

**THOMAS CORCORAN - BUILDING INSPECTOR**  
**MONTHLY REPORT - BUILDING DEPARTMENT**  
**MONTH OF: MAY 2025**

CERTIFICATE OF OCCUPANCY	4	STOP WORK ORDER	1
REQUEST FOR INFORMATION	10	FIRE CALLS	0
TRAILER PARK RENEWALS	1	ORDER TO REMEDY	10
BUILDING EXTENSIONS	2	COMPLAINTS	19
FIRE INSPECTIONS	14	CLOTHING BIN RENEWALS	0

TOTAL MILEAGE	1,146	TOTAL GAS USAGE	65 GAL
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**BUILDING PERMITS**

ADDITION / RENOVATION	8	POOL / HOT TUB	1
BARN	0	ROOF	6
BURNING	27	SHED	1
CARPORT / GARAGE	0	SIGNS	0
DECK/STAIRS	2	SINGLE FAMILY	2
DEMOLITION	1	SOLAR PANELS	4
ELECTRICAL / HVAC	3	TANK INSTALL / REMOVAL	1
FURNACE / BOILER	0	WIRELESS COMMUNICATION	1
GENERATOR	0	WOOD / PELLET STOVE	0

TOTAL PERMITS	57	EST. COST OF BUILDINGS	\$1,404,533.00
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**FEES COLLECTED**

CERTIFICATE OF OCCUPANCY	\$700.00
PERMIT EXTENSIONS	\$500.00
BUILDING PERMITS	\$8,629.69
REQUEST FOR INFORMATION	\$2,000.00
<b>TOTAL BUILDING FEES</b>	<b>\$11,829.69</b>

FIRE INSPECTIONS	\$2,450.00
TRAILER PARK RENEWALS	
<b>TOTAL FIRE FEES</b>	<b>\$2,450.00</b>

<b>BURNING FEES</b>	<b>\$130.00</b>
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<b>TOTAL FEES</b>	<b>\$14,409.69</b>
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**Police Department  
Town of Marlborough**

**MEMORANDUM**

To: Town Board of the Town of Marlborough

From: Chief Coccozza

Date: June 9, 2025

Subject: Activity Summary for the Month of May 2025



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Following is a summary of the activity of the Police Department for the month of May 2025

<u>MOTOR VEHICLE ACCIDENT</u>	May 25	Yr. Date 25	May 24	Yr. Date 24
Personal injury	2	21	4	14
Fatal	0	0	0	0
Property Damage	20	96	13	83
Total	22	117	17	97

<u>SUMMONSES ISSUED</u>				
Vehicle and Traffic	91	348	219	821
Parking	0	28	1	15

<u>COMPLAINT ACTIVITY</u>				
Total Blotter Entries	1484	7277	1489	6103
Total Arrests	25	92	17	94

<u>TOTAL TELEPHONE CALLS</u>	1597	5515	1314	6049
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POLICE DEPARTMENT OVERTIME HOURS payroll 11 & 12

Full Time Officer Overtime	(see attached)	(see attached)
Full Time Officer Grant O/T	(see attached)	(see attached)
Part Time Officer Overtime	(see attached)	(see attached)
Part Time Officer Gant O/T	(see attached)	(see attached)
Full Time Dispatchers Overtime	0 (\$0) 18.25	19.5 (\$793) 80.75
Part Time Dispatchers Overtime	24 (\$1080) 112	16 (\$500) 64

<u>Police Mileage</u>	19925	74199	13297	63551
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**Police Department  
Town of Marlborough**



**MEMORANDUM**

**Activity Summary for the month of May 2025**

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**Police Department Payroll 11 & 12 Regular Hours**

	<b>May 25</b>	<b>Yr. Date</b>	<b>May 24</b>	<b>Yr. Date</b>
Full Time Police Officer	960	4810	1120	5620.75
Part Time Police Officer	1378	6401	1337.25	6427.75
Full Time Dispatcher	320	1600	480	2888
Part Time Dispatcher	536	2381	383.5	1663
Traffic Officer	0	0	98	385.5

**Police Department Fuel Consumption**

Police	1222.213	6297.897	1201.060	6104.175
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**Use of Force**

0 -use of force YTD 0 - use of force  
0- Hands YTD 3 – hands  
0- Taser YTD 0- Taser

0- use of force  
0- Hands YTD 2- hands  
0Taser

Civilian Complaints 0

Civilian Complaints 0



## Incident Breakdown By Month Report



Print Date/Time: 06/06/2025 10:51  
Login ID: jvanamburgh.marlpd  
Year: 2025

Marlborough Town Police Department  
ORI Number: NY0555800  
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
7 Digit Call	4	22.2	6	33.3	2	11.1	4	22.2	2	11.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	18
911 Abandoned	2	15.4	5	38.5	1	7.7	2	15.4	3	23.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	13
911 Misdial	1	12.5	1	12.5	1	12.5	2	25.0	3	37.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
911 No Voice Call	0	0.0	1	12.5	4	50.0	1	12.5	2	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Abandoned	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Accident Personal	4	19.0	4	19.0	8	38.1	3	14.3	2	9.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	21
Accident Property	23	23.2	15	15.2	18	18.2	20	20.2	20	20.2	3	3.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	99
Alarm Burglary	25	21.2	18	15.3	28	23.7	25	21.2	22	18.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	118
Alarm Panic	0	0.0	1	20.0	1	20.0	2	40.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Animal	8	14.0	16	28.1	8	14.0	11	19.3	12	21.1	2	3.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	57
Assault	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Assist EMS	68	19.7	68	19.7	65	18.8	72	20.8	53	15.3	20	5.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	346
Assist Fire	13	18.8	13	18.8	11	15.9	18	26.1	12	17.4	2	2.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	69
Assist Other	2	11.1	5	27.8	3	16.7	4	22.2	3	16.7	1	5.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	18
ATV Complaint	0	0.0	1	33.3	1	33.3	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
BOLO	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Burglary	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Child Abuse	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Civil Matter	2	18.2	2	18.2	1	9.1	1	9.1	2	18.2	3	27.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	11
Criminal Contempt	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Criminal Mischief	3	27.3	2	18.2	1	9.1	4	36.4	1	9.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	11
Custody Dispute	1	16.7	0	0.0	3	50.0	2	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Disabled Vehicle	10	38.5	8	30.8	2	7.7	3	11.5	3	11.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	26
Disorderly	0	0.0	3	75.0	0	0.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Dispute	6	18.2	7	21.2	4	12.1	9	27.3	7	21.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	33
Domestic Dispute	21	30.0	15	21.4	14	20.0	10	14.3	9	12.9	1	1.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	70



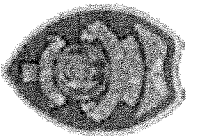
## Incident Breakdown By Month Report



Print Date/Time: 06/06/2025 10:51  
Login ID: jvanamburgh.maripd  
Year: 2025

Marlborough Town Police Department  
ORI Number: NY0555800  
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Erratic Vehicle	10	22.7	4	9.1	11	25.0	9	20.5	8	18.2	2	4.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	44
Eviction	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Field Interview	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fight	0	0.0	0	0.0	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Fire Investigation	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fireworks	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Foot Patrol	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Fraud	5	38.5	2	15.4	3	23.1	3	23.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	13
Harassment	5	33.3	1	6.7	6	40.0	1	6.7	2	13.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	15
Identity Theft	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Indecent Exposure	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Information	2	10.0	4	20.0	5	25.0	3	15.0	4	20.0	2	10.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	20
Juvenile	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Larceny	5	31.3	4	25.0	1	6.3	3	18.8	2	12.5	1	6.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	16
Local Law	0	0.0	1	25.0	2	50.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Lock Out	10	26.3	4	10.5	9	23.7	7	18.4	8	21.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	38
Lost or Missing	0	0.0	1	50.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Medical Alarm	0	0.0	0	0.0	0	0.0	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Mental Health Law	0	0.0	1	20.0	1	20.0	1	20.0	2	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
New Call	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Noise Complaint	0	0.0	1	7.7	1	7.7	5	38.5	6	46.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	13
Open Door	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Police Public	3	13.0	3	13.0	6	26.1	5	21.7	6	26.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	23
Police Station	0	0.0	2	66.7	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Property Check	895	18.4	802	16.5	1073	22.0	915	18.8	996	20.5	186	3.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4867
Property Found	0	0.0	0	0.0	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2



## Incident Breakdown By Month Report



Print Date/Time: 06/06/2025 10:51  
Login ID: jvananburgh.marlpd  
Year: 2025

Marlborough Town Police Department  
ORI Number: NY0555800  
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Property Lost	3	15.0	4	20.0	3	15.0	3	15.0	5	25.0	2	10.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	20
Property Retrieval	3	50.0	1	16.7	1	16.7	1	16.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Psychiatric	2	12.5	2	12.5	5	31.3	4	25.0	3	18.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	16
Public Service	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Road Hazard	10	21.3	5	10.6	15	31.9	5	10.6	11	23.4	1	2.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	47
School Check	118	26.7	98	22.2	86	19.5	71	16.1	61	13.8	8	1.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	442
School Incident	6	54.5	1	9.1	0	0.0	0	0.0	3	27.3	1	9.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	11
Serve Papers	0	0.0	2	20.0	0	0.0	5	50.0	1	10.0	2	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	10
Sex Offense	2	50.0	1	25.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Shots Fired	0	0.0	0	0.0	1	33.3	0	0.0	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Special Detail	13	26.0	7	14.0	13	26.0	8	16.0	7	14.0	2	4.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	50
Suspicious	31	27.4	12	10.6	18	15.9	29	25.7	17	15.0	6	5.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	113
Traffic Complaint/	10	11.9	30	35.7	12	14.3	11	13.1	17	20.2	4	4.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	84
Traffic Stop	93	16.4	103	18.2	137	24.2	86	15.2	124	21.9	23	4.1	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	566
Transport	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Trespass	0	0.0	1	12.5	1	12.5	4	50.0	2	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Unknown Police	0	0.0	1	20.0	1	20.0	2	40.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Unwanted Subject	0	0.0	1	33.3	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Vehicle and Traffic	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Vehicle	4	33.3	2	16.7	2	16.7	0	0.0	4	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	12
Warrant Execution	3	37.5	1	12.5	3	37.5	1	12.5	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	8
Water Emergency	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Welfare Check	26	22.6	16	13.9	26	22.6	17	14.8	22	19.1	8	7.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	115
Total:	1453	19.2	1314	17.4	1624	21.5	1402	18.5	1484	19.6	282	3.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	7559

**Police Officer Overtime**

( these figures are not exact and are intended for budget use and tracking)  
 Figures are up to date of last payroll

<b>Line Item</b>	<b>Yr. to Date</b>	<b>Budgeted</b>	<b>remaining</b>	<b>% utilized</b>
Admin	\$886	\$3,229	\$2,543	21%
DARE	\$1,770	\$4,656	\$2,886	38%
F/T Court	\$0	\$6,243	\$6,243	0%
F/T Holiday *	\$6,218	\$53,652	\$47,434	12%
F/T Investigations	\$1,047	\$9,364	\$8,317	11%
F/T Shift Cover	\$2,054	\$21,849	\$19,795	9%
F/T Training	\$0	\$8,419	\$8,419	0%
P/T Court	\$406	\$7,401	\$6,995	5%
P/T Holiday *	\$10,537	\$3,943	(\$6,594)	267%
P/T Investigations	\$1,911	\$7,915	\$6,004	24%
P/T Shift Cover	\$5,302	\$27,719	\$22,417	19%
P/T Training	\$0	\$8,194	\$8,194	0%
F/T Firearms training & taser	\$304	\$7,814	\$7,510	4%
P/T Firearms training & Taser	\$1,019	\$11,174	\$10,155	9%
FT Special detail	\$100	\$9,419	\$9,319	1%
PT Special Detail	\$135	\$8,644	\$8,509	2%
<b>Total</b>	<b>\$31,489</b>	<b>\$197,635</b>	<b>\$166,146</b>	<b>16%</b>
*Holiday	\$16,755	\$57,595	\$40,840	29%

**Police Officer Grant Overtime** ( these figures are not exact and are intended  
 Figures are up to date of last payroll

<b>Line Item</b>	<b>Yr. to Date</b>	<b>Budgeted</b>	<b>remaining</b>	<b>% utilized</b>
Grant Funds				
BUNY (buckle up NY)	\$0	\$614	\$614	0%
DWI (driving while intoxicated)	\$1,208	\$7,000	\$5,792	17%
PTS (police traffic services)	\$539	\$2,948	\$2,409	18%



**SUPERINTENDENT OF HIGHWAYS**

*Town of Marlborough  
1650 Route 9W, P.O. Box 305  
Milton, New York 12547*



**John Alonge**  
*Highway Superintendent*

**Phone:** 845-795-2272 x 6  
**Fax:** 845-795-6037  
**Cell:** 845-849-5549

Supervisor Corcoran  
Town Clerk Colleen Corcoran  
Town Board Members

**Monthly Report for May 2025**

This month we continued sweeping all roads throughout both hamlets. We swept Western Ave. for the Memorial Day Parade. Our mowers were cutting back all the road shoulders. We started the yearly herbicide applications. Several days were spent ditching South St., Ridge Rd., Lyons Ln. and Idlewild Rd.

We finished paving and fixing shoulders with topsoil and millings on Riverwood Dr., Hudson Bluff Circle, Hudson Bluff Dr. and Sanda Dr.

On 5/5 we sent 3 trucks to the Town of Lloyd to assist with their paving project.

We moved into our new office and returned the portable offices we were using. We helped the Ambulanz move into their new office. We continued to work on the renovation, installing new cabinets, locks, and organizing our equipment. A few days were spent repairing the septic field. New curbs were formed and installed around the building.

Several days were spent cleaning trucks and installing Hometown Hero banners on trailers that were used in the Memorial Day Parade. It was an honor to display all the banners of the men and women who fought for our freedom.

**Fuel Usage: Gas:** 20.242 gal.      **Diesel:** 915.561 gal.

Respectfully submitted,

John Alonge, Highway Superintendent

JA/cm

**WATER SUPERINTENDENT  
TOWN OF MARLBOROUGH  
1650 ROUTE 9W, PO BOX 305  
MILTON, NY 12547**

**CHARLES MUGGEO  
WATER SUPERINTENDENT**

**FAX (845) 795-2031  
PHONE (845) 795-5100**

**DATE: 6/09/2025**

**TO: SUPERVISOR SCOTT CORCORAN  
TOWN BOARD MEMBERS  
TOWN CLERK**

**RE: MONTHLY REPORT FOR MAY**

Water consumption totaled 13,032,000 gallons, which is a daily usage 420,709.  
Compared to last month 11,912,000 gallons, which is a daily usage of 397,066.  
Compared to a year ago water consumption was 14,945,000 gallons for the month, which is daily usage of 482,000.

**SUMMARY FOR THE MONTH**

**BILLS:** We mailed out bills and we also mailed out Water Quality Report for 2024. We had to alleviate many water bills this billing period.

**CURB BOXES:** We had to repair a curb box and stem valves on Western Ave.

**METERS:** We replaced 15 meters because of battery failure.

**SERVICE LINES:** Repaired service lines on Vin Rose and Milton Turnpike.

**SEWER:** We had to flush out an 8 inch sewer main on Jackson Ave. We also had to repair a service lateral on Jackson Ave.

**TOWN BUILDING:** We repaired and installed a new leach field at our new renovated Town Building. We also renovated our old shop and office.

**WATER MAINS:** We repaired watermain cuts on the roads.

**SEWER LINE INSPECTIONS:** 0

**SERVICE LINE INSPECTIONS:** 1

**CLOSINGS:** 6

**MARKOUTS:** 35

**Gallons of Gas:** 200

**Gallons of Diesel:** 0

**Mileage for the month:** 1,775

Account Description	Fee Description	Account#	Qty	Local Share
Conservation	Conservation	A1255	9	19.88
			<b>Sub-Total:</b>	<b>\$19.88</b>
Dog Licensing	Female, Spayed	A2544	8	40.00
Dog Licensing	Male, Neutered	A2544	7	35.00
Dog Licensing	Male, Unneutered	A2544	1	10.00
			<b>Sub-Total:</b>	<b>\$85.00</b>
General Fund	Water Service	SW.2655.000	1	3,000.00
			<b>Sub-Total:</b>	<b>\$3,000.00</b>
Highway Fees	Road Cut Fee	2590DA	1	350.00
			<b>Sub-Total:</b>	<b>\$350.00</b>
LANDFILL FEES	T/s Permits	00-2130	2	176.00
LANDFILL FEES	T/s Punch Cards	00-2130	24	2,142.00
			<b>Sub-Total:</b>	<b>\$2,318.00</b>
Marriage Lic.	MARRIAGE LICENSE FEE	00-1255	6	105.00
			<b>Sub-Total:</b>	<b>\$105.00</b>
Misc Fees	Building Fees\Building Dept	00-2110	1	12,365.84
Misc Fees	Fire Fees/Building Dept	00-2110	1	3,565.00
Misc Fees	YRP Camp	00-2025	22	12,675.00
Misc Fees	YRP Zumba	00-2025	2	250.00
			<b>Sub-Total:</b>	<b>\$28,855.84</b>
MISC. FEES	Accident Reports	00-1255	12	60.00
MISC. FEES	Certified Copies	00-1255	10	160.00
MISC. FEES	Community Rm. w/ Kitchen	00-2001	3	1,800.00
MISC. FEES	Community Rm. w/o Kitchen	00-2001	3	1,500.00
MISC. FEES	Foi Requests	00-1255	7	24.50
MISC. FEES	Park Fees	00-2001	1	450.00
MISC. FEES	Vendor	00-2001	1	200.00
			<b>Sub-Total:</b>	<b>\$4,194.50</b>
Park and Rec Fees	Train Station Fee	2001	2	675.00
			<b>Sub-Total:</b>	<b>\$675.00</b>

Account Description	Fee Description	Account#	Qty	Local Share
			<b>Total Local Shares Remitted:</b>	<b>\$39,603.22</b>
Amount paid to:	NYS Ag. & Markets for spay/neuter program			18.00
Amount paid to:	NYS Environmental Conservation			340.12
Amount paid to:	State Health Dept. For Marriage Licenses			135.00
<b>Total State, County &amp; Local Revenues:</b>		<b>\$40,096.34</b>	<b>Total Non-Local Revenues:</b>	<b>\$493.12</b>

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Colleen Corcoran Town Clerk, Town of Marlborough during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

Water Quality Management, Inc.  
P.O. Box 733  
Marlboro, NY 12542

June 4, 2025

For the month of May 2025, both the Marlboro and Milton Wastewater Treatment Plants complied with most of the SPDES requirements. The following are monthly statistics for both plants;

**Marlboro WWTP**

- Average Daily Flow = **187,000** gallons per day.
  - (**107%** of design capacity.)
- Average BOD removal = **96%**
- Average Suspended Solids removal = **95%**

**Milton WWTP**

- Average Daily flow = **43,000** gallons per day.
  - (About **78%** of design capacity)
- Average BOD removal = **98%**
- Average Suspended Solids removal = **93%**

Both the Marlboro and Milton Treatment Plants operated normally during the month of May without any major changes or events. Please note that the Marlboro facility exceeded its flow capacity of 175,000 gpd. This is due to the collection system having higher than normal amounts of Inflow and Infiltration. This is an issue that will only worsen overtime and needs to be addressed. A visual investigation at each manhole after a significant rainfall event could provide crucial information regarding what sections of pipe and/or manhole basins need repairs. We would be more than happy to assist the Water or Highway department in coordinating field investigations. During the month of May the DEC visited both plants for our yearly inspections. Both treatment plants were considered satisfactory with no reported issues. Overall, both wastewater treatment plants are in good working order but are getting older. If you need any additional information, please do not hesitate to contact me.

Thank you,  
Julian Falco  
Water Quality Management, Inc.

# May 2025

## TOWN OF MARLBOROUGH PLANNING BOARD REVIEW

**CHAIR:** Chris Brand, **MEMBERS:** Fred Callo, Steve Jennison, John LaMela, Cindy Lanzetta, Joe Lofaro, Bob Troncillito,

May 2025 Financial Report	
Application Fees	\$1,600
Escrow Fees	\$6,100
Recreation Fees	\$0
Invoices	\$14,233.49

**May 5, 2025**

**Preliminary Conference/Joint Meeting:**

**6:30 PM**

**Dock Road**

**24-2003**

**SKETCH**

**SITE PLAN**

103-137 Dock Rd, Marlboro

109.1-3-13,14.2,15/108.4-3-29.1

**Technical Comments**

Part 1

1. All infiltration tests must be performed in accordance with the NYSDEC Stormwater Design Manual and must be witnessed by a representative of the Town. The amount of required soil tests is shown in Appendix D, Table D.1 of the NYSDEC Stormwater Design Manual. The soil tests must be performed and witnessed by the Town before the SWPPP can be approved.
2. Show how the proposed stormwater basins meet the NYSDEC's pretreatment requirements.
3. Provide level spreaders at the proposed pipe outlets that meet the NYS Standards and Specifications for Erosion and Sediment Control. Note that level spreaders cannot be placed on steep slopes, such as the outlet from DMH B-23.
4. Revise the limits of disturbance to go around Storm Trap A2.
5. The applicant's engineer has stated the owner will request a 5 acre waiver. The plans must show a phasing plan showing how the amount of disturbance is being limited to the greatest extent feasible.
6. Infiltration basins Storm Trap B, Storm Trap A1 and the drywells in Area E appear to be on slopes of over 15%. The 2024 NYSDEC requires all infiltration basins to be on slopes of less than 15% unless a slope stability analysis is performed by a qualified geotechnical engineer.
7. Callout the model of Vortech to be used for pretreatment to the proposed infiltration basins.

Show that the proposed pretreatment system meets the required amount pretreatment volume for each proposed basin.

8. Applicant's engineer to show on the plans and in the SWPPP report the type of pretreatment to be used for the proposed drywells.
9. Call out the names and inverts on all the proposed stormwater manholes, see the manholes downstream of A-8.
10. Call out the drywells to the west of catch basin E-7.
11. Once the SWPPP has been revised further comments may be required.

## Part 2

1. A revised SWPPP has been submitted received 26 March 2025. Revised SWPPP is under review by this office.
2. Status of NYSDOT review of the access drive should be addressed with the Planning Board. The project access drive is located very close to the 9W Dock Road intersection. Comments from the Towns Traffic Consultant, Creighton Manning should be received.
3. The project now involves lot line change plans and applications should be submitted for the lot line changes. A lot line change/consolidation survey should be included in the plan set.
4. An interpretation letter dated 8 January 2025, authored by the Building Inspector has been received regarding the usable area and steep slopes.
5. The project has been revised since the original submissions, which now includes 106 units previously the Planning Board was reviewing a 103-unit project.
6. Comments from the Water Department and the Towns Water System Engineer, Brinnier and Larios regarding the water system should be received. The applicants have identified that a submission to the Water Department and Towns Engineer will be made under separate cover. Copies of this should be submitted to the Planning Board as Lead Agency.
7. Comments from the jurisdictional Fire Department should be received. Comments regarding the gated access points should also be received. Access control pursuant to the jurisdictional Fire Departments policies should be incorporated into the plans. A review of all hydrant locations should be received.
8. The Planning Board previously discussed walkways within the project. Continued discussions with the Planning Board and developer should be undertaken regarding sidewalks within the project.
9. This office continues to have a concern with proximity of the project to the Town of Marlborough sewage treatment plant. The Planning Board Attorney is requested to evaluate whether information can be included in the deeds identifying the proximity to the sewage treatment plant and holding the Town of Marlborough harmless for any issues regarding noise and odors from the facility.
10. The applicants have submitted a Visual Analysis from the view points across the Hudson River and the Marlborough Trail property located south of the parcel. The Planning Board should evaluate materials submitted with regard to visual impacts.
11. The applicant's counsel has responded to various letters from residences and environmental groups. The Planning Boards Attorney comments regarding the applicant's counsel which stated "for the Planning Board to require an EAF at least one significant adverse impact needs to be identified. Part 617 7A1 identifies the Lead Agency must determine that the action may include the potential for at least one significant adverse environmental act". The regulation goes on under A2 "to determine that an EIS will not be required for action, the Lead Agency must determine that there will be no adverse environmental impacts or that the identified adverse impacts will not be significant". The Planning Board as Lead Agency must review the project and evaluate potential environmental impacts utilizing Part II of the Full Environmental Assessment Form. This review has not been taken to date. The Planning Board may at this meeting or future meeting evaluate the Part II EAF with regard to identifying any moderate to large impacts.

12. A review of the landscape plan depicts landscaping along the property boundary with the Town STP parcel. Site grading is depicted to the property line with the landscaping that does not surround the entire parcel. In addition, the plans contain notes that says existing woody vegetation to remain on the Town owned parcel. This is outside the control of the applicant.
13. The applicants should confirm that all landscape plants are native species.
14. The applicants have identified that no odor complaints are known from the sewage treatment plant at this time. The sewage treatment plant is operating below design capacity.
15. The Planning Board should review the internal landscaping. The internal landscaping generally consists of street trees at least spaced generally 60 to 80 feet apart. Minor other plantings occur in several locations. The Planning Board should evaluate whether a more robust landscaping plan should be developed. No landscaping is proposed to the rear of any of the multi-family structures.
16. Plans should address landscaping and stabilization of steep slopes along the northern property line.
17. All lighting should be confirmed to dark sky compliant standards.
18. Retaining walls will require stamped design plans submitted to the Building Department.
19. A Stormwater Facilities Maintenance Agreement must be executed with the Town and filed with the County Clerk's Office. Stormwater Facilities Maintenance Agreement is utilized to assure long-term operation and maintenance of the stormwater facilities on the site.
20. Drop manhole detail depicts an internal drop manhole. Sewer Departments comments regarding the use of internal drop versus exterior drop manholes should be received.
21. Health Department approval for the watermain extension with hydrants, as well as the RPZ approval is required.
22. The applicants should discuss the school bus stop proposed near the project access drive. Will Marlborough School District buses enter the site to pick up students. The Planning Board should consider whether a bus shelter / gazebo type structure could be added as a feature to the entrance drive. If buses access the site, it is unclear if they can turnaround in the vicinity of the gated access.
23. A proposed level spreader exists at the outlet from drainage Manhole B23. The level spreader discharges to a very steep slope. The applicant's representative are requested to evaluate the use of the level spreader on steep slopes. Similar comment for the discharge from underground stormwater management facility near the pool. This location similarly discharges to steep slopes in the project and Dock Road.
24. Show the discharge location rims and inverts of the stormwater pipe. The stormwater practice which receives flow from Manhole A46. Fifteen-inch discharge pipe with a 20.27% slope is identified in a southerly direction crossing Dock Road. Velocity at this discharge location should be checked for potential impacts at the discharge point. This discharge is not depicted on the detail plans is only shown on Sheet C-4.01.
25. A Water System Design Report should be submitted identifying flows and pressures as well as fire flows for the development.
26. Label watermain sizes on all sheets.
27. Specify watermain material on plans and details.
28. In accordance with Town Code all waterlines greater than 2-inch diameter should be ductile iron.
29. Connection to the existing Dock Road sanitary sewer should be via a dog house manhole. Details for a dog house manhole should be provided on the sanitary sewer detail sheet.
30. A Design Report and details for the sanitary sewer pump station should be provided. Sanitary sewer force main details should be added to the plans.
31. A detail of the internal water meter and piping should be added to the plans. It is noted, that an inch ¼ copper is proposed to enter each unit. Water Department comments regarding metering and shut off requirements should be received after providing details.
32. Plans for improvements within the DOT right-of-way should be submitted for the Planning

Boards review. Similarly, those plans should be submitted to the Towns Traffic Consultant, Creighton Manning Engineers.

33. All lots subject to the lot line changes must be depicted on a survey plan with appropriate bulk tables depicting required setbacks.

34. The Parking Summary Sheet should be updated based on the revised unit count.

35. Additional coordination may be required between the landscaping plan and retaining wall/grading plan vicinity of Lands now or formerly Otaegui.

36. Dimension roadway widths on the overall layout and materials plan.

37. The Planning Board should consider requiring a note and or covenant that requires garages be utilized for parking, as they are calculated in the overall parking count with minimum alternative parking provided in the cottage areas. No vehicle parking can be permitted on the 20-foot-wide roadway based on Fire Code. Roadways should be appropriately sized for no parking. The Planning Board may wish to require the applicant enter into a Vehicle Traffic Enforcement Agreement with the Town of Marlborough.

### **Overview**

The applicant provided the attendees with an overview of the project and updated their progress status. Supervisor Corcoran provided a Town Board update. The applicant remained for the further review by the Planning Board

### **Board Actions**

The Board reviewed the EAF prepared by the applicant and reviewed changes proposed by their engineering representative. The Board will make a final determination of the EAF and make a SEQR determination at the June 2, 2025, meeting.

### **Approval of Minutes**

The minutes for the April 7, 2025, meetings were approved.

### **Announcements**

None

### **Communications**

None

### **Public Hearings**

<b>Laurell Diorio 2 Lot SD</b>	<b>24-2020</b>	<b>PUBLIC HEARING</b>	<b>SUBDIVISION</b>
Hidden Acres Dr. Marlboro	108.2-2-37		

### **Technical Comments**

1. Comments from the Highway Superintendent on the access drive should be received.
2. Health Department approval for the subsurface sanitary sewer disposal system is required.
3. The project has received approval from the ZBA for a rear yard variance.

### **Board Actions**

The Board opened the Public Hearing and heard from one neighboring property owner who was concerned about the possibility of increased water runoff as a result of the project. The Public Hearing was closed. The applicant's representative indicated that there would be revisions to the driveway plans.



## **Ongoing Application Review**

**Jeff Aldrich 6 LOT SD**  
Milton Turnpike, Milton

**24-2017**  
103.1-1-33.210

**SKETCH**

**SUBDIVISION**

### **Technical Comments**

1. During the recent Planning Board meeting the applicants have stated that they will design the road as a Town Dedicated Roadway. This eliminates the requirement for the previous Town Board waiver request. At the joint meeting it was requested that a cul-de-sac be consistent with the Town road specifications.
2. The applicants have provided a conceptual build out plan for the parcel identifying a potential 13 lot subdivision. Noted two lot 3's are on the plan. The residential lot accessing off of Milton Turnpike most likely should be Lot 13.
3. A revised EAF has been submitted based on the concept build out of the 69.7 +/- acre parcel. The submitted EAF identifies potential for archaeological resources on the site. Project should be submitted to NYS Office of Parks, Recreation and Historic Preservation via the CRIS System.
4. Highway Superintendents' comments on the proposed Town roadways should be received. Comments should also be received for the proposed single driveway accessing New Road.
5. Health Department review or approval for subsurface sanitary sewer disposal systems is required.
6. A Stormwater Pollution Prevention Plan must be submitted as the project will disturb greater than 1 acre and constructed Town roadway.
7. Roadway design details, roadway profiles etc. should be provided consistent with new road specifications.
8. The concept plan depicts a portion of Lot 1 containing a leased area with a solar farm. This may be a drafting issue confirm that entire lease area will remain with the balance parcel under all development conditions.
9. Further review will be undertaken when Town road design, plans including grading, drainage, profiles etc. are submitted.

### **Board Actions**

The Board unanimously moved to declare its intent to act as Lead Agency for the project.

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**Atkins Nicholas 2 Lot SD**

**24-2019**

**SKETCH**

**SUBDIVISION**

6 Cubbard Dr,/ 33-35 Old Indian Rd, Marlboro

103.3-1-14

### **Technical Comments**

1. The project has received variances from the Zoning Board of Appeals on 10 April 2025. Attached is a copy of the variances received.
2. The subdivision plan should be updated to include a note regarding the variances received. 3. Status of the Health Department approval for the lots should be addressed.
4. The Water Department identified that each of the lots should be connected to Town water.
5. Unless otherwise exempt from County Planning review as the 2-lot subdivision the project should be submitted to County Planning, as it is located within 500 feet of a State Highway.
6. The Public Hearing can be scheduled at this time.

### **Board Actions**

The Board scheduled a Public Hearing for the project to be held June 2, 2025. The Board also authorized their attorney to draft a Resolution of Approval, barring any significant issues that should arise at the Public Hearing.

## **New Application Review**

None

## **Special Topics Discussion**

None

## **Adjournment**

**NEXT SCHEDULED MEETING: Monday, May 19, 2025**

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**May 19, 2025**

**Regular Meeting 7:00 PM**

## **Announcements**

A motion was made by Member Jennison to no longer hold any Public Hearings when the Board meets upstairs in the Conference Room. The motion was passed by a 5-2 vote.

## **Communications**

None

## **Public Hearings**

**Mekeel Marlboro Mini Storage**  
1430 Route 9W, Marlboro

**24-2013**  
109.1-2-11

**PUBLIC HEARING**

**SITE PLAN**

## **Technical Comments**

1. The project is before the Board for a Public Hearing to construct additional self-storage at the facility. Project received final approval in 2002 for the entire project which was only partially constructed at the time.
2. The previously submitted EAF identifies the project as disturbing greater than greater than 1 acre. Actual limits of disturbance should be provided and calculated. Any disturbance greater than 1 acre will require coverage under the NYSDEC Stormwater SPEDS Program.
3. The copies of the Access Easement were to be provided to the Planning Board Attorney for review.
4. It is requested, the applicants must confirm that all proposed lighting is dark sky compliant.
5. The Planning Board has received a letter from an adjoining property owner. The applicant's are requested to evaluate a reduction in the drive aisle width along the southerly most portion of the project. Each of the buildings has a 20-foot width between them, while the southerly drive aisle is depicted at 25 feet. A reduced drive aisle will reduce runoff and provide for additional buffer between the property to the south.
6. The Planning Board should consider provisions for landscape screening of the site to the south.
7. Status of County Planning review should be addressed.
8. The neighboring property owner has requested the Board consider requiring the lighting be on motion sensors such that lighting is turned off when no activities exist on the site.
9. NYSDOT approval is required.

## **Board Actions**

The Public Hearing was opened and closed with one resident voicing their approval of the project. The Board approved a SEQRA Negative Declaration and Notice of Determination of Nonsignificance and a Resolution of Approval unanimously.

## **Ongoing Application Review**

Highland Solar

24-2010

FINAL DECOMMISSIONING SITE PLAN

95.4-3-7.21, 7.11, 7.22

### **Technical Comments**

None

### **Board Actions**

The Board unanimously approved the Final Decommissioning Plan as prepared by their attorney.

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## **New Application Review**

Katrina Nason

25-1003

SKETCH

SUBDIVISION

99 Peach Lane, Milton 95.4-3-13.210

### **Technical Comments**

1. The project proposes a 4-lot subdivision of a 23.3 +/- acre parcel of property. Project proposes 2 single family residences (Lot 4, Lot 2) and 2 family residences (Lot 1, Lot 3). Access to the site is via two common driveways, each serving a single family and a 2-family lot. The project proposes flag lots for all parcels.
2. The Code Enforcement Officer has opined that there appears to be excessive driveway cuts. Two separate driveways are proposed within the flag lots. It is noted the driveways are identified as being 24 feet wide. Based on the length of the driveway, compliance with the Fire Code for turnarounds and turnouts is required.
3. The project proposes to disturb greater than 1 acre. Coverage under the NYSDEC Construction Stormwater Permit is required.
4. Driveways are regulated under Zoning Code Section 134-18C "Driveways. Lots shall generally not have their vehicular access from a major street. Where driveway access from major street maybe necessary for several adjoining lots the Planning Board may require such lots be served by combined driveway in order to limit possible traffic hazards on such street. Driveways serving individual lots shall have a minimum right-of-way of 25 feet in width and a travelled way of at least 15 feet width".
5. The project references Note 2, which identifies minimum setback next to agricultural lands per Section 155-52. This Code Section contains additional requirements including screening and buffering.
6. Ulster County Health Department approval for septic and wells is required.
7. The 100-foot buffer is depicted. Status of the NYSDEC Wetland Validation should be addressed.
8. Grading plan should be extended to incorporate grading for proposed driveways.
9. Driveway locations should be reviewed by the Highway Superintendent. Site distance at the driveway should be depicted.
10. Driveway culverts should be addressed.
11. Limits of disturbance should be depicted on the plans to support the calculation for the 4.5-acre disturbance limit.
12. Proposed Lot 1 front yard is depicted along the flag lot. The front yard should be measured perpendicular to the roadway, Peach Lane.

### **Board Actions**

The Board took no official action, but did raise concerns about the length of time since the owner's last subdivision, the proposed driveway, and proposed flag lot configuration.

**Special Topics Discussion**

None

**Adjournment**

**NEXT SCHEDULED MEETING: Monday, June 2, 2025.**

***Respectfully Submitted,***

***Chris Brand***

***Chairman Town of Marlborough Planning Board***