

**THOMAS CORCORAN - BUILDING INSPECTOR**  
**MONTHLY REPORT - BUILDING DEPARTMENT**  
**MONTH OF: NOVEMBER 2024**

CERTIFICATE OF OCCUPANCY	<u>8</u>	STOP WORK ORDER	<u>1</u>
REQUEST FOR INFORMATION	<u>14</u>	FIRE CALLS	<u>1</u>
TRAILER PARK RENEWALS	<u>0</u>	ORDER TO REMEDY	<u>16</u>
BUILDING EXTENSIONS	<u>4</u>	COMPLAINTS	<u>31</u>
FIRE INSPECTIONS	<u>16</u>	CLOTHING BIN RENEWALS	<u>0</u>
 TOTAL MILEAGE	 <u>1,818</u>	 TOTAL GAS USAGE	 <u>113 GALS</u>

**BUILDING PERMITS**

ADDITION / RENOVATION	<u>7</u>	GENERATOR	<u>1</u>
BARN	<u>1</u>	POOL / HOT TUB	<u>1</u>
BURNING	<u>0</u>	ROOF	<u>1</u>
CARPORT/GARAGE	<u>2</u>	SHED	<u>2</u>
COMMERCIAL	<u>1</u>	SINGLE FAMILY	<u>1</u>
DECK/STAIRS	<u>5</u>	SOLAR PANELS	<u>5</u>
DEMOLITION	<u>3</u>	TANK INSTALL / REMOVAL	<u>3</u>
ELECTRICAL / HVAC	<u>6</u>	WIRELESS COMMUNICATION	<u>0</u>
FURNACE / BOILER	<u>3</u>	WOOD / PELLET STOVE	<u>1</u>
 TOTAL PERMITS	 <u>43</u>	 EST. COST OF BUILDINGS	 <u>\$841,244.00</u>

**FEES COLLECTED**

CERTIFICATE OF OCCUPANCY	<u>\$1,400.00</u>
PERMIT EXTENSIONS	<u>\$1,194.50</u>
BUILDING PERMITS	<u>\$6,505.22</u>
REQUEST FOR INFORMATION	<u>\$2,800.00</u>
<b>TOTAL BUILDING FEES</b>	<b><u>\$11,899.72</u></b>
 FIRE INSPECTIONS	 <u>\$990.00</u>
TRAILER PARK RENEWALS	<u></u>
<b>TOTAL FIRE FEES</b>	<b><u>\$990.00</u></b>
 BURNING FEES	 <u>\$0.00</u>
<b>TOTAL FEES</b>	<b><u>\$12,889.72</u></b>

**Police Department  
Town of Marlborough**

**MEMORANDUM**

To: Town Board of the Town of Marlborough  
From: Chief Cocozza  
Date: December 9, 2024  
Subject: Activity Summary for the Month of November 2024



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Following is a summary of the activity of the Police Department for the month of November 2024

<u>MOTOR VEHICLE ACCIDENT</u>	November 24	Yr. Date 24	November 23	Yr. Date 23
Personal injury	2	42	2	46
Fatal	0	0	0	1
Property Damage	25	199	32	204
Total	27	241	34	250

<u>SUMMONSES ISSUED</u>				
Vehicle and Traffic	99	1330	50	1198
Parking	1	40	1	12

<u>COMPLAINT ACTIVITY</u>				
Total Blotter Entries	1229	13882	991	11111
Total Arrests	21	202	25	269

<u>TOTAL TELEPHONE CALLS</u>	1260	13967	1194	12837
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POLICE DEPARTMENT OVERTIME HOURS payroll 23 & 24

Full Time Officer Overtime	(see attached)	(see attached)	
Full Time Officer Grant O/T	(see attached)	(see attached)	
Part Time Officer Overtime	(see attached)	(see attached)	
Part Time Officer Gant O/T	(see attached)	(see attached)	
Full Time Dispatchers Overtime	13 (\$529) 113.75	16.5 (\$654)	130.5
Part Time Dispatchers Overtime	16 (\$480) 136	40 (\$1200)	276.5

<u>Police Mileage</u>	12627	138880	12239	116728
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**Police Department  
Town of Marlborough**



**MEMORANDUM**

**Activity Summary for the month of November 2024**

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**Police Department Payroll 23 & 24 Regular Hours**

	<b>November 24</b>	<b>Yr. Date</b>	<b>November 23</b>	<b>Yr. Date</b>
Full Time Police Officer	960	11524.75	1184	13133
Part Time Police Officer	1294	13417.25	1258	13052.5
Full Time Dispatcher	320	5040	488	4754
Part Time Dispatcher	457	4257	296	3418.75
Traffic Officer	94	825.5	52	580.5

**Police Department Fuel Consumption**

Police	1219.837	11740.826	1012.443	10555.052
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**Use of Force**

0 -use of force YTD 2 - use of force  
1- Hands YTD 3 – hands  
1- Taser YTD 1- Taser

0- use of force  
0- Hands YTD 2- hands  
0Taser

Civilian Complaints 0 .

Civilian Complaints 0

**Police Officer Overtime** ( these figures are not exact and are intended for budget use and tracking)  
 Figures are up to date of last payroll

Line Item	Yr. to Date	Budgeted	remaining	% utilized
Admin	\$889	\$3,072	\$2,183	29%
DARE	\$1,434	\$4,431	\$2,997	32%
F/T Court	\$1,668	\$3,421	\$1,753	49%
F/T Holiday *	\$10,144	\$55,175	\$45,031	18%
F/T Investigations	\$4,183	\$8,552	\$4,369	49%
F/T Shift Cover	\$9,237	\$19,954	\$10,717	46%
F/T Training	\$585	\$14,225	\$13,640	4%
P/T Court	\$1,560	\$5,278	\$3,718	30%
P/T Holiday *	\$13,790	\$2,634	(\$11,156)	524%
P/T Investigations	\$5,118	\$7,533	\$2,415	68%
P/T Shift Cover	\$6,228	\$41,356	\$35,128	15%
P/T Training	\$224	\$6,544	\$6,320	3%
F/T Firearms training & laser	\$3,288	\$3,771	\$483	87%
P/T Firearms training & Taser	\$2,290	\$4,963	\$2,673	46%
FT Special detail	\$2,328	\$7,543	\$5,215	31%
PT Special Detail	\$1,127	\$8,093	\$6,966	14%
<b>Total</b>	<b>\$64,093</b>	<b>\$196,545</b>	<b>\$132,452</b>	<b>33%</b>
*Holiday	\$23,934	\$57,809	\$33,875	41%



## Incident Breakdown By Month Report

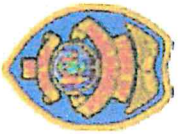


Print Date/Time: 12/06/2024 09:16  
Login ID: jvanamburgh.maripd  
Year: 2024

Marlborough Town Police Department  
ORI Number: NY0556800  
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
7 Digit Call	4	11.4	2	5.7	3	8.6	3	8.6	2	5.7	3	8.6	3	8.6	5	14.3	2	5.7	4	11.4	3	8.6	1	2.9	35
911 Abandoned	5	19.2	3	11.5	0	0.0	3	11.5	4	15.4	2	7.7	0	0.0	4	15.4	0	0.0	4	15.4	1	3.8	0	0.0	26
911 Misdial	1	12.5	1	12.5	0	0.0	1	12.5	2	25.0	1	12.5	1	12.5	0	0.0	1	12.5	0	0.0	0	0.0	0	0.0	8
911 No Voice Call	5	18.5	1	3.7	2	7.4	3	11.1	0	0.0	1	3.7	4	14.8	0	0.0	3	11.1	5	18.5	3	11.1	0	0.0	27
911 Prank Call	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Abandoned	0	0.0	2	25.0	0	0.0	1	12.5	1	12.5	0	0.0	1	12.5	0	0.0	1	12.5	1	12.5	1	12.5	0	0.0	8
Accident Personal	1	2.3	2	4.7	3	7.0	4	9.3	4	9.3	6	14.0	4	9.3	6	14.0	6	14.0	4	9.3	2	4.7	1	2.3	43
Accident Property	22	10.9	14	6.9	17	8.4	17	8.4	13	6.4	23	11.4	13	6.4	13	6.4	15	7.4	27	13.4	25	12.4	3	1.5	202
Alarm Burglary	31	11.8	13	5.0	15	5.7	12	4.6	32	12.2	19	7.3	22	8.4	33	12.6	10	3.8	29	11.1	36	13.7	10	3.8	262
Alarm Panic	2	15.4	1	7.7	0	0.0	3	23.1	2	15.4	1	7.7	0	0.0	1	7.7	2	15.4	1	7.7	0	0.0	0	0.0	13
Animal	9	7.0	5	3.9	9	7.0	10	7.8	15	11.7	26	20.3	17	13.3	8	6.3	8	6.3	11	8.6	10	7.8	0	0.0	128
Assault	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	25.0	2	50.0	0	0.0	0	0.0	0	0.0	1	25.0	4
Assist EMS	71	9.9	47	6.5	68	9.4	55	7.6	61	8.5	49	6.8	68	9.4	82	11.4	64	8.9	82	11.4	61	8.5	12	1.7	720
Assist Fire	20	10.5	13	6.8	8	4.2	14	7.3	19	9.9	18	9.4	19	9.9	27	14.1	9	4.7	18	9.4	24	12.6	2	1.0	191
Assist Other	3	7.1	2	4.8	5	11.9	7	16.7	2	4.8	5	11.9	3	7.1	4	9.5	3	7.1	5	11.9	2	4.8	1	2.4	42
ATV Complaint	0	0.0	0	0.0	0	0.0	7	33.3	3	14.3	1	4.8	4	19.0	1	4.8	3	14.3	2	9.5	0	0.0	0	0.0	21
BOLO	0	0.0	0	0.0	1	14.3	0	0.0	0	0.0	2	28.6	0	0.0	1	14.3	1	14.3	0	0.0	2	28.6	0	0.0	7
Burglary	0	0.0	0	0.0	1	16.7	1	16.7	0	0.0	1	16.7	1	16.7	1	16.7	0	0.0	0	0.0	1	16.7	0	0.0	6
Child Abuse	0	0.0	0	0.0	0	0.0	0	0.0	2	50.0	0	0.0	0	0.0	0	0.0	0	0.0	2	50.0	0	0.0	0	0.0	4
Civil Matter	3	16.7	4	22.2	2	11.1	0	0.0	1	5.6	3	16.7	2	11.1	0	0.0	2	11.1	1	5.6	0	0.0	0	0.0	18
COPP	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Counterfeiting	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Criminal Contempt	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	25.0	0	0.0	1	25.0	1	25.0	0	0.0	1	25.0	4
Criminal Mischief	2	10.5	3	15.8	2	10.5	3	15.8	0	0.0	0	0.0	0	0.0	1	5.3	1	5.3	3	15.8	3	15.8	1	5.3	19
Custody Dispute	1	12.5	1	12.5	0	0.0	3	37.5	0	0.0	0	0.0	2	25.0	0	0.0	1	12.5	0	0.0	0	0.0	0	0.0	8
Disabled Vehicle	6	12.5	6	12.5	4	8.3	3	6.3	4	8.3	5	10.4	4	8.3	4	8.3	2	4.2	5	10.4	3	6.3	2	4.2	48





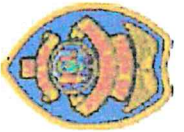
## Incident Breakdown By Month Report



Print Date/Time: 12/06/2024 09:16  
Login ID: jvanamburgh.marlpd  
Year: 2024

Marlborough Town Police Department  
ORI Number: NY0555800  
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Disorderly	1	5.6	1	5.6	2	11.1	2	11.1	2	11.1	1	5.6	2	11.1	2	11.1	3	16.7	1	5.6	1	5.6	0	0.0	18
Dispute	3	2.9	10	9.8	10	9.8	6	5.9	5	4.9	20	19.6	10	9.8	5	4.9	11	10.8	12	11.8	9	8.8	1	1.0	102
Domestic Dispute	14	12.0	14	12.0	8	6.8	14	12.0	7	6.0	10	8.5	10	8.5	10	8.5	12	10.3	8	6.8	9	7.7	1	0.9	117
Encon Violation	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Erratic Vehicle	10	7.8	6	4.7	15	11.6	12	9.3	15	11.6	11	8.5	17	13.2	12	9.3	12	9.3	12	9.3	7	5.4	0	0.0	129
Error	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	2
Field Interview	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	33.3	1	33.3	0	0.0	0	0.0	1	33.3	0	0.0	3
Fight	0	0.0	1	14.3	1	14.3	0	0.0	1	14.3	1	14.3	2	28.6	0	0.0	1	14.3	0	0.0	0	0.0	0	0.0	7
Fire Investigation	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	66.7	0	0.0	3
Fireworks	0	0.0	1	7.7	0	0.0	0	0.0	3	23.1	2	15.4	3	23.1	0	0.0	2	15.4	2	15.4	0	0.0	0	0.0	13
Follow Up	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	2
Foot Patrol	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	66.7	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Forgery	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fraud	1	3.8	4	15.4	2	7.7	3	11.5	6	23.1	2	7.7	4	15.4	1	3.8	0	0.0	2	7.7	1	3.8	0	0.0	26
Harassment	3	7.1	6	14.3	3	7.1	2	4.8	6	14.3	3	7.1	1	2.4	8	19.0	3	7.1	4	9.5	3	7.1	0	0.0	42
HazMat	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Identity Theft	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	33.3	1	33.3	0	0.0	3
Indecent Exposure	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Information	1	2.5	4	10.0	4	10.0	2	5.0	3	7.5	2	5.0	5	12.5	4	10.0	5	12.5	6	15.0	4	10.0	0	0.0	40
Juvenile	0	0.0	1	25.0	0	0.0	1	25.0	0	0.0	1	25.0	0	0.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	4
Larceny	8	21.6	5	13.5	4	10.8	2	5.4	3	8.1	4	10.8	2	5.4	4	10.8	1	2.7	3	8.1	0	0.0	1	2.7	37
Local Law	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	2
Lock Out	5	6.6	10	13.2	6	7.9	6	7.9	7	9.2	7	9.2	2	2.6	11	14.5	11	14.5	7	9.2	4	5.3	0	0.0	76
Lost or Missing	0	0.0	1	7.7	0	0.0	1	7.7	2	15.4	3	23.1	1	7.7	2	15.4	0	0.0	2	15.4	1	7.7	0	0.0	13
Mental Health Law	2	33.3	1	16.7	1	16.7	0	0.0	0	0.0	1	16.7	0	0.0	0	0.0	0	0.0	1	16.7	0	0.0	0	0.0	6
New Call	1	9.1	1	9.1	3	27.3	0	0.0	3	27.3	1	9.1	0	0.0	0	0.0	0	0.0	0	0.0	2	18.2	0	0.0	11



## Incident Breakdown By Month Report

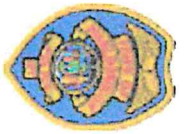


Print Date/Time: 12/06/2024 09:16  
Login ID: jvanamburgh.maripd  
Year: 2024

Marlborough Town Police Department  
ORI Number: NY0555800  
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Noise Complaint	2	3.9	3	5.9	1	2.0	7	13.7	2	3.9	7	13.7	2	3.9	13	25.5	8	15.7	4	7.8	2	3.9	0	0.0	51
Open Door	1	33.3	0	0.0	0	0.0	0	0.0	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Police Public	5	7.0	7	9.9	3	4.2	3	4.2	8	11.3	10	14.1	6	8.5	10	14.1	5	7.0	9	12.7	5	7.0	0	0.0	71
Police Station	0	0.0	0	0.0	1	6.3	1	6.3	2	12.5	4	25.0	1	6.3	0	0.0	3	18.8	2	12.5	2	12.5	0	0.0	16
Property Check	538	7.0	591	7.7	597	7.7	587	7.6	817	10.6	683	8.9	824	10.7	663	8.6	732	9.5	868	11.3	665	8.6	148	1.9	7713
Property Found	0	0.0	3	20.0	3	20.0	1	6.7	1	6.7	1	6.7	1	6.7	1	6.7	0	0.0	3	20.0	1	6.7	0	0.0	15
Property Lost	5	13.2	4	10.5	1	2.6	4	10.5	2	5.3	4	10.5	5	13.2	2	5.3	2	5.3	4	10.5	4	10.5	1	2.6	38
Property Retrieval	0	0.0	1	7.1	1	7.1	3	21.4	1	7.1	0	0.0	2	14.3	2	14.3	2	14.3	2	14.3	0	0.0	0	0.0	14
Psychiatric	3	8.1	2	5.4	2	5.4	5	13.5	5	13.5	3	8.1	4	10.8	3	8.1	1	2.7	2	5.4	7	18.9	0	0.0	37
Public Safety	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Road Hazard	18	16.5	8	7.3	13	11.9	6	5.5	7	6.4	13	11.9	14	12.8	7	6.4	13	11.9	2	1.8	7	6.4	1	0.9	109
School Check	74	7.3	60	5.9	71	7.0	88	8.7	98	9.6	85	8.4	150	14.7	103	10.1	88	8.7	86	8.5	92	9.0	22	2.2	1017
School Incident	2	7.4	0	0.0	7	25.9	4	14.8	5	18.5	4	14.8	1	3.7	0	0.0	1	3.7	1	3.7	2	7.4	0	0.0	27
Serve Papers	1	4.3	1	4.3	3	13.0	4	17.4	0	0.0	2	8.7	1	4.3	2	8.7	6	26.1	1	4.3	2	8.7	0	0.0	23
Sex Offense	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Shots Fired	0	0.0	0	0.0	0	0.0	0	0.0	1	16.7	0	0.0	1	16.7	4	66.7	0	0.0	0	0.0	0	0.0	0	0.0	6
Sick/Unknown	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Special Detail	1	2.2	5	10.9	1	2.2	4	8.7	2	4.3	4	8.7	3	6.5	3	6.5	9	19.6	8	17.4	6	13.0	0	0.0	46
Suspicious	11	4.7	20	8.5	28	11.9	23	9.7	25	10.6	25	10.6	16	6.8	21	8.9	19	8.1	18	7.6	25	10.6	5	2.1	236
Traffic Complaint\	2	2.7	6	8.0	10	13.3	5	6.7	8	10.7	11	14.7	11	14.7	5	6.7	4	5.3	8	10.7	4	5.3	1	1.3	75
Traffic Stop	204	11.4	224	12.5	178	10.0	212	11.9	243	13.6	135	7.6	103	5.8	110	6.2	114	6.4	87	4.9	147	8.2	29	1.6	1786
Transport	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Trespass	0	0.0	2	20.0	1	10.0	1	10.0	1	10.0	1	10.0	1	10.0	0	0.0	1	10.0	1	10.0	0	0.0	1	10.0	10
Unknown Police	1	11.1	1	11.1	0	0.0	0	0.0	0	0.0	1	11.1	2	22.2	2	22.2	1	11.1	1	11.1	0	0.0	0	0.0	9
Unwanted Subject	1	10.0	1	10.0	2	20.0	0	0.0	1	10.0	1	10.0	1	10.0	0	0.0	1	10.0	0	0.0	2	20.0	0	0.0	10
Vehicle and Traffic	0	0.0	0	0.0	1	16.7	0	0.0	1	16.7	1	16.7	1	16.7	0	0.0	0	0.0	2	33.3	0	0.0	0	0.0	6





## Incident Breakdown By Month Report



Print Date/Time: 12/06/2024 09:16  
Login ID: jvanamburgh.maripd  
Year: 2024

Marlborough Town Police Department  
ORI Number: NY0556800  
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Vehicle	2	13.3	0	0.0	0	0.0	4	26.7	2	13.3	2	13.3	0	0.0	1	6.7	2	13.3	1	6.7	0	0.0	1	6.7	15
Warrant Execution	1	4.5	1	4.5	2	9.1	2	9.1	4	18.2	2	9.1	2	9.1	1	4.5	1	4.5	4	18.2	2	9.1	0	0.0	22
Water Emergency	0	0.0	1	50.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Welfare Check	21	8.1	19	7.3	25	9.7	17	6.6	20	7.7	33	12.7	23	8.9	27	10.4	22	8.5	20	7.7	31	12.0	1	0.4	259
Total:	1132	8.0	1148	8.1	1152	8.2	1183	8.4	1489	10.5	1271	9.0	1409	10.0	1235	8.7	1234	8.7	1401	9.9	1229	8.7	248	1.8	14131



**SUPERINTENDENT OF HIGHWAYS**

*Town of Marlborough  
1650 Route 9W, P.O. Box 305  
Milton, New York 12547*



**John Alonge**  
*Highway Superintendent*

**Phone:** 845-795-2272 x 6

**Fax:** 845-795-6037

**Cell:** 845-849-5549

Supervisor Corcoran  
Town Clerk Colleen Corcoran  
Town Board Members

**Monthly Report for November 2024**

This month we started our leaf pick up to clean out the ditch lines and pipe ends throughout the Town.

We continued to install the sanders and prep the trucks for the winter season. On 11/22 all trucks were sent out to treat and plow the roads due to the first rain/snow event.

Several weeks were spent working on the renovations at the Highway & Water Department's building. We dug footings and installed all electric lines that will power up the new building. We have been removing all the interior walls, ceiling tiles and bathrooms for the remodeling. We also transferred all the stored Town files to 3 sea containers which are located in the Highway yard.

We removed the floating dock from the river at Milton Landing for the season.

On 11/1, 11/4 and 11/5 we sent trucks to the Town of Ulster to assist them with their blacktop project.

On 11/7 we assisted the Water Department blacktopping a water main break on Milton Turnpike.

On 11/27 we picked out the Christmas trees for the Library and Police Department's Blue Lighting event at the Police Station.

**Fuel Usage:** Gas: 109.233 gal. Diesel: 1235.510 gal.

Respectfully submitted,

*John Alonge*  
John Alonge, Highway Superintendent

JA/cm

**WATER SUPERINTENDENT  
TOWN OF MARLBOROUGH  
1650 ROUTE 9W, PO BOX 305  
MILTON, NY 12547**

**CHARLES MUGGEO  
WATER SUPERINTENDENT**

**FAX (845) 795-2031  
PHONE (845) 795-5100**

**DATE: 12/09/2024**

**TO: SUPERVISOR SCOTT CORCORAN  
TOWN BOARD MEMBERS  
TOWN CLERK**

**RE: MONTHLY REPORT FOR NOVEMBER**

Water consumption totaled 11,483,000 gallons, which is a daily usage of 382,776  
Compared to last month 13,996,000 gallons, which is a daily usage of 451,000.  
Compared to a year ago water consumption was 15,186,000 gallons for the month, which  
is daily usage of 506,200.

**SUMMARY FOR THE MONTH**

**BILLS:** Bills were mailed out this month. Bills also had to be alleviated. If there are  
problems with bills feel free to contact the Water Dept.

**CURB BOXES:** We had to repair a curb box and stem valves on Western Ave.

**HYDRANTS:** We repaired a fire hydrant on Milton Turnpike.

**METERS:** We are still replacing meters.

**TOWN PARK;** We had to winterize both bathrooms at the park. We also winterized the  
Dog Park and The Milton Dock. We also removed fountains for the winter.

We also assisted with the renovation of our new Water Department Garage. The old  
office had to be removed, everything had to be put in storage.

**SEWER LINE INSPECTIONS: 0**

**SERVICE LINE INSPECTIONS: 0**

**CLOSINGS: 11**

**MARKOUTS: 48**

**Gallons of Gas: 200**

**Gallons of Diesel: 0**

**Mileage for the month: 1500**

Account Description	Fee Description	Account#	Qty	Local Share
building Dept/ Burn permits	Burn Permits	00-2110	1	20.00
			<b>Sub-Total:</b>	<b>\$20.00</b>
Conservation	Conservation	A1255	12	54.45
			<b>Sub-Total:</b>	<b>\$54.45</b>
Dog Licensing	Female, Spayed	A2544	11	55.00
Dog Licensing	Female, Unspayed	A2544	2	20.00
Dog Licensing	Male, Neutered	A2544	11	55.00
Dog Licensing	Male, Unneutered	A2544	1	10.00
			<b>Sub-Total:</b>	<b>\$140.00</b>
LANDFILL FEES	T/s Permits	00-2130	4	653.00
LANDFILL FEES	T/s Punch Cards	00-2130	20	1,278.00
			<b>Sub-Total:</b>	<b>\$1,931.00</b>
Marriage Lic.	MARRIAGE LICENSE FEE	00-1255	3	52.50
			<b>Sub-Total:</b>	<b>\$52.50</b>
Misc Fees	Building Fees\Building Dept	00-2110	1	21,667.07
Misc Fees	Fire Fees/Building Dept	00-2110	1	1,070.00
			<b>Sub-Total:</b>	<b>\$22,737.07</b>
MISC. FEES	Accident Reports	00-1255	13	65.00
MISC. FEES	Certified Copies	00-1255	6	210.00
MISC. FEES	Community Rm. w/o Kitchen	00-2001	1	650.00
MISC. FEES	Foi Requests	00-1255	1	2.50
			<b>Sub-Total:</b>	<b>\$927.50</b>
			<b>Total Local Shares Remitted:</b>	<b>\$25,862.52</b>
Amount paid to:	NYS Ag. & Markets for spay/neuter program			31.00
Amount paid to:	NYS Environmental Conservation			933.55
Amount paid to:	State Health Dept. For Marriage Licenses			67.50
<b>Total State, County &amp; Local Revenues:</b>		<b>\$26,894.57</b>	<b>Total Non-Local Revenues:</b>	<b>\$1,032.05</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date



Water Quality Management, Inc.  
P.O. Box 733  
Marlboro, NY 12542

December 9, 2024

For the month of November 2024, both the Marlboro and Milton Wastewater Treatment Plants complied with all of the SPDES requirements. The following are monthly statistics for both plants;

**Marlboro WWTP**

- Average Daily Flow = **78,000** gallons per day.
  - (**45%** of design capacity.)
- Average BOD removal = **98%**
- Average Suspended Solids removal = **96%**

**Milton WWTP**

- Average Daily flow = **28,000** gallons per day.
  - (About **51%** of design capacity)
- Average BOD removal = **97%**
- Average Suspended Solids removal = **89%**

Both the Marlboro and Milton Treatment Plants operated normally during the month of November without any major changes. At the Marlboro facility, a full-day power outage occurred due to downed power lines on Route 9W. The backup generator operated normally without any disruptions to the treatment process.

Due to the minimal rainfall experienced in both October and November, the flow rates for both plants should be considered a baseline for normal flow, without the inflow and infiltration of rainwater into the collection system. During the month of March 2024, the Marlboro facility exceeded capacity with over 176,000 gallons per day. It is safe to assume that around 50% of flow that month was clean rain water. Addressing our I&I issue will only optimize plant capacity and reduce unnecessary treatment costs. Overall, both wastewater treatment plants are in good working order but are getting older. If you need any additional information, please do not hesitate to contact me.

Thank you,  
Julian Falco  
Water Quality Management, Inc.

21 Milton Turnpike  
Marlborough, New York, 12547

# Town of Marlborough Dog Control

**Andrew McKee-Dog Control Officer**

**Bethany Wager-McKee Deputy Dog Control Officer**

Wednesday, December 4, 2024

**November Monthly Report**

## **Monthly Report –11/1/2024 through 11/30/2024**

### Overview:

We received a total of 8 calls this month including 1 call to service from the Marlborough Police, New York State Police or Ulster County Sherriff.

Responded to 2 active complaints and/or cases which are now closed or resolved

We currently have 1 open case or complaint.

We Impounded 0 stray dogs this month.

0 appearance tickets were issued this month

There were no dog bites reported this month

We have 0 Dangerous Dog cases under investigation

Winter Weather is here !

Please use caution when keeping your pets outdoors !

Thank you, and have a safe, prosperous, and happy New Year !

End of Report

# November 2024

## TOWN OF MARLBOROUGH PLANNING BOARD REVIEW

**CHAIR:** Chris Brand, **MEMBERS:** Fred Callo, James Garofalo, Steve Jennison, Cindy Lanzetta, Joe Lofaro, Bob Troncillito,

November 2024 Financial Report	
Application Fees	\$3,350
Escrow Fees	\$13,500
Recreation Fees	\$2,000
Invoices	\$19,219.37

**November 4, 2024**  
**Regular Meeting 7:00 PM**

### **Approval of Minutes**

The minutes for the October 21, 2024, meeting were approved unanimously. The minutes for the October 7, 2024, meeting were tabled until the next regular meeting..

### **Announcements**

None

### **Communications**

None

### **Public Hearings**

**MADISON SQUARE YORK MARKLE**  
46 Partington Ln, Marlboro

**24-2016**  
108.2-7-25.210

**PUBLIC HEARING**

**SITE PLAN**

### **Technical Comments**

None

### **Board Actions**

The Board opened and closed the Public Hearing. The Board authorized their attorney to draft a Resolution of Approval to be reviewed at the next regular meeting



## **Ongoing Application Review**

**MARLBOROUGH RESORT LATTINTOWN**  
626 Lattintown Rd, Marlboro

**24-2001pc PRELIMINARY**  
102.4-3-8.320, 102.4-2-12, 13, 29

**SITE PLAN**

### **Technical Comments**

1. The applicant identified that the access road from Lattintown Road will be modified 16-foot wide roadway, 10 foot paved 3-foot shoulders. Approval of the Code Enforcement Department and jurisdictional Fire Department should be received regarding the roadway being less than 20 feet for fire access road per NYS Fire Code.
2. Details of the roadway widening should be incorporated into the plan set. Shoulder improvements must identify appropriate design to support loading from anticipated vehicle traffic including delivery trucks and emergency vehicles.
3. The note which states contractors shall coordinate with the Town regarding the access road should be modified. Actual design proposed for the access road should be incorporated into the plans.
4. During the previous Planning Board meeting residents of Ridge Road had a concern regarding staff dorm and locker room structure. Planning board may wish to have the applicant evaluate placing the staff dorm and locker room structure further west on the site and adjusting the parking areas to incorporate additional parking where the staff dorm and locker room are currently proposed. It is noted the distillery use has been relocated from this area previously.
5. Detail design of the proposed drainage swale along the west side of Ridge Road should be provided.
6. The applicant should update the Planning Board with regard to water supply for the project. Status of water district extensions should be addressed. Extension of the water district would require approval from NYSDEC, Ulster County Health Department, and potentially the Town of Newburgh and NYCDEP. Review of the water system by the Towns Water System Engineer Beiner and Larios should be received.
7. A proposed concrete washout area is depicted on Sheet C-160. This concrete washout area is within the NYSDEC regulated adjacent area.
8. The applicant should address the public comments received at the Public Hearing.
9. Sheet C-165 contains a temporary sediment trap. The volume required should be depicted. The method of directing runoff to the sediment trap should be addressed.
10. The solar farm area identifies the installation of flow spreader at the drip edge of each row of solar panels. Details of the flow/level spreader should be incorporated into the plans.
11. Details of the NYSDEC pervious road to the solar arrays should be provided. Gate should be depicted at solar farm access point. Emergency services should have access to the gate.
12. An automatic cantilever gate is depicted on the detail sheet, while a lift gate is labeled on the plans west of the staff housing.
13. Swales along Road M discharge to the NYSDEC regulated adjacent area without benefit any stormwater treatment. The swale along the southside of Road M, appears to discharge across Road M with no culvert or other stormwater features.
14. The infiltration testing results for the test pit in the bioretention area No. 1 should be provided on the plan sheet. Show gravel diaphragm filter strip in bioretention detail Sheet C-541.
15. Confirm grate elevation of 579.2 in the bioretention practice the bottom elevation in the bioretention is 579.0. It is noted that 6 inches of max ponding is permitted. .2 Feet provided.
16. Provide additional deep tests and infiltration testing within Infiltration Basin No. 1 in compliance with NYSDEC Design Guidelines.
17. After additional testing confirms the infiltration rate the applicant is requested to evaluate the reduction in infiltration rates over time in order to utilize conservative infiltration rate.
18. The discharge location for the Infiltration Basin No. 1 secondary outlets and emergency spillway should be addressed.

19. The applicants are requested to address whether a culvert crossing is required under the Ridge Road access drive.
20. Preliminary site plans should provide utility profiles with future submissions.
21. It is noted SWPPP that no 5-acre waiver request is required based on the phasing plan.
22. A Stormwater Facilities Maintenance Agreement will be required to be executed with the Town of Marlborough and filed.
23. The infiltration basin rate is greater than 10 minutes per inch. Confirm pretreatment of at least 50% of the water quality volume is provided.
24. Address the design criteria for the porous pavement practices including filter strips between impervious areas contributing to the practice. Show WQV is provided below the underdrain. Confirm infiltration rate in previous pavement areas.

### **Board Actions**

After discussion of the above technical comments, the Board requested their attorney and engineer work collaboratively to review the Negative Declaration provided by the applicant's representative in order to have an acceptable document for the December 2, 2024 meeting. The Board also authorized their attorney to prepare a Resolution of Conditional Approval for the December 2, 2024, meeting.

**ELP SOLAR TRUNCALI**  
335 Bingham Rd, Marlboro

**24-2004**  
108.3-3-21

**PRELIMINARY**

**SITE PLAN**

### **Technical Comments**

1. The plans have been revised to depict a location of a proposed dry hydrant located off of Bingham Road. Comments from the jurisdiction Fire Department should be received.
2. In response to the Lead Agency circulation the DEC identified that the wetland regulations are proposed to change in January 2025. Wetlands on the site are currently not NYSDEC protected however, DEC warns of potential jurisdiction under Article 24 in 2025.
3. This office and the Planning Board members had concerns regarding the use of orchard trees in the buffer area. Visual simulation shows the orchard trees in a maintained condition. Additional visual simulations have been provided from the rear of the residential property on Bingham Road. The applicants have identified that the orchard trees used for screening purposes will be maintained by the owner of the project and kept pruned and disease free as necessary to remain the health of the trees. The proposed conditions shows Evergreen trees planted. The time frame for the Evergreen trees in the simulation should be identified. The Evergreen trees are at a height significantly above the orchard trees.
4. In response to previous comments the project has identified compliance with NYSDEC 5 April 2018, guidance and Associated Maryland Department of Environment Guidance. Level spreaders have been incorporated within the proposed panel area at a 100-foot maximum spacing to support maintaining sheet flow of the stormwater runoff.
5. The applicant's representative have provided a noise analysis regarding the solar facility. The noise analysis shows compliance with Town of Marlborough Zoning Code 105-3. The minimum distance to a property line from the noise sources is 533 feet. Noted that any receptors are located beyond the property boundaries.
6. A revised SWPPP should be provided. Discussing the use of level spreaders currently proposed.
7. The SWPPP and plans identified limits of disturbance of 21.91 acres. This disturbance will occur in less than 5-acre increments. A phasing plan for the limits of disturbance has been incorporated into the plan set.
8. The SWPPP contains time of year limitations for various work activities. Strict compliance with these shall be required. Compliance with all time of year erosion and sediment control activities should be documented in the weekly reports. Soil restoration techniques identified in Section H of the SWPPP are an important part of the SWPPP and must be undertaken for all disturbed compacted areas.

9. Ground mounted solar energy systems are a special use under Code Section 155-32.21 (3) Special Use Standards.

10. A decommissioning plan must be approved by the Planning Board and Town Board. The Operations and Maintenance Plan should be incorporated to any approvals by reference. Compliance with the Operation and Maintenance Plan throughout the life of the facility is required. Security for the decommissioning plan shall be in a form acceptable to the Town Attorney should be addressed.

### **Board Actions**

The Board authorized their attorney to draft a Resolution of Approval for the December 2, 2024, meeting

### **DOCK ROAD**

103-137 Dock Rd, Marlboro

### **24-2003**

109.1-3-13,14.2,15/108.4-3-29.1

### **SKETCH**

### **SITE PLAN**

### **Technical Comments**

1. The project proposes to utilize a portion of Tax Lot Section 109.1, Block 3, Lot 17.200 for the roadway and sidewalk areas. It is requested the applicants identify easements or lot line changes are proposed to make that portion of the lot part of the project. Zoning variances may be required based on final determination of the use of this lot.

2. Zoning bulk summary chart should be updated depicting front yard setback one and both side yard requires 10 both 25.

3. A demolition plan should be added to the plan set to identify structures to be removed on all lots.

4. A density calculation has been provided identifying 4.12 units per acre. The applicant's representative as requested to evaluate the definition of Net Buildable Area – the gross acreage of a proposed development site less the acreage of land is rated as wetlands, slopes in excess of 25% flood plains, water bodies, and lands otherwise restricted from developments such as by utility easements. The Net Density definition states “a measure of the number of allowed dwelling units per unit of area. It shall be expressed in dwelling units per acre the measure is derived at by dividing the number of allowed dwelling units by the net building area”. The density calculation should be provided utilizing the above definitions. Slope analysis should be provided to subtract area greater than 25% slope from the density calculation. It is noted that “existing” topography is not original topography on the site and is a result of mining activities historically occurring on the property. The proposed project is within the original mining areas and will serve as the final reclamation for the previously impacted areas.

5. Comments from the Water Department and the Towns Water System Engineer regarding water system should be received.

6. L2.00 identifies irrigation proposed. Coordination with the Towns Water Department regarding irrigation systems back flow prevention and metering should be undertaken.

7. An SWPPP has been provided for the project and is under review by this office.

8. The applicants have responded that parking in the vicinity of the club house has been provided to the best extent practical on existing topography. It is identified that a majority of the people using the clubhouse are anticipated to walk from their residences.

9. Plans should be submitted to the jurisdictional Fire Department for review of hydrant locations and access.

10. Sidewalks have been added to the plan at the request of the Planning Board. Sidewalks are located at various locations. Planning Boards comments on locations of sidewalks should be received.

11. This office previously commented regarding several of the structures located in close proximity to Town's existing wastewater treatment facility. Applicant has responded they acknowledge the distance to the wastewater treatment facility. They are in the process of determining if



there are any odors that would cause concern to the residents. The Town's sewer engineers raised similar questions regarding proximity to the Town's sanitary sewer plant.

12. The applicants have identified that electric charging stations maybe provided upon future request.

13. The applicants have identified they met with representative of the School District on 17 October 2024. A bus pickup along Route 9W was identified as the preferred method.

14. The Planning Board authorized the circulation of a Notice of Intent for Lead Agency. This notice was circulated on 25 August 2024. No objections have been received. The Planning Board can now declare Lead Agency status for the SEQRA review.

### **Board Actions**

No official action was taken.

<b>BUTTERMILK FALLS RESORT HOTEL</b>	<b>23-1019</b>	<b>SKETCH</b>	<b>SITE PLAN</b>
220 North Rd, Milton	103.1-2-12.100, 12.200		

### **Technical Comments**

1. The project is before the Board to schedule a second Public Hearing after the adoption of the Negative Declaration.

### **Board Actions**

The Board scheduled a Public Hearing to be held at the December 2, 2024, meeting

<b>OFFICE WAREHOUSE</b>	<b>24-2009pc</b>	<b>SKETCH</b>	<b>SITE PLAN</b>
2021-2025 Route 9W, Milton	103.1-1-2.200		

### **Technical Comments**

1. Confirmation from the Code Enforcement Department as to the use should be received. A "gate keeper" memo should be provided.

2. Ulster County Health Department approval for subsurface sanitary sewer disposal system is required. The applicant's representative have identified that a submission to Ulster County Health Department has been made.

3. NYSDOT approval of the site access driveway is required. The applicant's representative identified that a submission has been made to NYSDOT.

4. An area delineated for stormwater management has been depicted on the plan sheets. Stormwater Pollution Prevention Plan in compliance with the Town of Marlborough and NYSDEC requirements should be submitted.

5. Bulk table information has been updated on the plans.

6. The Planning Board should declare its intent for lead agency. This office will circulate lead agency to other interested involved agencies including the NYSDOT, Ulster County Health Department, Town of Marlborough Water Department, Town of Lloyd and Ulster County Planning. The EAF was filled on the DEC's interactive site. Threatened or endangered species including two Sturgeon have been identified. These species are present in the Hudson River and will not be impacted this project.

7. A landscaping plan has been incorporated into the set. Landscaping plan identifies proposed trees and shrubs. These should be specially identified as to common name and species. Planting details should be added.

8. An emergency vehicle turn out area has been provided.

9. Details of proposed retaining walls should be provided. Fencing and guide rail as appropriate should be addressed.

10. A note should be added to the plans identifying that the building corners should be staked out in the field prior to pouring of foundations as buildings are located at the side and rear yard setbacks.

11. The applicant has identified that an agreement between Central Hudson Gas & Electric and the

- property owner has been provided for crossing of Central Hudson easement.
12. The applicant has confirmed that lighting will be dark sky compliant.
  13. Will blasting be required for site development? This should be addressed.

### **Board Actions**

The Board declared its intent for lead agency for this project.

### **New Application Review**

**Matthew Bernhardt STR**  
351 Old Post Rd, Marlboro

**24-2018**  
108.4-5-11

**SKETCH**

**SITE PLAN**

### **Technical Comments**

1. The application is for a Short Term Rental. Short term rentals are regulated under Section 155-32.3 of the Town Code.
2. The definition of Short Term Rental “the rental by a tenant of all or part of a furnished, self-contained, detached dwelling for a period of 30 days or less (the short term rental unit), fee title to which is owned by the person who i) owns the fee title to and ii) owns a dwelling unit which is next door to or directly across the street from the short term rental until as his or her primary residence (“the owner”). An owner shall not own or have ownership interest in more than two short term rental units in the Town of Marlborough.
3. The applicant may wish to consult with the Building Department regarding the use of habitable space in the attic.
4. The parking spaces must be delineated on the site plan.
5. The zoning district must be identified on the application.
6. Short term rentals are special uses in the Residential Zoning Districts. Special use requires a Public Hearing.

### **Board Actions**

A Public Hearing was scheduled for the December 2, 2024, meeting

### **Special Topics Discussion**

None

### **Adjournment**

**NEXT SCHEDULED MEETING: Monday, December 2, 2024.**

*Respectfully Submitted,*

*Chris Brand, Chairman, Town of Marlborough Planning Board*