share  |
|--|---|----------|-----|--|
| building Dept/ Burn permits                      | Burn Permits                              | 00-2110  | 1   | 70.00  |
|  |   |          |     | <b>Sub-Total:</b> <b>\$70.00</b>                       |
| Conservation                                     | Conservation                              | A1255    | 6   | 15.78  |
|  |   |          |     | <b>Sub-Total:</b> <b>\$15.78</b>                       |
| Dog Licensing                                    | Female, Spayed                            | A2544    | 13  | 65.00  |
| Dog Licensing                                    | Female, Unspayed                          | A2544    | 1   | 10.00  |
| Dog Licensing                                    | Male, Neutered                            | A2544    | 10  | 50.00  |
| Dog Licensing                                    | Male, Unneutered                          | A2544    | 2   | 20.00  |
|  |   |          |     | <b>Sub-Total:</b> <b>\$145.00</b>                      |
| Highway Fees                                     | Road Cut Fee                              | 2590DA   | 1   | 350.00   |
|  |   |          |     | <b>Sub-Total:</b> <b>\$350.00</b>                      |
| LANDFILL FEES                                    | T/s Permits                               | 00-2130  | 2   | 88.00  |
| LANDFILL FEES                                    | T/s Punch Cards                           | 00-2130  | 20  | 1,548.00   |
|  |   |          |     | <b>Sub-Total:</b> <b>\$1,636.00</b>                    |
| Marriage Lic.                                    | MARRIAGE LICENSE FEE                      | 00-1255  | 2   | 35.00  |
|  |   |          |     | <b>Sub-Total:</b> <b>\$35.00</b>                       |
| Misc Fees  | Building Fees\Building Dept               | 00-2110  | 1   | 16,629.43  |
| Misc Fees  | Fire Fees/Building Dept                   | 00-2110  | 1   | 2,590.00   |
| Misc Fees  | YRP Camp                                  | 00-2025  | 27  | 6,645.00   |
|  |   |          |     | <b>Sub-Total:</b> <b>\$25,864.43</b>                   |
| MISC. FEES                                       | Accident Reports                          | 00-1255  | 21  | 251.50   |
| MISC. FEES                                       | Certified Copies                          | 00-1255  | 5   | 150.00   |
| MISC. FEES                                       | Community Rm. w/ Kitchen                  | 00-2001  | 3   | 1,500.00   |
| MISC. FEES                                       | Community Rm. w/o Kitchen                 | 00-2001  | 2   | 1,300.00   |
| MISC. FEES                                       | Foi Requests                              | 00-1255  | 5   | 50.59  |
| MISC. FEES                                       | Park Fees                                 | 00-2001  | 3   | 1,150.00   |
|  |   |          |     | <b>Sub-Total:</b> <b>\$4,402.09</b>                    |
|  |   |          |     | <b>Total Local Shares Remitted:</b> <b>\$32,518.30</b> |
| Amount paid to:                                  | NYS Ag. & Markets for spay/neuter program |          |     | 32.00  |
| Amount paid to:                                  | NYS Environmental Conservation            |          |     | 574.22   |
| Amount paid to:                                  | State Health Dept. For Marriage Licenses  |          |     | 45.00  |
| <b>Total State, County &amp; Local Revenues:</b> | <b>\$33,169.52</b>                        |          |     | <b>Total Non-Local Revenues:</b> <b>\$651.22</b>       |

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

Water Quality Management, Inc.  
P.O. Box 733  
Marlboro, NY 12542

August 8, 2024

For the month of July 2024, both the Marlboro and Milton Wastewater Treatment Plants complied with all of the SPDES requirements. The following are monthly statistics for both plants;

### **Marlboro WWTP**

- Average Daily Flow = **76,000** gallons per day.
  - (43% of design capacity.)
- Average BOD removal = **95%**
- Average Suspended Solids removal = **98%**

### **Milton WWTP**

- Average Daily flow = **28,000** gallons per day.
  - (About 51% of design capacity)
- Average BOD removal = **99%**
- Average Suspended Solids removal = **96%**

Both the Marlboro and Milton Treatment Plants operated normally during the month of July without any major changes or events. Other than performing routine maintenance and minor repairs, everything at both plants has been running smoothly. We are still waiting on the engineer, Brinnier & Larios, to move forward on the upgrades for the Marlboro treatment plant. These upgrades are becoming increasingly important now that the Bayside development is completed and the Dockside project will be connected in the near future. We will continue to call and check on the status with Dennis but as of now there has been no developments or contact. Overall, both wastewater treatment plants are in good working order but are getting older. If you need any additional information, please do not hesitate to contact me.

Thank you,  
Julian Falco  
Water Quality Management, Inc.

# July 2024

## TOWN OF MARLBOROUGH PLANNING BOARD REVIEW

**CHAIR:** Chris Brand, **MEMBERS:** Fred Callo, James Garofalo, Steve Jennison, Cindy Lanzetta, Joe Lofaro, Bob Troncillito,

### July 2024 Financial Report

|                         |            |
|-------------------------|------------|
| <b>Application Fees</b> | \$900      |
| <b>Escrow Fees</b>      | \$6,154.63 |
| <b>Recreation Fees</b>  | \$0        |
| <b>Invoices</b>         | \$7,258.07 |

**July 15, 2024**  
**Regular Meeting 7:00 PM**

#### Approval of Minutes

The minutes for the June 3, 2024, meeting were approved unanimously.

#### Announcements

None

#### Communications

None

#### Public Hearings

DiVIESTI, Michael and Jennifer  
6-8 DiViesti Dr., Marlboro

23-1026      PUBLIC HEARING      SUBDIVISION  
108.4-7-14

#### Technical Comments

1. Applicant has received Zoning Board of Appeals approval for the bulk deficiencies. A 9 May 2024 letter from the ZBA identifies the variances granted.
2. The Planning Board waived topography for the project based on no new construction proposed. Waiver was granted 5 February 2024 meeting.
3. The Planning Board Attorney's review of the easements was requested. Easements were to be submitted to the Planning Board Attorney. 19 June 2024 letter from the applicant's representative

containing easement documents has been received. Information pertaining to the extinguishment of the access easement should be addressed.

4. The applicants have confirmed the number of lots using the private roadway. a Narrative Report was submitted identifying four tax parcels utilizing Divesti Drive.
5. The Planning Board should address any substantive comments received at the Public Hearing. If no substantive comments are received the Board would be in a position to issue a Negative Declaration for this unlisted action and authorize the Planning Board Attorney to write an approval letter with any appropriate conditions.

### **Board Actions**

The Board opened and closed the Public Hearing with no input from the public. Ongoing issues with the number of proposed lots utilizing a private road were discussed. The applicant was advised to rectify the access issue if they wish to receive approval.

**MARLBORO ON HUDSON**  
Hudson Circle, Marlboro

**24-2006 PUBLIC HEARING SITE PLAN**  
108.12-8-23

### **Technical Comments**

1. The project is generally consistent with the intent of the original designs and approvals. It is recommended that the Planning Board authorize the Planning Board Attorney to prepare a draft SEQRA consistency determination based on the previous Negative Declarations issued for the project.
2. The project requires coverage under the NYSDEC Construction Stormwater Permit. This office will assist in issuing the MS4 Acceptance Form. Copies of the NYSDEC Permit should be received prior to stamping the plans.
3. The requested condominium documents have been submitted to the Planning Board Attorney for review.
4. The Planning Board should address any substantive comments received at the Public Hearing.

### **Board Actions**

The Board opened the Public Hearing and heard concerns from two residents who had issues with drainage and questioned whether or not the applicant was authorized to be completing site work without receiving approvals. The Board voted unanimously to authorize their attorney to draft a Resolution of Approval for the next meeting..

### **Ongoing Application Review**

**ELP SOLAR TRUNCALI**  
335 Bingham Road, Marlboro

**24-2004 SKETCH SITE PLAN**  
108.3-3-21

### **Technical Comments**

1. The applicants have submitted the interconnection agreement between the project and the publicly owned utility. Review of this document should be received from the Planning Board Attorney.
2. A Stormwater Pollution Prevention Plan must be prepared for the project. It is identified that only an Erosion and Sediment Control Plan will be prepared for the project. Based on this office's experience with solar projects, a site specific SWPPP containing both water quantity and water quality control should be implemented on the project.
3. The proposed solar array must follow the NYSDEC Solar Panel Guidance and the Department of Environmental Stormwater Design Guidance for solar installations. (As required by the NYSDEC) the proposed solar panels are not parallel to the contours as identified in the response letter. The response letter states that the panels are generally parallel to the

contours. Review of the site plan shows solar arrays not parallel to the contours.

4. The Department of Environmental Stormwater Guidance for Solar Installations requires additional erosion and sediment control for projects greater than 5-10% and greater than 10% slopes. This document should be evaluated with regards to stormwater management on the site.

5. A decommissioning cost estimate has been provided.

6. The slope analysis identifies large areas of slopes between 10 and 15% within the solar array areas.

7. The applicants have provided a glare study as required by the Town Code. The glare study identifies periods of glare occurring at three of the monitored locations. This glare would be for approximately 15-20 minutes at specified times of the day. The glare study identifies that the landscaping plan will serve to mitigate instances of glare.

8. A landscape plan prepared by Hubbard Land Design has been submitted. The landscape design identifies numerous orchard trees to remain. The landscape plan is supplemented with evergreen species and small shrubs. The plant list should contain the number of each species proposed to be planted. It is noted that the evergreen trees proposed to be planted are 4-5 feet in height. This height appears short based on the ability of the plants to provide screening. The landscape screening is proposed along the northerly property lines and easterly property lines in the vicinity of the neighboring houses.

9. It is unclear if the proposed orchard trees to remain are to be maintained. Issues regarding lack of maintenance of orchard trees can cause pest and disease issues with nearby orchards. In addition, unpruned orchard trees often become unsightly. The Planning Board should discuss the use of the orchard trees and the operation and maintenance of the orchards.

10. Continued coordination with the Jurisdictional Emergency Services should be undertaken. A signoff or comment letter from the emergency services should be provided to the Planning Board.

11. The plans should be submitted to Ulster County Planning based on the recent resubmission. A 239 review should also be submitted to the Town of Newburgh due to proximity to the municipal boundary.

12. Input from the Planning Board regarding the line of sight drawings regarding visual impacts to the project should be addressed. The applicants have identified that rendering/visual simulations will be provided to the Board for review as requested.

13. A no effect finding letter has been received from the Office of Parks, Recreation and Historic Preservation

### **Board Actions**

The Board scheduled a Public Hearing for August 19, 2024.

### **MAZZA 2 LOT SUBDIVISION**

2 Dragotta Road, Marlboro

**24-2007 SKETCH**

108.4-6-5.100, 5.200

**SUBDIVISION**

### **Technical Comments**

1. The project received variances from the Zoning Board of Appeals on 11 July 2024. ZBA variance letter identifies side yard and rear yard property lines.
2. This office has received information that the Town of Marlborough is no longer interested in receiving dedications of land for highway purposes in accordance with the Town Code.
3. Water & sewer and utilities for each lot have been confirmed identifying water and sewer lines to each of the lots.
4. The project requires a Public Hearing. The Public Hearing should be scheduled at the Planning Boards next available date for such hearing.

## **Board Actions**

The Board asked the attorney to provide clarification regarding Technical Comment #2. A written letter of interpretation will be provided to clarify procedural effects of this determination with regard to all future applications. A Public Hearing was scheduled for August 5, 2024.

**BUTTERMILK FALLS RESORT HOTEL**  
220 North Rd., Milton

**24-1019 SKETCH**  
103.1-2-12.100, 12.200

**SITE PLAN**

## **Technical Comments**

1. The Planning Board should confirm that it has accepted Lead Agency for the project.
2. Status of Creighton Manning/Ken Werseted's comments on traffic should be received.
3. A revised SWPPP has been submitted and is under review by this office.
4. Approval by the Office of Parks, Recreation, Historic Preservation of the archeological avoidance situation is outstanding.
5. Comments from the Jurisdictional Fire Department have been received, as well as a letter from the Town Code Compliance Officer. Code Compliance Officer has accepted 15 foot wide fire access roads in coordination with the Jurisdictional Fire Department. Two additional fire hydrants have been added to the plans at locations specified by the Fire Department.
6. The requirements for increased inspections in 303(d) Watersheds is in the NYSDEC SPDES General Permit for Stormwater Discharges- GP- 0-20-001 Part IVCe, for construction sites that directly discharge to one of the 303(d) water bodies listed in Appendix E, or is located in one of the watersheds listed in Appendix C, a qualified inspector shall conduct at least two site inspections every 7 calendar days. The two inspections shall be separated by a minimum of two full calendar days. This information should be incorporated into the SWPPP.
7. The Access Agreement for Tax Lot 12.100 must be provided to the Planning Board's Attorney for review, and must be filed as part of any final approval.
8. In response to previous condition #19, discussions with the Town Board whether they wish to receive this dedication should be undertaken. Recent changes in Town policy may impact the dedication of the roadway.
9. Review of the water systems and sanitary sewer disposal systems must be completed by NYSDEC and Ulster County Health Department as appropriate.
10. The project is a Special Use Permit, a Public Hearing for the project is required.

## **Board Actions**

The Board moved to act as Lead Agency for the project. A Public Hearing was scheduled for August 5, 2024.

## **New Application Review**

None

## **Special Topics Discussion**

None

## **Adjournment**

**NEXT SCHEDULED MEETING: Monday, August 5, 2024**

***Respectfully Submitted,***

***Chris Brand, Chairman, Town of Marlborough Planning Board***